

**JUSTICE COMMITTEE MEETING
Macon County Office Building
Macon County Board Room #514
141 S. Main Street, Decatur, IL 62523**

August 27, 2020 @ 3:00 P.M.

MEMBERS PRESENT

Greg Mattingley – Chair
Debra Kraft – Vice Chair
Jim Gresham
Lloyd Holman

MEMBER PRESENT TELEPHONICALLY

Dave Drobisch
Bill Oliver

MEMBERS ABSENT

Verzell Taylor

COUNTY PERSONNEL PRESENT

Sherry Doty, Circuit Clerk's Office
Robert Bellah, IT
Jon Perona, PBC
Judge Webber, Courts
Pat Berter, Probation
Sheriff Brown
Carol Reed, Auditor
Mike Baggett, State's Attorney's Office
Jay Scott, State's Attorney
Tammy Esposito, EMA

Jeannie Durham, County Board Office

APPROVAL OF MINUTES OF PRIOR MEETING

Mr. Gresham made a motion to approve the minutes from the last Macon County Board Justice Committee meeting (7/23/2020), seconded by Ms. Kraft and roll call vote showed the motion carried 6-0.

CLAIMS

Ms. Kraft made a motion to approve the claims as presented, seconded by Mr. Holman and roll call vote showed the motion carried 6-0.

REPORTS

Circuit Clerk –

Ms. Doty had no report

Circuit Courts –

Judge Webber reported that they have had 2 months of jury trials. In interviewing jurors afterwards, there have been no complaints about the accommodations. Out of 150 summons that were sent out, they ended up with 71 jurors. A lot of people called in with health concerns and some have just gone back to work. He said they have been generous in deferring those people. Probably 2 to 3 trials per month will be the most they can do. They did one in July, 2 in August. Probably no civil trials until after the first of the year.

He reported that the software conversion from Tyler back to Goodin has gone well. Court is running much more efficiently.

Coroner – No Report

Court Services / Probation –

Mr. Berter reported that at the last Justice Committee meeting, he had reported on the funding received from the State of Illinois. He said that he had now received confirmation and is now able to convert all of the salary subsidy positions to Grants & Aid. So, this is the very first time that Mr. Berter said he is now considering to be fully funded. In the allocation letter that he received, they are going to get \$263,944 more for this fiscal year. So, presenting the budget will now be a lot better. This is very good news.

Emergency Management Agency –

Ms. Esposito reported on the report she had distributed:
EMA Report to County Board, Justice Committee

Current COVID numbers for Macon County (as of Monday, August 24, 2020)

Confirmed cases:	871
Released from isolation:	538
Home isolation:	292
Hospitalized:	15
Deaths:	26

- The COVID emergency extended through October 23, 2020.

EMA is currently hosting three EOC meetings per week. The Health Department is the lead agency for the pandemic and the EOC call consists of local City of Decatur and County stakeholders. During the call, each agency provides any updates or items of concern.

EMA collaborates with local entities to source vendors for Personal Protective Equipment (PPE). We try to keep on hand the state recommended 30-day stockpile of PPE. From that stockpile, the EMA office attempts to help fill shortfalls and gaps. We work closely with local response agencies, medical providers, county offices and other entities who need assistance obtaining resources.

FEMA Public Assistance funding opportunity is primary COVID focus for the EMA office at this time.

Working with the Health Department on the Alternate Housing Plan V3 for IEMA. CARES Act funds allowed the Health Dept. to create a position who will take on administrative/wrap around services for Alt. Housing.

Performing outreach to municipalities and other partner agencies to check for unmet needs or areas needing assistance.

Along with working with our local partners on COVID response, the EMA office is also handling all other responsibilities that are required to maintain our accreditation.

IEMA has done a “hard reset” for all 102 counties in the state. Our updated plan was previously due to IEMA in March for biennial review.

Below are hard reset items requiring immediate action by EMA:

EOP-all 102 county plans are due to IEMA January 2021

Required with this submission are:

- Alternate Housing Plan as an Annex
- Continuity of Operations Plan-separate plan
- Continuity of Government Plan-separate plan
- Long Term Recovery Plan-separate plan
- ILCATT/THIRA
 - ILCATT: Illinois Capability Tool
 - Identify strengths for response/recovery.
 - Identify areas for improvement.
 - THIRA: Threat and Hazard Identification Risk Assessment,
 - Identifies threats and hazards of concern
 - Give them context (based on local historical and general evidence of impacts)
 - Establish capability targets
 - Apply result (IL-CATT tool allows us to measure capabilities and identifies areas for improvement).

Exercise of our EOP is a requirement for accreditation. I am beginning to draft an After Action Report for COVID response. The use of real world events can demonstrate our capabilities as well. Part of the process to receive credit for an exercise or event, is to submit an After-Action Report and Improvement Plan (AAR-IP). COVID has offered the opportunity to test various aspects of our plan.

The purpose of the AAR is to identify what capabilities were tested, identify what went well and what required improvement. The IP is to identify the improvements, who is responsible for corrective measures for a specific improvement (training, equipment, etc.) and assign a date for the improvement to be completed.

Ms. Kraft thanked Ms. Esposito for her hard work as well as Ms. Binkley at the Health Department saying they are doing a fantastic job.

Public Building Commission – No Report

Public Defender's Office – No report

Sheriff's Department –

Macon County Board Resolution Approving Intergovernmental Agreement For Macon County Sheriff's Police Services For the Village Of Long Creek, Illinois

Sheriff Brown explained that the only thing that is changing are the dispatching fees. These will now be reimbursed from the Village of Long Creek.

Ms. Kraft made a motion to forward the resolution on to the Finance Committee with recommendation to approve, seconded by Mr. Holman and roll call vote showed the motion carried 6-0

Sheriff Brown went on to report that they had sent out RFPs for medical services in the jail. Crossings had been providing them. They are now pulling out. Their last day of services is October 6th. The services are required by State Statute. He said he did not know what the cost would be and did not think the numbers would be back in time for the full board meeting.

Some good new, the federal detainee numbers are up and currently there are 68 in the facility.

Macon County Board Resolution Approving Renewal and Revision of License Agreement with Macon Conservation District for Firearms Range Land

Sheriff Brown explained that they've had this range for a long time on Hilvetty Road. There are going to be some improvements done. The County Highway Department is doing a lot of the work. Some trees are being removed. He said they will now have a rifle range that can actually be used.

Mr. Holman made a motion to forward the resolution on to the Finance Committee with recommendation to approve, seconded by Ms. Kraft and roll call vote showed the motion carried 5-0 There was no response from Mr. Drobisch who was attending the meeting telephonically.

State's Attorney's Office –

Macon County Board Resolution Granting Permission to Dispose of Surplus Equipment

Mr. Baggett explained that this equipment is either obsolete or broken.

Ms. Kraft made a motion to forward the resolution on to the Finance Committee with recommendation to approve, seconded by Mr. Gresham and roll call vote showed the motion carried 6-0

Chair Mattingley asked about staffing and the software conversion back to the old system. Mr. Scott said they are much happier being back with the old software.

He said they are down 3 attorneys at this point. There are so many open prosecutor positions throughout the state and nobody wants to come to Decatur for what we are paying, but they are getting by. People are picking up the slack and things are getting done, but it can't go on that way forever.

CITIZEN REMARKS – PUBLIC COMMENT –

There were no emails received via email and there were no citizens present wishing to speak.

Old Business None

New Business - None

Closed Session – None needed

NEXT MEETING September 24, 2020

The meeting was adjourned at 3:15 p.m.

Minutes submitted by Jeannie Durham , Macon County Board Office