

**MACON COUNTY BOARD  
FINANCE COMMITTEE MEETING  
MACON COUNTY OFFICE BUILDING ROOM #514  
141 S. MAIN STREET DECATUR, IL 62523  
November 28, 2022 5:15 P.M.**

**MEMBERS PRESENT**

Kevin Greenfield, Chair  
Greg Mattingley  
Ryan Kreke  
Linda Little

**COUNTY PERSONNEL PRESENT**

Rocki Wilkerson, Workforce Investments  
Bruce Bird, Highway Engineer  
John Jackson, Treasurer  
Carol Reed, Auditor's Office  
Mike Baggett, States' Attorney's Office  
Bethany Krieg, Health Department  
Crystal Hugger, County Board Office

**MEMBERS ABSENT**

Helena Buckner  
Debra Kraft  
Marcy Rood

**CALL TO ORDER**

The meeting was called to order by Chairman Greenfield at the Macon County Office Building.

**APPROVAL OF THE MINUTES FROM PRIOR MEETING**

Mr. Kreke made a motion to approve minutes of the 10/31/2022 Finance Committee meeting, seconded by Mr. Mattingley & the motion carried 4-0

**CLAIMS**

Mr. Kreke made a motion to approve the claims, seconded by Mr. Mattingley, and the motion carried 4-0.

**REPORTS**

***Audit Sub Committee – No Report***

**Auditor –**

***Macon County Board Resolution Accepting One Year Proposal from Midwest Employers Casualty for Workers Compensation Excess Liability Insurance Coverage***

Ms. Reed reported that we are self- insured for workers comp but we purchase excess insurance so that we are covered. They have put bids out or put the fillers out for 5 and we got 1 quote. The price went up 11% from last year and it is best we can do.

Chairman Greenfield asked what the cost are.

Ms. Reed said \$196,011.00 and that is if we are locked in for two years. It is \$108,000.00 if we went for just one year and we went with two years.

***Macon County Board Resolution Accepting Equipment and Support Cost Proposal to Initiate Multi-Factor Authentication Required for Cyber Insurance Renewal***

Ms. Reed explained that we have put out pricing of the Sheriff's Department, Jim Blackwell, Courthouse Security and State's Attorney who all have put in what they think it is going to cost to do this. The details that I have is going to be expected to be \$35,000 to \$45,000 to initiate it and maybe an ongoing fee of \$5000 or so. I put in the resolution amount not to exceed \$60,000 because we just don't know what it is going to take to totally do it and we want to cover it. That will be in the rarest case and hopefully we don't exceed that.

Chairman Greenfield asked for something like that will that fall under the Building Commission.

Ms. Reed said it is probably more of an ARPA thing, and it is security I suppose it could.

Mr. Baggett replied that this is one of those we have discussed Mr. Chairman that the ARPA designations specifically covers this type of Cyber Security infrastructure. Going forward that may be a different answer but I think certainly the initial outlet of cost we want to try and include that in the ARPA funds if we can.

Mr. Jackson said he found out today as he is working with the Records office that as they automate the office when they reconcile their money coming in they are not on our system.

Chairman Greenfield asked what you mean they are not on our system.

Mr. Jackson said that they are not under Macon County's umbrella and they work on their own under CIC. CIC has been hacked twice. We are having trouble reconciling their money now and it is bad enough were your employees of Macon County has Gmail accounts. I cannot do business or financial transaction with Gmail.

Chairman Greenfield said I assuming that you and Mary are working together to work this out.

Mr. Jackson replied that this was at the 3:00 meeting today and I said I can't do business with you under those circumstances. They are falling behind on reconciliation and sometimes they do come to us at 4-6 hours to try and clean it up. They will have to be on our system. They circumvented two-factor back then using CIC. The time has caught up with them and they can't circumvent two-factor.

Mr. Baggett said I know Mr. Chairman you and I have addressed this in passing before but it is a boogie man I have warned about. We have got various offices and departments throughout the County that are on their own island. Particularly when it comes to IT and in an ideal world we would have a centralized IT infrastructure for the County. Making that happen is a long term project but I think it is one that screams from the necessity of it if we could ever get something like that off the ground we will be well served by it.

Mr. Jackson said that it is just an action item on the board we have to say they need to work under the umbrella of the County because I can't work with Gmail on financial documents especially our money.

Chairman Greenfield asked Mr. Jackson to clarify what he is saying.

Mr. Jackson said that the expectation that the Government has with us is to have a two-factor authentication. I should have the same thing with the Records office under our own umbrella but they don't. They work on their own.

Ms. Reed asked if they are the only one and do you know any other office that has at least don't have our support or IT support.

