OPERATIONS & PERSONNEL COMMITTEE MEETING April 23, 2018 5:30 P.M.

MEMBERS PRESENT

Bryan Smith, Chair John Jackson Patty Cox

Board Chairman was present and sat in as a member of the committee so a quorum would be present

COUNTY PERSONNEL PRESENT

Jessie Smalley, HR Carol Reed, Auditor Rocki Wilkerson, Workforce

Jeannie Durham, County Board Office

MEMBERS ABSENT

Kevin Meachum Bill Oliver Jerry Potts Dave Drobisch

The meeting was called to order by Chair Smith at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting, March 19, 2018 made by Ms. Cox, seconded by Mr. Jackson and motion carried 4-0.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll as presented made by Mr. Jackson, seconded by Ms. Cox and the motion carried 4-0.

Motion to approve the claims as presented was made by Ms. Cox seconded by Mr. Jackson and motion carried 4-0.

REPORTS

Auditor's Office –

Macon County Board Resolution Approving an Equal Employment Opportunity Plan for the County of Macon

Ms. Smalley explained that the current plan expires in August of this year. This one will get us through for another 2 years. Not much has changed. We continuously have a shortage of Hispanic females in law enforcement.

Motion to forward the resolution on to the Finance Committee with recommendation to approve made by Ms. Cox, seconded by Mr. Jackson, and the motion carried 4-0.

Macon County Board Resolution Approving Contract For Employee Assistance Plan Services With Morneau Shepell Limited

Ms. Reed explained that Morneau Shepell is the successor firm to Chestnut Global. It automatically rolls over for the next year. We are just continuing on with the same contract and same price of \$34 per employee per year. It includes up to 6 out patient counseling sessions per person per year.

Motion to forward the resolution on to the Finance Committee with recommendation to approve made by Mr. Jackson, seconded by Ms. Cox, and the motion carried 4-0.

Macon County Board Resolution Approving Blue Cross Blue Shield Health Insurance Proposal From AJ Gallagher & Co.

Ms. Reed explained that this is set to renew July 1st with a 1.9% increase. The insurance committee met 2/27 and felt that this is a reasonable increase. The increase last year was 2% and a 2% increase the year before that. Prior to that, it was 9.2%. The last few renewals have been 2% or less. Mr. Malachowski was present to answer questions. There were none.

Motion to forward the resolution on to the Finance Committee with recommendation to approve made by Ms. Cox, seconded by Mr. Jackson, and the motion carried 4-0.

County Board - Chairman Dunn had no report

County Clerk - No Report

Recorder -

Ms. Eaton distributed reports for the past 3 months and offered to answer questions

Ms. Eaton went on to report that MyDec has been up and running in the office for the past couple of months and has been going smoothly.

She reported that she would probably be back in the next month or two with a proposal on the flat fee they are working on. There is a bill that the state passed that goes into effect for every Recorder's Office as of 1/1/19. She said she has met with board members, Debra Kraft and Jerry Potts, and went over some numbers. She said they are waiting to hear from Bellweather because they turned their info over to them. Once the report comes back, Ms. Eaton said she would report to the committee.

Workforce Investments -

Ms. Wilkerson updated the committee on the One Stop Center located in their building. The One Stop is required under WIOA (Workforce Innovation and Opportunity Act) and they meet once a month. They have an MOU. Every year, they are required by law to submit a budget which is due

4/15 and has been submitted. All 11 community agency partners agreed to fund a position called the One Stop Operator Coordinator which will then coordinate all of the partners. Right now there are three partners in the building; Workforce, IDS & the Department of Rehab. This one person will coordinate for all of the agencies providing workshops, assessments, etc... The three partners felt like it was very confusing to try to stay current. It is felt that by having one position in charge of coordinating it, it will be easier on the partners. She said she would like to have approval on it.

Mr. Jackson made a motion to approve the position to be funded by the partners through FTEs, seconded by Ms. Cox, and the motion carried 4-0.

Ms. Wilkerson went on to report that they had had a very successful day at Richland with Caterpillar day on 4/5. 92 people were taken in that day and Workforce assisted them in applying online. About 40 of them got interviews. It was a successful collaboration and it was exciting to see that many people interested in applying for positions.

Citizens' Remarks - none

Old Business - none

New Business – *none*

CLOSED SESSION None needed

NEXT MEETING: May 21, 2018

ADJOURNMENT

Motion to adjourn by Ms. Cox, seconded by Mr. Jackson, motion carried 4-0, Chair Smith adjourned the meeting at 5:40 p.m.

Minutes submitted by Jeannie Durham, County Board Office