

**MACON COUNTY BOARD  
FINANCE COMMITTEE MEETING**

**MACON COUNTY OFFICE BUILDING  
COUNTY BOARD ROOM #514  
121 S. MAIN STREET    DECATUR, IL 62523**

**October 31, 2022    5:15 P.M.**

**MEMBERS PRESENT**

Kevin Greenfield, Chair  
Greg Mattingley  
Ryan Kreke  
Linda Little  
Marcy Rood

**COUNTY PERSONNEL PRESENT**

Rocki Wilkerson, Workforce Investments  
Bruce Bird, Highway Engineer  
John Jackson, Treasurer  
Carol Reed, Auditor's Office  
Brandi Binkley, Health Department  
Tamara Wilcox, County Administrator  
Michael Baggett, State's Attorney's Office  
Ted Miller, Arthur J. Gallagher  
Crystal Hugger, County Board Office

**MEMBERS ABSENT**

Debra Kraft  
Helena Buckner

**CALL TO ORDER**

The meeting was called to order by Chairman Greenfield at the Macon County Office Building.

**APPROVAL OF THE MINUTES FROM PRIOR MEETING**

Mr. Kreke made a motion to approve minutes of the 10/03/2022 Finance Committee meeting, seconded by Mr. Mattingley and the motion carried 5-0

**CLAIMS**

Mr. Kreke made a motion to approve the claims, seconded by Mr. Mattingley, and the motion carried 5-0.

**REPORTS**

***Audit Sub Committee – No Report***

**Auditor –**

***Macon County Board Resolution Accepting a One Year General Liability and Property Insurance Proposal Through Arthur J Gallagher***

Ms. Reed said this is through SERMA and we got our rates just last Thursday morning. We have a 6.9% increase which we felt was reasonable. We have heard that others were much higher than that. The total package for the liability insurance will be \$1,151,561.00 for next year.

Chairman Greenfield asked what the deductible on that is. Ms. Reed replied \$50,000 and this includes all the whole package except there is another layer we are insured up to \$10,000,000. There is another layer up to another \$10,000,000 which we are getting quotes on that. Ms. Little asked if this was the first full year or the second full year of being a part of a pool. Ms. Reed said we are going into our fourth because we have been with them for three years now. Prior increase was 12% last year so 6.9% we felt was decent and I think we have budgeted enough for that.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Rood and the motion carried 5-0

***Macon County Board Resolution Accepting a One Year Cyber Insurance Proposal through Arthur J Gallagher***

Ms. Reed said that we have had cyber insurance for three years. Last year it went up 320% from \$7,000 in FY21 to \$30,000 last year. This year's increase is 31% which brings it to \$39,000. We feel that it is still doable, but we do have to get our multi-factor authentication taken care of. We will be working to implement that soon and getting quotes on it now.

Chairman Greenfield asked what that covers. Ms. Reed replied that it is limited but it does cover most of the major things. I have Ted Miller here with me to. Our limit is a million dollars, and we have a \$25,000 deductible. Its cover's things such as security breach expense, security breach liability, restoration of electronic data, ransom payments. Chairman Greenfield said that it only covers up to a million. Ms. Reed said up to a million yes and it has limits. Chairman Greenfield asked is that what most places carry?

Mr. Miller said the common question is that enough. The average cyber claim in the last two quarters has been about \$450,000. What you are paying for not only is the liability coverage but also would settle the claim on behalf of the County. You also get the expertise to get through the process because these people are never going to show up on the door and stick their hand out. It is all going to be electronic they are going to capture the system and are going to demand ransom. They are going to demand bitcoin and people who do the cyber work all day everyday deal with these people. They know that the last municipality to have their system captured and held for ransom settled it for seven bitcoin and asked for twelve that is how they do the negotiations. Then they know where to get the bitcoins and pay it off. You get all that expertise as well. Also, almost as much as anything that is kind of what you are paying for. You hope to never need them but unfortunately in the world we live in it is probably more of a matter of when not so much if.

