

**MACON COUNTY BOARD  
OPERATIONS & PERSONNEL  
COMMITTEE MEETING**

**Macon County Office Building  
141 S. Main St. – Room 514  
Decatur, IL 62523**

**September 19, 2022**

**5:30 P.M.**

**MEMBERS PRESENT**

Debra Kraft, Chair  
Shad Edwards  
Bill Oliver (arrived 5:46)  
Pat Dawson  
Jason Comer

**COUNTY PERSONNEL PRESENT**

Josh Tanner, County Clerk  
Tamara Wilcox, County Administrator  
Mary Eaton, Recorder  
Rocki Wilkerson, Workforce  
Jeannie Durham, County Board  
Crystal Hugger, County Board  
Jessie Smalley, Human Resource

**MEMBERS ABSENT**

Grant Noland  
Kristen Larner

The meeting was called to order by Chair Kraft at the Macon County Office Building.

**MINUTES**

Motion to approve minutes of prior meeting (8/22/2022) made by Mr. Edwards, seconded by Ms. Dawson, and the motion carried 4-0.

**APPROVAL OF PAYROLL**

Motion to approve payroll as presented made by Mr. Edwards, seconded by Mr. Comer and the motion carried 4-0.

**APPROVAL OF CLAIMS**

Motion to approve claims as presented made by Mr. Edwards, seconded by Ms. Dawson and the motion carried 4-0.

**REPORTS**

*Auditor's Office – No report*

***County Board –***

***Macon County Board Resolution Approving County Board Sick Leave Policy Regarding COVID-19-***

Ms. Wilcox reported that the COVID policy was not made into a true policy. We just wanted to give you more information. We went ahead with a resolution. After talking with office holders and Jessie getting those numbers on how the COVID time was used, our recommendation is that it goes away. The office holders said that they think it has ran its course.

Ms. Wilcox asked Jessie to tell the numbers she has. Ms. Smalley said that all of the departments reported to me how many employees and how many days. I did not ask for any names because she did not want that information just wanted from every office how many employees and that total number. Out of all of the departments that we have, I had a total of 201 employees that had to take access of this COVID time. That is during the time frame they reported on September 1<sup>st</sup> of last year to August 31<sup>st</sup> of this year. The total amount of days that were used out of those 201 employees was about 990. When I did the math on that, it ended up being about 5 days per those 201 employees. That is about half the counties workforce, a little less than half the counties workforce.

Ms. Kraft asked was that in 2020. Ms. Smalley said September 1<sup>st</sup> in 2021 to August 31<sup>st</sup> in 2022. The 2020 stuff would have been under the Biden law that came out. Some people could have had more than that 10 days. If you had kids, you could get up to 2 weeks and it could be ongoing. I believe it was payroll tax credits. Ms. Wilcox said that it is our recommendation that it goes away. Ms. Dawson asked what you mean. Ms. Wilcox said what we were talking about doing was giving employees 10 days to use of COVID time. There was not any policy and when Jessie and I were talking about this I said let us just take this to O&P. I think it needs to be 5 days and then after talking to office holders they said we think it just needs to go away.

We think this is the committee that needs to know. This is what the county has been doing, and there is no policy. I do not know if you need to take any action at all, it would just stop. They would have to use their own sick time. If you wanted to do the 5 days then you need to do the resolution. Mr. Edwards said even if we did the resolution it will need to go to the county board to be approved or nullified. Ms. Kraft said I do not know why we cannot just make a recommendation. Is this an actual resolution or we can make a motion and a second and then vote it down. Then we would not have to worry about it.

