

**PROCEEDINGS
OF THE
MACON COUNTY BOARD**

FEBRUARY 13, 2020

**Kevin Greenfield
Chairman**

**Josh Tanner
Clerk**

The Chairman called the meeting to order at 6:00 p.m. with the Sheriff and State's Attorney present.

The Roll call showed all members present with the exception of Mr. Bird, Ms. Buckner, Mrs. Cox, Mr. Gresham, Ms. Joy, Mr. Mattingley, and Dr. Zimmerman.

Mrs. Taylor led the members in Prayer.

All led in the Pledge of Allegiance

A. APPROVAL OF THE MINUTES FROM THE JANUARY 09, 2020 MEETING

MOTION

Mr. Smith moved, seconded by Mr. Brown to approve the minutes of the January 09, 2020 meeting.

There were no questions or comments from the board floor.

ROLL CALL.

Ayes: Brown, Dawson, Drobisch, Greenfield, Hogan, Holman, Jackson, Kraft, Little, Noland, Oliver, Rood, Smith, Taylor

Nays: (None)

AYES = 14

NAYS = 0

MOTION CARRIED.

ZONINGS/SUBDIVISIONS

1. Mrs. Kraft presented Resolution Z-1217-02-20 which is regarding Case S-02-01-20 a petition submitted by Tim C. Duncan requesting a Special Use Permit for the operation of a lawn mowing business and small retail counter for selling battery powered lawn equipment and light repair in (A-1) Agricultural Zoning on property commonly known as 3388 E. Boyd Road, Decatur, IL 62526 in Whitmore Township. After hearing the evidence, the Zoning Board of Appeals voted to recommend approval of the subject petition to the County Board with 7 stipulations. The EEHW Committee met and reviewed the petition and recommended the County Board approve the petition subject to the 7 stipulations recommended by the Zoning Board of Appeals.

MOTION

Mrs. Kraft moved, seconded by Mr. Hogan to approve Resolution Z-1217-02-20 by prior roll call vote.

QUESTION:

Mrs. Little: Mrs. Little asked if there were any issues with zoning.

Mrs. Kraft: Mrs. Kraft said there were none at zoning or EEHW.

MOTION CARRIED.

2. Mrs. Kraft presented Resolution Z-1218-02-20 which is regarding Case S-01-01-20 a petition submitted by Robert & Aissa Norris requesting renewal of a Special Use Permit to allow the holding of special events such as educational events, weddings/receptions, company picnics, and family reunions in (A-1) Agricultural Zoning on property commonly known as 990 S. Meridian Avenue, Niantic, IL 62551 in Harristown Township. After hearing the evidence, the Zoning Board of Appeals voted to recommend approval of the subject petition to the County Board with 12 stipulations. The EEHW Committee met and reviewed the petition and recommended the County Board approve the petition subject to the 12 stipulations recommended by the Zoning Board of Appeals

MOTION

Mrs. Kraft moved, seconded by Mr. Hogan to approve Resolution Z-1218-02-20 by prior roll call vote.

QUESTION:

Mrs. Little: Mrs. Little asked if all the stipulations have been followed.

Mrs. Kraft: Mrs. Kraft said yes.

MOTION CARRIED.

B. CORRESPONDENCE

A letter from Decatur Public Building Commission regarding certificate of Ending Fund Balance – Fiscal Year 2019 Multiple Facilities Operational Lease Account.

A letter from the Illinois Department of Transportation regarding execution of an amendment on January 15, 2020 to Section: 14-00268-00-EG, Job: C-97-068-17, Joint Agreement – Amendment 2.

A copy of an e-mail from Ameren Illinois regarding notification of future tree trimming.

Four letters form Comcast regarding Xfinity TV updates, changes and changes in pricing for Gaiam TV Fit & Yoga, Gaia, and Docurama.