Ms. Little said I used to know what the going rate for capturing local government was worth as a million dollars it's reasonable and like you said it averages \$450,000 thousand. Mr. Miller said yes if you had three of them in a year then we would have a problem but hopefully we can go three years and don't have one. Chairman Greenfield asked if we had the property security on our system. Mr. Miller stated that is the MFA component that we talked about when I was here last year when we started. It is in process, and you got to get that finalized which is critical. MFA stands for Multi-Factor

Authentication. In our system when I dial in the system calls me. Then I must put in a code and then it lets me in. That is what you would be having to do with all your different systems. I know the Sheriff's office got a different system. It is a big undertaking, but IT has got to get the command from on high here to say we got to get this done as soon as possible.

Chairman Greenfield asked what those entails. Mr. Miller replied to Chairman Greenfield you are asking me questions that I don't know the answer to. I am not an IT person. Ms. Reed said Jim Blackwell is working with the Sheriff and working with other offices to kind of agree on a solution. I think they are talking about a key thing where you touch your computer or whoever is at the computer would have to touch it. There are other ways you can do it, but they are looking at pricing on all of it now.

Mr. Baggett said I think they are far along in that process. My assistant is on the cyber security task force for the County that is Jim Blackwell, Frank Miller from the Sheriff's office, my assistant, and the young man from the Health Department. It is basically the IT people for all the county agencies that run IT. They are all working together and Robert Bellah from the Circuit Clerks he does the Courts and the Public Defender's office as well. They are all working together, and they have come up with a system that satisfy the Sheriff needs which are critical in terms of being compliant with Federal and State sedition requirements for criminal justice information. Basically, using that as a stepping off point and everybody else being in compliant with that. It is a one universal system in terms of the MFA component. I do think they are far along in that process in terms of picking a vendor and knowing how to pay for it.

Ms. Reed said paying for it will probably bring a resolution forward with the cost of it. I don't know if we really want to pay for it out of ARPA funds or what we will do.

Mr. Baggett said I think there has been discussion of using ARPA. One of the things is ARPA is explicitly designed to deal with cyber security and infrastructure. Ms. Reed said I don't think we are talking millions we are just talking under \$50,000. Mr. Baggett said \$10's of thousands of dollars and it is going to be relatively cheap in the grand scheme of things to get us compliant with State and Federal guidelines and our insurance carriers.

Chairman Greenfield states that because we are compliant with them does it work and do we need more. Mr. Baggett replied that more importantly we need to be compliant with our insurer and what they are requiring. If we are not compliant with them, and we do get some type of hack or some type of attack we might find ourselves without insurance. I think it is the worst possible outcome. Ms. Reed states that we have talked to them about what they require. Mr. Baggett said they are onboard as well to what where proposing. Mr. Miller said that honestly it is the expertise that you need, and you need it right now. To go out and hire it takes all the problematic side of it out as far as being able to deal with it when it happens.

Motion to approve forwarding on to the full County Board with recommendation to approve made by Ms. Little, seconded by Mr. Mattingley and motion carried 5-0

### **Board of Review – *No Report***

### **Supervisor of Assessments – *No Report***

### **GIS – *No Report***

**Treasurer –**

***Macon County Board Resolution to Execute Deed to Convey Property in Which Taxes were Delinquent***

Mr. Jackson presented the resolution.

Motion to approve forwarding on to the Full County Board's Consent Calendar for the November County Board meeting with recommendation to approve was made by Ms. Little, seconded by Mr. Kreke and the motion carried 5-0.

**CITIZEN'S REMARKS - *There was nobody present that wanted to speak***

**OLD BUSINESS – None**

**NEW BUSINESS –**

**State's Attorney**

***Macon County Board Resolution Amending the State's Attorney's FY2022 Budget for Acceptance of Domestic Violence Coordinator Grant from Ed Bacharach***

Mr. Baggett reported that Ed Bacharach has generously offered to donate \$50,000 toward the hiring of a new domestic violence coordinator. This will pay for the coordinator salary as well as all the fringes. There is an anticipation no guarantee that this will be a multi-year grant. The person who we are in the process of hiring I am not at liberty to disclose a name right now because they are still employed somewhere else right now. The person we will be hiring does understand that this is a grant position. If the grant goes away there may not be County funding to continue the position on.

