

OPERATIONS & PERSONNEL COMMITTEE MEETING
January 23, 2017
5:30 P.M.

MEMBERS PRESENT

Bryan Smith, Chair
Kevin Meachum
Dave Drobisch
John Jackson
Patty Cox (arrived @ 5:31 p.m.)

COUNTY PERSONNEL PRESENT

Robyn McCoy, Workforce
Rocki Wilkerson, Workforce
Carol Reed, Auditor
Mary Eaton, Recorder
Jeannie Durham, County Board Office

MEMBERS ABSENT

Bill Oliver
Jerry Potts

The meeting was called to order by Chair Smith at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting, December 19, 2016 made by Mr. Drobisch, seconded by Mr. Jackson and motion carried 5-0.

APPROVAL OF PAYROLL AND CLAIMS

Motion to approve payroll (November & December due to cancellation of December meeting) as presented made by Ms. Cox, seconded by Mr. Jackson and the motion carried 5-0.

Motion to approve the claims (November & December due to cancellation of December meeting) as presented was made by Mr. Drobisch, seconded by Mr. Jackson, and motion carried 5-0.

REPORTS

Auditor's Office –

Macon County Board Resolution Accepting a One Year Proposal from AJ Gallagher for Property and Inland Marine Insurance Coverage

Ms. Reed explained that this is the annual renewal for property and inland marine insurance. It covers equipment, etc.. United Fire and Casualty is the carrier. Last year, it was \$25,522. This year it went up 4.7% to \$26,727. Gallagher last took it to the market in 2014. We don't want to take it back to market again yet and we are pretty happy with where we are for the 3 years running.

Motion to approve forwarding to Finance Committee with recommendation to approve made by Mr. Meacahum, seconded by Ms. Cox.

Mr. Jackson questioned Ms. Reed about an item by item review to assure we aren't paying for things we don't have any longer. Ms. Reed explained that the list is updated annually. It is a big job, but they do try to go through it and get things we no longer have off of it. Mr. Meachum added that Bruce Highway Department goes through theirs each year and sends a statement to the Auditor to assure that what we want to insure is on there. He said he couldn't speak for all departments, but he thought they did it and felt that the auditor has very accurate information. Ms. Reed commented that the bulk of the heavy equipment is at highway. Vehicles are insured on the general liability policy.

The motion carried 5-0.

County Board – no report

County Clerk – no report

Recorder –

Ms. Eaton distributed monthly reports for November and December and offered to answer questions. Mr. Meachum inquired about how the department had come out overall last year. Ms. Eaton said it was a decent year with some good months. A lot of it was due to fee increases over the past couple of years. She said they are staying busy.

Workforce Investments –

Ms. McCoy introduced Rocki Wilkerson who started in January and has been training and transitioning. Ms. McCoy said she would be done 2/24/17, but has committed to one day a week during the transition. Ms. Wilkerson is getting to know the staff, customers, grants, etc... and is doing a great job.

Macon County Board Resolution Approving Budget Amendment for Workforce Investment Solutions FY16 Budget for Grant Timing Purposes

Ms. McCoy explained that this is done each year. The line item adjustments are listed on page 2. One area, the adult which is department 051, has an increase in revenue of \$599,000. She explained that Workforce allows them to transfer money within the dislocated worker and adult funding streams back and forth wherever the need is. This is a 2 year grant cycle that starts in July and end in June whereas the County's year is from December through November. Each grant is a 2 year cycle.

Motion to approve forwarding to Finance Committee with recommendation to approve made by Mr. Meachum, seconded by Mr. Jackson, and the motion carried 5-0.

Citizens' Remarks - none

Old Business - none

New Business –

Ms. Reed announced that she would be bringing a resolution to the Finance Committee to decrease the mileage rate by a half cent to be in line with the IRS rate. It will be 53.5 cents per mile. Mr. Meachum asked when that would be effective. Ms. Reed explained that it would be the date of the February board meeting.

CLOSED SESSION None needed

NEXT MEETING Tuesday, February 21, 2017 (Monday 2/20 is a HOLIDAY)

ADJOURNMENT

Motion to adjourn made by Ms. Cox, seconded by Mr. Jackson, and Chair Smith adjourned the meeting at 5:40 p.m.

Minutes submitted by Jeannie Durham, County Board Office