REPORTS

- Sheriff's Report – January 2020
- Treasurer's Fund Report – January 2020
- Collector's Report – January 2020
- Auditor's Report – December 2019 & January 2020
- Public Defender Report – January 2020
- Annual Report of Macon County Recorder – December 2018 thru November 2019
- Annual Collector's Report from Macon County Treasurer – Tax Year 2018 payable 2019
And Mobile Home Privilege

MOTION

Mr. Smith moved, seconded by Mr. Holman to approve the Correspondence and Reports and that they be placed of file by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

3. CLAIMS

MOTION

Mr. Jackson moved, seconded by Mr. Hogan to approve the claims by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

C. APPOINTMENTS

- 4. Resolution G-5090-02-20 – Appointment to the Macon County Extension Board

Marcy A. Rood, 39 Country Club Dr., Decatur, IL 62521
Term Expires: November 30, 2020

MOTION

Mr. Greenfield moved, seconded by Mr. Jackson to approve Resolution G-5090-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

5. Resolution G-5091-02-20 – Appointment to the Macon County Regional Planning Commission

Marcy A. Rood, 39 Country Club Dr. Decatur, IL 62521
Term Expires: November 30, 2020

MOTION

Mr. Greenfield moved, seconded by Mr. Holman to approve Resolution G-5091-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

6. Resolution G-5092-02-20 – Appointment to the Macon County Health Board

Dr. Bret Jerger, 1310 E. Elwin Rd., Decatur, IL 62526
Term Expires: May 31, 2022

MOTION

Mr. Greenfield moved, seconded by Mr. Oliver to approve Resolution G-5092-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

D. CONSENT CALENDAR

7. Resolution G-5093-02-20 – To executed deeds to convey property on which taxes were delinquent

MOTION

Mr. Greenfield moved, seconded by Mr. Drobisch to approve the Consent Calendar by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

JUSTICE COMMITTEE

8. Mrs. Kraft presented Resolution G-5094-02-20 which is approving transference of funds from At Risk Services line to purchase ballistic vests.

MOTION

Mrs. Kraft moved, seconded by Mr. Holman to approve Resolution G-5094-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

9. Mrs. Kraft presented Resolution G-5095-02-20 which is approving donation from the Howard G. Buffett Foundation to the overtime fund.

MOTION

Mrs. Kraft moved, seconded by Mr. Jackson to approve Resolution G-5095-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

10. Mrs. Kraft presented Resolution G-5096-02-20 which is authorizing disposal of surplus property by the State's Attorney's office.

MOTION

Mrs. Kraft moved, seconded by Mr. Smith to approve Resolution G-5096-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

EEHW COMMITTEE

11. Mrs. Kraft presented Resolution G-5097-02-20 which is approving lease renewal at 1710, 1750, & 1760 N. 21st Street, between The Wicker Real Estate Trust and Macon County Environmental Management.

MOTION

Mrs. Kraft moved, seconded by Mr. Brown to approve Resolution G-5097-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

12. Mrs. Kraft presented Resolution G-5098-02-20 which is adding territory to Enterprise Zone and approving the amendment of the Enacting Ordinance and Intergovernmental Agreement – Decatur Orthopedic Center, LLC.

MOTION

Mrs. Kraft moved, seconded by Mr. Holman to approve Resolution G-5098-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

OPERATIONS AND PERSONNEL COMMITTEE

13. Mrs. Little presented Resolution G-5099-02-20 which is approving a decrease in mileage reimbursement rate to 57.5.

MOTION

Mrs. Little moved, seconded by Mr. Jackson to approve Resolution G-5099-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

The Legislative Committee had nothing to submit at the meeting.

FINANCE COMMITTEE

COMMENT:

Mr. Greenfield: Mr. Greenfield said they were going to pull Resolutions G-5100-02-20, G-5102-02-20, and G-5103-02-20 from the agenda.

14. Mr. Jackson presented Resolution G-5101-02-20 which is approving a lease agreement with Macon County Mental Health Board.