Ms. Little asked if this is a new position or is this just a position that was being handled by somebody else before now or is independent. Mr. Baggett replied that it is a new position, but it is a position that use to exist. About three or four years ago the State's Attorney's office had one full-time victim coordinator, one full-time subordinate coordinator who primarily focused on domestic violence cases that is what this will be replacing. When we lost the person who was in that subsidiary position a few years back it was part of a budget saving measure. We did not refill the position at that time, and this is trying to bring that position back without adding the Counties expenses. Mr. Mattingley asked if that was Dawn. Mr. Baggett said yes it was Dawn and there was one other employee after Dawn. Dawn was at one point grant funded through the State, but we lost that grant back when the State was having a lot more problems.

Motion to approve forwarding the resolution on to the full County Board with recommendation to approve made by Ms. Rood, seconded by Mr. Kreke and the motion carried 5-0.

***Macon County Board Resolution Approving Grant Agreement with State of Illinois Criminal Justice Information Authority and Amending the State's Attorney's FY22 Grant Fund Budget (Restore, Reinvest, and Renew Program "R3")***

Mr. Baggett reported that the state has already awarded the grant to us and it is budgeted for in the FY23 year. The Counties FY23 we need permission to spend the money from July 1 through the end of the County fiscal year. This is going to be three or four part-time positions in the Sheriff's office and one part-time position in the Circuit Clerks office for what we call expungement specialist. They will be tasked with going and finding records that the Court has ordered expunged or sealed pursuant to statute taking care of those. Right now, the Sheriff has a backlog of several hundreds if not over a thousand cases were it just takes a lot of time and manpower to go find all the records that have been ordered expunged or sealed taking action that the court has ordered. This is the States attempt to help us get that done.

Mr. Mattingly said it looks like the State has been doing this R3 grant program for a while, but Macon County hadn't applied. Mr. Baggett said that he couldn't speak to that and to his knowledge the R3 grant is kind of a new initiative that ICJIA is pursuing. I am not going to profess to be an expert on the R3 grant. Kierra Rogers who is are grant administrator has the contacts with ICJIA and knew when to go looking for an opportunity for Macon County. I was under the impression Greg that this was relatively a new initiative, but I could be very well mistaken. Mr. Mattingly states that reading through it, it sounded like there is some history of it, but Macon County had not been in it before.

Mr. Baggett said he is not sure that he can speak to that. Mr. Mattingly said which leads to right now we are talking about a one-year grant. Any indication or ideas whether it is a one-shot deal. Mr. Baggett replied that he doesn't believe that we have been given any explicated warning or heads up that it is a one-year deal. We are not going into it with anticipation that it will be a multi-year. We are going to try to get as much done in a year as possible. The employees who will be hired are all part-time employees most of them are going to be college students who are part of the criminal justice program over at Milliken. It is not like we are going to be kicking anybody out if the grant does not get renewed. There is a possibility that it will be renewed but not necessarily an expectation.

Ms. Rood made a motion to forward the resolution on to the full County Board with recommendation to approve, seconded by Mr. Kreke and motion carried 5-0

### **Workforce Investments**

Ms. Wilkerson reported that last Monday and Tuesday Workforce Investment Solution was asked to present at the Illinois Works Conference in Springfield. It was an opportunity to be 1 of 22 programs. We were the only Workforce agency within the 22 which was good. We brought two of our students who are currently enrolled Women in the Trades, and they were asked to be a part of the panel. They got a chance to answer questions from a lot of the Chicago programs and some of the bigger programs up North. One of the things that some of bigger programs were experiencing was the lack of retention. It kept going back to what is Decatur doing to retain them how are you keeping them in there. We finished with 23 out of 25 which is good for a first time shot and it speaks quite admirably about the students that were in the program.