Mr. Baggett said that he was unaware that the Records office were on their own thing until just now and I assume everyone in this building was operating off of the same IT infrastructure. That is news to me. If we ever get to the point where we can initiate this type of project honestly I think we would be better at best served by actually hiring a consultant firm. An expert in the type of centralization that I think we need who would be able to provide us an idea of what it would cost to get the entire County onto the same page from an IT perspective. You have got departments that have their own needs. I barely understood what John was saying too and I use to be responsible for IT in my office and there is a lot that goes into it. I know that the Sheriff's office has a lot of requirements they have to adhere to and I am certain that the Records office has best practices that they need to be implementing.

Chairman Greenfield asked what do we do know Mike with the Recorder to get them on the right path.

Mr. Jackson said it would not be hard at all and the only reason it was flagged to us is because this is the first one they moved for an automated account where they collect on our behalf. It was electronic funds transfer to our accounts that we reconcile and they are wanting to do the rest of their office to do that and it won't fly and it won't fly to a single one here. It is time where we call because we try to help them from accounting stand point and they will say it could be a couple of days before they get back to us and they don't ever get back to us. Now we are three weeks behind we want to reconcile year end in three days and it is going to be a struggle.

Ms. Reed said that I suppose for the multi-factor authentication they can probably go through CIC and get something set-up to do that.

Mr. Jackson replied that it still does not change that fact that they can't get an email address on CIC. They cannot get a County email address. They assign a Gmail account.

Mr. Baggett said it is not something we can just turn the page and make happen but I know the County Board and most of the County offices in this building recently went over to the Macon County Illinois.gov domain. I don't know what Jim Blackwell would say about how that process work but ideally you would want to have everybody in the County using the same domain. I say that as a person who does not want to go and have to update everybody with my email address but we should all be operating under the same umbrella and that is the only way

we can insure that there is adherence to what is necessary for our insurer to cover us in the event we get attacked.

Chairman Greenfield asked if Mary was willing to switch over to do whatever needs to be done. Mr. Jackson said it sounded like she would at least get Chris her Chief Deputy Macon County email. If anybody else they cannot email their reports to us from a Gmail account it needs to be just oversight that says you have to go to Macon County server.

Chairman Greenfield asked what the reasoning for not doing it is.

Mr. Jackson said that they can circumvent the two-factor to get on CIC. They can use their automation program without a two-factor authentication. We do it over there for all of our payment machines and all credit cards. We have two-factor over there even before this was mandated but you just have to work on it and make it right.

Chairman Greenfield asked what the timeframe of doing this. Is it something that can be done quickly? I think maybe tomorrow when I get to the building you, I and Mary can sit down and I don't know if we need Mike or when Mike can be around but I need to understand this better.

Ms. Reed said and maybe Jim Blackwell or Josh Tanner.

Chairman Greenfield said Carol your second resolution is for Cyber insurance.

Ms. Reed replied that it is for the MFA the authentication process we have already got the Cyber insurance coverage now we just need to implement this next procedure.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

### **Board of Review –No Report**

### **Supervisor of Assessments – No Report**

### **GIS – No Report**

### **Treasurer – Presented last**

### **CITIZEN'S REMARKS - None**

### **OLD BUSINESS –**

Chairman Greenfield said Tammy Wilcox wanted to talk about the ARPA Funds but out for a funeral.

### **NEW BUSINESS –**

#### **State's Attorney**

***Macon County Board Resolution Amending the State's Attorney's FY 2022 Budget (End of Year Clean Up)***

Mr. Baggett reported that they had several non-personal line items over the course of the year which has exceeded the appropriation. We have quite a bit that was not spent with respect to personnel in the State's Attorney's general fund. We are asking to move \$35,000 from the personnel line into the non-personnel line in order to cover. This would not cause the budget to be the increase in appropriation that would require an emergency.

Ms. Little made a motion to approve and forward the resolution on to the full board, seconded by Mr. Mattingley and the motion carried 4-0

Mr. Baggett said in the interest of full disclosure the annual resolution for the Appellate Prosecutors Office came through. I found it on my desk this morning and we are going to ask to push it through at the County Board next week so that we can get them appointed. The Finance Committee and the Board approved the appropriation during the regular budget process. We can pay it, I just wanted to let you know that they never send us the resolution in enough time to actually go through the committee's. They want it done by December and we are going to do our best. Mr. Baggett had to leave and at this time excused himself from the meeting.

### **Public Defender**

#### ***Macon County Board Resolution Amending the Public Defender's FY2022 Budget (End of Year Clean Up)***

Ms. Sander reported that they are asking to move \$35,000 from our Assistant Public Defender line on payroll to the additional expenses for contracts. This is something that came up during the budget process this year. We are wanting to move the money from payroll where we don't have any fulltime employee's moved into the contracts that we are paying out in the interims.