MOTION

Mr. Jackson moved, seconded by Mr. Smith to approve Resolution G-5101-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

COMMENT:

Mr. Greenfield: Mr. Greenfield said the reason he pulled the other three resolutions was that there were only 14 board members at the meeting tonight so 7 were missing. These are three very important votes that he would like to see more board members present to participate in due to the circumstances that they have. He said probably what he will do, if he can get enough board members to go along with him, is to call a Special Meeting in the next couple of weeks so they can act on those three resolutions. Hopefully by then he could get a consensus to make sure there will be more board members present. Mr. Greenfield said he would like to see 21 members there and he knows that doesn't happen very often. Hopefully, they can get 19 or 20 board members to participate in that vote.

NEGOTIATIONS COMMITTEE

15. Mr. Greenfield presented Resolution G-5104-02-20 which is approving a labor agreement between Macon County and the United Steel, Paper and Forestry, Rubber Manufacturing, Energy, Allied Industrial and Service Workers International Union, AFL-CIO/CLC on behalf of Local Union #7-837-03 for the Correctional Sergeants December 1, 2019 through November 30, 2022.

MOTION

Mr. Greenfield moved, seconded by Mr. Jackson to approve Resolution G-5104-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

TRANSPORTATION COMMITTEE

16. Mr. Hogan presented Resolution H-2200-02-20 which is approving engineering agreement and appropriating funds for the TR 45 Kirby Road Bridge Repair Project in Whitmore Township.

MOTION

Mr. Hogan moved, seconded by Mr. Jackson to approve Resolution H-2200-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

17. Mr. Hogan presented Resolution H-2201-02-20 which is approving a road use agreement with Ameren Illinois Company.

MOTION

Mr. Hogan moved, seconded by Mr. Jackson to approve Resolution H-2201-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

18. Mr. Hogan presented Resolution H-2202-02-20 which is granting permission to dispose of surplus equipment.

MOTION

Mr. Hogan moved, seconded by Mr. Jackson to approve Resolution H-2202-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

19. Mr. Hogan presented Resolution H-2203-02-20 which is approving an Intergovernmental Agreement for the sharing of certain costs related to project coordination and consulting services for the Macon County Beltway, and for those transportation projects connected to or associated with the Macon County Beltway in the City of Decatur, Macon County, Illinois, between the City of Decatur and the County of Macon, Illinois.

MOTION

Mr. Hogan moved, seconded by Mr. Holman to approve Resolution H-2203-02-20 by prior roll call vote.

There were no questions or comments from the board floor.

MOTION CARRIED.

The Executive Committee had nothing to submit at the meeting.

The Siting, Rules & Ordinance Sub-Committee had nothing to submit at the meeting.

The Building Sub-Committee had nothing to submit at the meeting.

There were no citizens' remarks presented at the meeting.

OFFICEHOLDERS' REMARKS:

Mr. Greenfield: Mr. Greenfield said the Health Department had a presentation for the board.

Bethany Stapel: Ms. Stapel said she is the Assistant Public Health Administrator at the Health Department. Brandi Binkley, the Public Health Administrator was also present. She thanked the board for inviting them and giving the Health Department their time. Ms. Stapel said they wanted to briefly highlight all of the services they have at the Health Department. She said they left their business cards for each of them so if they ever have questions they should feel free to contact them in the future. The first thing they did was show the Health Department's commercial. Ms. Stapel then said she would highlight all of their divisions. She said they have the Starting Point division which is the aging and disability resource center. Last year they served 12,084 people. That division has services for seniors and people with disabilities. They are looking at in-home services, nursing home prescreens, caregiver services, assistance with Medicare and those types of things. The Health Promotion and Public Relations division served over a thousand students in the schools last year. This includes health education, community relations and outreach, advertising, media, website management and all of those types of things. As the board saw in the video, they have a dental clinic, and they served almost 4,000 patients last year and 25 of the patients were seen in the hospital. They offer hospital setting services for children. But, in their in-house dental clinic it is for both children and adults. Environmental Health and Emergency Preparedness are the ones that go out and do the food, tanning, body art, wells, septic all of those inspections. Last year they completed over 2,700 food activities. They also do preparation for emergencies, any type of natural, manmade, pandemic flu and other types of diseases like the Coronavirus which is now known as the COVID-19. Clinical Nursing Services performed over 5,800 tests on patients last year. This is the home visiting, case management of children in foster care, vaccinations, communicable diseases, foreign travel, led, and TB testing. They provided slightly over 2,000 flu vaccinations and over 8,000 total vaccinations to about 4,500 patients. They also have WIC and Family Case Management. They served over 3,000 patients in 2019 which includes visits to at their building to provide food instruments for children, new moms education, case management both in their building and at their homes. They also have their Administration Division which is all of their financials, IT, Board of Health management, and Human Resources. Ms. Stapel said that is a quick synopsis of all of their services.

