

**MACON COUNTY BOARD
OPERATIONS & PERSONNEL
COMMITTEE MEETING**

**Macon County Office Building
141 S. Main St. – Room 514
Decatur, IL 62523**

July 25, 2022

5:30 P.M.

MEMBERS PRESENT

Debra Kraft, Chair
Bill Oliver (arrived a few seconds after start of meeting)
Grant Noland
Shad Edwards
Jason Comer

COUNTY PERSONNEL PRESENT

Carol Reed, Auditor
Mary Eaton, Recorder
Tamara Wilcox, County Administrator
Jessie Smalley, HR
Rocki Wilkerson, Workforce
Jeannie Durham, County Board Office

MEMBERS ABSENT

Kristen Lerner
Pat Dawson

The meeting was called to order by Chair Kraft at the Macon County Office Building.

MINUTES

Motion to approve minutes of prior meeting 6/21/2022 made by Mr. Edwards, seconded by Mr. Noland, and the motion carried 4-0.

(Mr. Oliver has now arrived)

APPROVAL OF PAYROLL

Motion to approve payroll made by Mr. Edwards, seconded by Mr. Noland, and the motion carried 5-0.

APPROVAL OF CLAIMS

Motion to approve the claims made by Mr. Edwards, seconded by Mr. Oliver. Chair Kraft asked about the \$14,186 to judgement claim. Ms. Reed explained that it is a State's Attorney's salary that comes out of that fund. The motion carried 5-0.

REPORTS

Auditor's Office –

Macon County Board Resolution Approving an Equal Employment Opportunity Plan for the County of Macon

Ms. Smalley explained that Mr. Baggett has reviewed and approved the EEO Plan. This is a plan the County has to put together and submit every 2 years because a grant from the Department of Justice is received.

Mr. Edwards asked if there is anything significantly different from the previous plans. Ms. Smalley said no, there is always an issue in the female category for protective services. There was one new category, but it is a matter of one employee that if we were to hire, we would no longer be in that category. Chair Kraft asked about what category it was. Ms. Smalley said it is the female service maintenance which would be like some of the highway positions, truck drivers, machine operators, bus drivers, laundry / dry cleaning, garage laborers, groundskeepers, construction laborers, park rangers, etc. There is one female at highway fulfilling that category. But most of those areas are male dominant fields and so we struggle filling it. Ms. Kraft asked that since PBC does most of those things, shouldn't we as a county be exempt from having to fill it. Ms. Smalley explained that since some of the highway positions fit the category, it is a recordable category.

Motion to approve forwarding the resolution and EEO Plan to the full County Board with recommendation to approve made by Mr. Edwards, seconded by Mr. Noland and the motion carried 5-0.

County Board – no report

County Clerk – no report

Recorder –

Ms. Eaton distributed her monthly report and offered to answer any questions. There were no questions. Chair Kraft commented that this office had had an excellent month.

Workforce Investments –

Ms. Wilkerson reported that this past Thursday night, the first Youth to Career Pathway graduation ceremony had taken place. Twelve were enrolled and eleven had graduated. All of them are either going into an apprenticeship or going to work. It was a two month long program.

The JTED grant finished last week with 7. Those are the students that went into the hospitality program. Workforce is currently working on getting them onto worksites.

The Illinois Works Grant has 23 students that will be graduating in August. Another Illinois Works Grant with 25 students will start in September.

By the end of the summer, Workforce will have made an impact in this community with these grants.

Citizen's Remarks - None

Old Business - *None*

New Business – *None*

CLOSED SESSION - **None needed**

NEXT MEETING: 8/22/22

ADJOURNMENT Motion to adjourn made by Mr. Edwards, seconded by Mr. Noland, the motion carried and the meeting was adjourned at 5:37 p.m.

Minutes submitted by Jeannie Durham, Macon County Board