Mr. Mattingley made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Kreke and the motion carried 4-0

Chairman Greenfield asked do you think you might maybe have one new hire.

Ms. Sander said fingers crossed she hopes so.

Chairman Greenfield asked how many opening do you have.

Ms. Sander said four.

### **Workforce**

#### **Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY'23 Budget- National Dislocated Worker Grant "QWEST"**

Ms. Wilkerson reported she is requesting an approval for the QWEST grant that they receive from The Department of Commerce and Economic Opportunity \$682,806.00. It is a two year grant and the focus is on dislocated workers. All of the people who have lost their jobs and are on unemployment this grant will help them get retrained and get them back to work. We are focusing on the certified logistics for warehouse industry, diesel mechanics, CDL, and regular mechanics.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Kreke and the motion carried 4-0

Chairman Greenfield said Rocki on that CDL do you have to go through them classes now to get that CDL.

Ms. Wilkerson said yes, and that is what we pay for. That is what this money will go to. Chairman Greenfield asked what if Joe Farmer decides to get his CDL will he fall under Workforce Investment for something like that.

Ms. Wilkerson said that you have to be eligible. You would have to come in and we would determine who are eligible for this grant. This is based on if he was employed, were he is at with income, does he live at home. There are a whole list of things that you have to have to be eligible.

### **Highway**

#### ***Macon County Board Resolution Approving an Agreement between Macon County and the Illinois Department of Transportation on the Improvement of the Intersection of CH 50 Lost Bridge Road and Illinois Route 121***

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

Ms. Little asked what you are going to do to it.

Mr. Bird said that the State is paving through Route 121 and there is a portion on Lost Bridge that comes up back about 125 feet and it is our portion so we are just paying them to do it. It works out cheaper than if we hired somebody to do it ourselves.

#### ***Macon County Board Resolution Approving and Appropriating A Funding Agreement between Macon County and the Illinois Department of Transportation on the Improvement of the Intersection of CH 50 Lost Bridge Road and Illinois Route 121***

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

#### ***Macon County Board Resolution Approving and Appropriating Funds for the 2021 Annual MFT Maintenance Expenditure Statement***

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

Ms. Little asked why we are just now doing this.

Mr. Bird said we always do it at the beginning of the year and after we went through the whole year of paying for things because the cost went up this is basically an amendment to balance it up with the State.

#### ***Macon County Board Resolution Approving and Appropriating Funds for Additional Construction Expenses for the 2022 County Cape Seal Project***

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

***Macon County Board Resolution Approving and Appropriating Funds to Purchase a 2023 Plow and Dump Truck***

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

Chairman Greenfield asked what kind of plow and dump truck we buying Bruce.  
Mr. Bird said same model same style of all the Mack trucks we have been buying the last several years.

Chairman Greenfield asked State bid.  
Mr. Bird said it is a public bid it is not a State bid. It is from Decatur Mack right here in Decatur that is where we will get it from.

Chairman Greenfield asked what the difference is.  
Mr. Bird said the difference of what is between on what we would get on the State bid and the Mack it might be a \$1000 dollar difference. It is not much difference.

Chairman Greenfield asked that don't we have to put them out for bid.  
Mr. Bird said they have to be bid out publicly and then we can piggyback off of whatever public bid there is. There is a lot of different clearinghouse that use different State even National bids. In this case it is a National bid.

Chairman Greenfield said the Mack is only a \$1000 more.  
Mr. Bird said it is about a \$1000 dollar difference

**Treasurers**

***Macon County Board Resolution Approving the 12/2022 Macon County Treasurers Office Investment Policy***

Mr. Jackson passed out an Investment Policy pamphlet and reported that he presented an updated investment policy. It will get recorded at the Clerk's office and it follows GFOA standards and GASB standards. It notes the recording structure we have here which we do a monthly report. County clerk reads it in and admits it which has your daily, weekly and monthly summaries. I looked at report today and it depicts the interest off our accounts like year to date and we are about \$143,000 for savings. That is going to significantly grow because we started the investment and our money market and our CD's in August September. They are growing fast. This gives you a summary of what we have for investments. We are up to 63 Treasurer Accounts now, and they are all depicted in the reports. This also meets the standards for state statutes.

Chairman Greenfield said you generated \$143,000

Mr. Jackson said yes, about \$143,000 in interest  
Chairman Greenfield asked Mr. Jackson how long he has been a Treasurer.  
Mr. Jackson replied 18 months  
Chairman Greenfield said you are doing a good job

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 4-0

**NEXT MEETING - 1/2/2023**

**ADJOURNMENT**

Chairman Greenfield adjourned the meeting at 5:38 p.m.

Minutes submitted by Crystal Hugger, County Board Office