Brandi Binkley: Mrs. Binkley also thanked the board for having them at the meeting. As they heard from Bethany they do have many different divisions with programs and services. She said what Bethany just went over they usually take around an hour to go over when they go out and present in the community. So, if they ever do want to hear more they would be happy to talk to a group or anyone interested could visit them at the Health Department and get a tour of the building. They do also take the presentation out, so if they have a group they would like them to speak to they can tailor the amount of time they speak to different needs. She said to let the Health Department know because they do like to get out in the community as much as possible and also bring people into their building as much as possible. In all of the divisions they have they all work together very closely in a lot of things they do. They also partner with many organizations and businesses throughout the community. A lot of people think the Health Department only serves certain demographics and populations in our community but that is absolutely a myth and is one of the things they love to go out and teach people about. They actually do serve all of Macon County, whether people realize it or not, or go into their building or not, in some way or another they are serving everyone. It is a very important service they provide, sometimes in the background. They are here and always excited to have an opportunity to go teach more about what they do. One of the things under her and Bethany's administration that is a priority is quality improvement. She has said in a lot of places and truly does feel that way, as does Bethany and their division directors and team, they want to hear feedback whether it is positive or negative. They can't be better if they don't know what they can work on. When you are going through the day to day sometimes you don't see certain things that can be improved upon. They have been going through every single division to look at what they are doing really, really well and what they could do a little bit better. How could we be more accessible to the community? How can we be more accommodating in making sure we are being as inclusive as possible to the community? One thing she wanted to briefly highlight was some of the things they have done in their Environmental Health division to do some quality improvement. She said they are doing a lot of things really well there but there are some things they found that they could do to be more accommodating to the community. One of the things that was changed a couple of years ago was that we would not reopen establishments that had been closed over the weekend. That was because we had situations where we had been called out many times and establishments were not ready. So, we were sending staff out, paying mileage etcetera, and those establishments weren't ready. They reviewed that, got some input, talked through logistics and they changed that policy in 2020. They will go back and reopen an establishment if they had to have been closed. The Health Department will open them on the weekend if they are ready. They have changed things internally as far as how they can receive a corrective action plan, which is required for them to be reopened. Those can now be received via email. So, the requirement for them to come into the office has been taken away; and they will go on the weekend if the establishment is ready to be opened. That being said, closing an establishment, like they have said many times is always a last resort. They never want to do that. Over the past year they had less than a 2% closure rate for routine inspections, and a .8% closure rate for all food activities. So, they really do have most establishments being very compliant with what they are supposed to do. If some have trouble, then they do everything they can to work with them. Now, they are trying to find

