

**MACON COUNTY BOARD
OPERATIONS & PERSONNEL
COMMITTEE MEETING**

**Macon County Office Building
141 S. Main St. – Room 514
Decatur, IL 62523**

August 21, 2023,

5:30 P.M.

MEMBERS PRESENT

Debra Kraft, Chair
Edward Yoder
Kristen Larner
Jeff Entler
Karl Coleman (5:32)

COUNTY PERSONNEL PRESENT

Mary Eaton, County Recorder
Crystal Hugger, County Board Office
Josh Tanner, County Clerk
Rocki Wilkerson, Workforce

The meeting was called to order by Chair Kraft at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting 7/24/2023 made by Mr. Entler, seconded by Ms. Larner, and the motion carried 4-0.

APPROVAL OF PAYROLL

Motion to approve payroll made by Ms. Larner, seconded by Mr. Yoder. Motion carried 4-0.

APPROVAL OF CLAIMS

Motion to approve the claims made by Mr. Yoder, seconded by Ms. Larner. Motion carried 4-0.

REPORTS

County Board – No report

County Clerk –

***Macon County Board Resolution Approving Contract between the Macon
County Clerk and Liberty Systems LLC***

Mr. Tanner reported that the resolution is renewing the contract of Liberty Systems. It is our election vendor and it covers the same thing. The contract does not include the consolidated primary which would be for the upcoming year of 2025 and 2027. Those primaries are only triggered if a certain number of candidates file in the City of Decatur. We don't include those simply because there is no need to pay for them and then get reimbursed later on. In the event that we have one of those elections, we would have to pay for it. This contract is slightly cheaper than the previous one because we have fewer precincts and fewer polling places.

Mr. Yoder asked if the four hundred thousand ballots is for all the different elections.
Mr. Tanner said yes, we draw down on that for each election. Depending on the election I choose the percentage of ballots that we print for this presidential we will print probably sixty to sixty-five percent of the total registered voter's ballots. That is more ballots than what we will need but you never want to run out. Primary or consolidated election is forty percent probably and it is based on the turnout. I always print more ballots than we have turnout and we have early and vote by mail so those numbers come even less.

Ms. Larner made a motion to approve, seconded by Mr. Yoder. Motion carried 5-0.

Recorder –

Ms. Eaton reported that she handed out her report and asked if anyone had any questions to that. I also wanted to mention that I had sent out a RFP on new land records software and we won't know anything until September 7th. Once I find all that information out I will bring that to the next September O&P meeting. I do plan on making it I have a conference but I am not sure if I am going to the conference or not.

Mr. Entler asked Mary what that software does.

Ms. Eaton said land records are for our recording and it does everything as far as the scanning, website and everything.

Mr. Entler said do you have that now.

Ms. Eaton said yes, we have had some issues with the company we have now. I have been with them for almost next month will be seventeen years. We have had some issues over the last couple of years and it has been taken over by a new owner. The previous owner has passed away and things have changed. They have lost a lot of people in support and it is time to move on.

Mr. Yoder said this software that you are looking into will it interface seamlessly with the Assessments and the Treasurer's office and the Clerks.

Ms. Eaton said yes.

Workforce Investments –

Ms. Wilkerson reported that she has some updates. At the last meeting, I talked to you a little bit about the apprenticeship class. We changed the graduation date to August 30th because so many of them are still interviewing with the trades right now. There will be eighteen students graduating on August 30th. They will be completing the MC3 certification. We started with eighteen and we are finishing with eighteen and that is good. The Illinois Works grant will end in December and we will run one more class and it will start in September. We are only going to take ten students for this class and if all of them complete in December we will have reached the goals that we set when we wrote that grant. That is good for this area to be able to demonstrate that whatever we asked money for that we can finish with. We are then partnering with the Decatur Building Trades Council along with Climate Jobs of Illinois and that organization will allow us to provide training for the CEGA grant which is a green program.

They too will offer MC3 certification along with green training and that will help the people getting that certification to also get some training in the green area with the electric car, etc... We are excited about that and I also told you about the fourteen CNA's that graduated and three failed their state boards. We went and got them tutors and they retook it last week Wanita Morris called me and all three passed. Fourteen out of fourteen that has passed their CNA which is a one hundred percent pass rate. Recently we ended up getting our three instructors hired for the bridge program and those will start at the Decatur Public Library.

Those are the free occupational training classes and one is for the intro to healthcare, the intro to hospitality, and one to intro to childcare. The reading level starts at 4.0 and goes to 8.9 so people who didn't finish high school or people that struggle with their reading or academics to get into another program can start with this and raise their reading and their math and hopefully get some part-time work while they continue a GED or whatnot. That all starts this week and the instructors are hired and we are moving on with that. The American Job Center has now produced its August calendar which is all the free employment training workshops and anybody that needs help with getting more skills can apply for the workforce if they are eligible we will help them go back to college or get what they need. The hiring events there have just started and we did Caterpillar last week and it was good we had over a hundred people. All of those events will be on that August calendar and then the next O&P meeting Workforce would like to host and if you guys want to come we loved to have you there. We can kind of showcase the building and give you some more information.

Citizen's Remarks - None

Old Business - None

New Business - None

CLOSED SESSION - None needed

NEXT MEETING: 9/18/23

ADJOURNMENT Motion to adjourn was made by Mr. Yoder, seconded by Mr. Entler, the motion carried 5-0 and the meeting was adjourned at 5:39 p.m.

Minutes submitted by Crystal Hugger, Macon County Board