Ms. Dawson asked how much sick time they get. Ms. Wilcox said a day a month. Ms. Smalley said, and they roll over. Ms. Dawson asked when you start you get none? Ms. Wilcox said you get one day for every month. We are talking about new employees or would it be a hardship. We are not seeing parents having to stay at home; because their kids are being quarantined. We have been keeping an eye on that. It is not the same as it was a year ago. Once the office holder which was the Sheriff said that if he had new employees that were actually sick with COVID and needed to stay at home he would let them go into the negative. That is up to each office holder. For the new employees and not employees that have exhausted all their leave time. Mr. Edwards said as it

stands there will be 5 days? If we vote this down it would generally means they would have to use their own sick time. Mr. Comer said that it opened up to being abused on the private sector and here. We have heard the numbers just people know they got a free get out of work card. Ms. Kraft asked what is your pleasure. Ms. Dawson said she see both sides of the coin and if a person who may have kids. I work with people every day who has kids it is that they are called home because their kids get sick. Then one gets sick and goes back to school and the second one gets sick. Then they are out of work for a whole weekend only to be docked for a week and a half. Mr. Edwards said if you have a resolution you would have to vote. Ms. Kraft said I think we need a motion and a second and then a vote. That is what I would recommend. Mr. Comer said if you do not make a motion it dies you do not even have to vote. Ms. Wilcox asked that are you not going to make a motion or anything. Ms. Kraft said we are not going to do anything. Ms. Wilcox said that it will not go to board it is just done we will just have to notify employees.

### ***Macon County Board Resolution Approving the Holidays for 2023***

Ms. Wilcox said the next thing is the holiday's which were signed off by the Circuit Court. There are 15 holiday's and are all the same as last year. Ms. Kraft said that she sees Juneteenth in there. Ms. Wilcox asked was that a new one last year? Ms. Kraft said yes.

Ms. Kraft made a motion to approve, seconded by Mr. Edwards to approve holidays. Motion carried 4-0

### ***County Clerk-***

Mr. Tanner said that he does not have any resolutions. Early vote starts September 29<sup>th</sup>. The vote by mail ballots will go out September 29<sup>th</sup>. We have about 3000 people who signed up for permanent vote by mail. Ms. Dawson asked was it too late for that? Mr. Tanner said no. They have up until 5 days before the election but if you get down that close I would come in and early vote. We have the drop box again out here in front of the county building on the south side. People can get it by mail and drop it off in the drop box. The numbers were kind of interesting. The last time I checked there were around 900 permanent vote by mail request for the Democratic Party, and about half that for the Republican Party. That means there was almost twice that for people who do not vote in primaries.

Ms. Dawson said that it was an interesting stat. Mr. Tanner said he did not know what it means just that it was an interesting number. The 2023 candidates can began circulating September 20<sup>th</sup>. School board candidates will file in my office all other candidates will file in their respective districts.

As a reminder, our office is no longer notarizing documents. Candidates will need to get their petitions notarized somewhere else. The reason for that is the notary has become a recent object of objection. That puts a conflict in our office where they can object to something that our office did. Since I am on the electoral board this makes these things even more complicated. It is best just to remove ourselves from notarizing the candidates.

***Recorder – No report***

***Workforce Investments –***

Ms. Wilkerson said that last Thursday Workforce had their Web Board Meeting. We shared the year in review report like the one I had shared with the county. We have a visit from DCEO for October 3<sup>rd</sup>, 4<sup>th</sup> 5<sup>th</sup>, and 6. This will be the first time they come on sight to do a monitoring visit. We got a regional meeting tomorrow were 19 which is what I am, will be meeting with 20, 21 to work out some regional marketing and promoting for job fairs. Thursday the 22<sup>nd</sup> were meeting with several of the agencies in town to get the report from the Workforce's project. The county and the city together to hire a consultant to determine gaps in services in Macon County. They are supposed to share their report. When I get the report, I will bring it back and share with you. Ms. Dawson asked we have gaps. I thought we had overlaps in some. Ms. Wilkerson said I would be able to tell you more when we get the reports.

**Citizen's Remarks - no citizens were present.**

**Old Business - None**

**New Business – None**

**CLOSED SESSION –**

Motion called to go to closed meeting pursuant to Section 2 (c) (1)

**For the purpose of discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body**

Motion made by Ms. Dawson, seconded by Mr. Edwards. Motion carried 4-0

Motion to return to open meeting made by Ms. Dawson, seconded by Mr. Comer. Motion carried 4-0

**NEXT MEETING:** Monday, October 24, 2022

**ADJOURNMENT** Motion to adjourn made by Ms. Dawson, seconded by Mr. Comer and the meeting adjourned at 6:30 p.m. *Minutes submitted by Crystal Hugger, Macon County Board*