ways to do everything they can to get them back open as soon as possible, as soon as they are ready. So, they can receive those things over the weekend. They have also looked more closely into ways they could receive on-line payments, so that people are not required to come into the office even during the week. That will help them be more accessible to the community. If they do reopen an establishment on the weekend, they are able to pay online so that can happen or if they can't pay on-line the Health Department can invoice them. They have under practice usually had two people, inspectors, if they went out and found they would have to close an establishment, now that is something they are requiring. If there is going to be a reopening they do the same thing. Another thing they have actually been doing for a long time, but they have been able to increase some of it, is education sessions or walk-throughs. They have gone to many establishments and are open to doing it more. The Environmental Specialists have gone out and just walked around their establishment with them as a partnership activity to see what they could do to help them. They can make suggestions of things the business owner could do so they are compliant before there would be an inspection. They also did year in review sessions at the beginning of the implementation of the Food Code and then at the end of last year to make themselves very available to the establishments. So, if they needed any help, any one-on-one to talk through some of the things that had happened throughout the year that the establishments had struggled with they would have yet another way to be with the Environmental Health Specialists and staff and experts from that division. Another thing they are increasing in that division is training. They are making sure they have training in report writing so those are as detailed as possible, and communication so they can make sure that communication is as effective as possible. Those are just some of the things they have done in one division, but they are looking at all of them and how they can be their very best. There are brochures on the table and both of their business cards. All of the leaders of each division are listed on their website along with their contact information. If they have any questions they can always get a hold of her or Bethany. But, if they want to speak specifically with someone from a division they can give them a call or their email addresses are also on the website. Mrs. Binkley said they will be publishing their annual report after they vote on it Tuesday night at the Board of Health meeting. It will be emailed to the board members. There is also an additional commercial on their website they can check out. She said again they could speak to any group or anyone interested can go to the Health Department and get a tour. A lot of people are shocked when they see how much is really going on in their building and how many people really work there. She asked if anyone had questions.

Mr. Jackson: Mr. Jackson asked if anyone had asked about their pandemic mitigation plan since the Coronavirus has come around.

Mrs. Binkley said they have actually had many questions about it and have actually done some media spots, which is a great opportunity to showcase what they always do day to day. They do have communicable disease tracking in their clinic nursing division. Not only are they working on it, but also their Emergency Preparedness staff. She and Bethany have also been very involved. They also have a Public Information Officer which would be the communications side of things, who has been involved. They do follow the protocol of IDPH and CDC. They are actually on phone calls or webinars

several times a week with those groups every single week to make sure they know what the most recent status is of everything and what the message is that is coming out and what they should be saying to be consistent with that message. The good thing about that is this is what we do all the time. We respond to. We monitor. We prepare for things that could happen. Right now there is obviously more attention around that. She said if they remember during H1N1 that's what they were doing, working with all the other agencies in the community to make sure they were responding and were ready. Mrs. Binkley said they have Memorandums of Understanding, All Emergency Plans, everything to be prepared for this kind of thing.

Mrs. Dawson: Mrs. Dawson asked if they offer First Aid classes.

Mrs. Binkley: Mrs. Binkley said they do not hold First Aid classes at this time. They have a lot of people call and ask so they give a lot of referrals for that, but they don't hold them.

Mr. Oliver: Mr. Oliver asked if their closures of the business places, the eating places, are done just by inspection by the Health Department or does the general public have some say in it too.

Mrs. Binkley: Mrs. Binkley asked if he meant the actual closure or the reporting of it.

Mr. Oliver: Mr. Oliver said the reporting and closure.

Mrs. Binkley: Mrs. Binkley said someone from the public can make a complaint. The Health Department does take complaints and then is required by ordinance to go out within 10 days to check up on that complaint. So, the public can definitely contact the Health Department if there is a concern for something. She said that does happen, and they have gotten over the last couple of years, a significant increase in complaints from the public. She thinks that is because the public is so aware of what the Health Department does so they are making more complaints for the department to go follow-up on. Mrs. Binkley said they are required to follow-up on those. She said those are logged on their website too. Anyone can go on the website and look at an inspection report. It would also show information about the complaint with that. She thanked the board again for having them and if anyone ever wants more information, the Health Department is very much an open book, so just let them know.

There was no old business presented at the meeting.

There was no new business presented at the meeting.

MOTION TO ADJOURN

Mr. Oliver moved, seconded by Mr. Hogan to adjourn until March 12, 2020 at 6:00 p.m.

MOTION CARRIED.

Meeting adjourned at 6:39 p.m.