The young girls 18 and 20 going into the trades was a chance for them to talk about what they have learned so far and where they want to go. It was a very good opportunity to see our students at their best. Once we finished, we were asked to reapply so there is another \$499,000 for another year. I will be in touch with some of our employers. It was good for Decatur and good for Macon County. We also will be starting up another Youth Career Pathway grant. We have a little bit of money left over and we will be starting up again for 18- to 24-year-olds in January. We will renew that Illinois Workforce grant and that will be two grants going.

We also completed our monitoring site visit end of last week and did the exit interview. They had two findings and one observant thing they are going to do. We have already corrected it and we will get the letter back out to them. Normally, there has been six or seven things that they question. I was glad that it was only two findings one programmatic and one fiscal. We were asked if we were going to consider applying for a Quest grant and the Quest grant is in the State of Illinois. It is to help the dislocated workers and all the people that lost their jobs due to COVID and those who couldn't work because of COVID. This will be an opportunity to relax some of the requirements for the dislocated workers and we will be working trying to recruit them and get them engaged in some type of training. That grant is for \$682,000. You might be getting your resolution once we get it all put together.

Chairman Greenfield asked when you will hear from them. Ms. Wilkerson said on the two grants I have not written the Quest yet but on the apprentice, I will get started on both in January. The Quest I hope to get going by February or March.

Ms. Little stated that Quest is not competitive. Ms. Wilkerson said no and asked if there were any other question.

Chairman Greenfield thanked Ms. Wilkerson and asked her to tell her class thank you very much.

### **Coroner- No Report**

### **Probation- No Report**

### **Highway Department**

#### ***Macon County Board Resolution Appropriating Funds to Purchase Right of Way Parcel 001 from Louis Lee Properties LLC for the CH 99 Macon County Beltway Project***

Mr. Bird presented the resolution

Chairman Greenfield asked where this was located. Mr. Bird replied to the Louis Lee Properties is where the Huddle House restaurant is being built by Bob Brady's. We are buying a triangle piece off it. The existing intersection there is now commercial crossing and it use to be the beltway where the beltway goes in at. That is where it connects, and we need to shave a little corner off the property. It became available so we decided that now was the time to go ahead and purchase it.

Mr. Kreke made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Rood and the motion carried 5-0

## **Circuit Clerk- No Report**

### **Health Department**

#### ***Macon County Board Resolution Approving Increase in Appropriations in the FY22 Health Fund Budget for CCU Workforce Retention***

Ms. Binkley reported that this is a grant for their starting point division which is for aging and disability resource center or mostly senior services. There are a lot of ways that we can use this funding. It does cover a little bit of FY22, and it is also part of the FY23.

Ms. Little made a motion to forward the resolution on to the full County Board with recommendation to approve, seconded by Mr. Mattingley motion carried 5-0

#### ***Macon County Board Resolution Approving Increase in Appropriations in the FY 22 Health Fund Budget for COVID-19 Crisis Grant***

Ms. Binkley reported that this is one that we were able to obtain to be able to cover some additional expenses that came with part of our COVID response. We did have COVID Crisis grant funding very early in the COVID response, but this was additional funding that they were able to give us and as you can see this one also does cover part of FY23.

Mr. Kreke made a motion to forward the resolution on to the full County Board with recommendation to approve, seconded by Mr. Mattingley motion carried 5-0

Ms. Little asked CCU staffing who is that, is that your department or is that the people who was hired to track people down? Who are the CCU staffing? Ms. Binkley said that it would be the starting point staff. Those are the people who were already working starting point and that grant did allow us to fill positions that we must fill based on the case load that we are carrying but now we just got money to be able to do that.

#### ***Macon County Board Resolution Approving Increase in Appropriations in the FY22 Health Fund Budget for COVID-19 Response Grant***

Ms. Binkley reported that this was just one that we were able to continue to use for any of our contact tracing responsibility or obligations after that specific contact tracing grant did end. We did slowly let go of our staff as those responsibilities were required. We still do have some things that we have to do for that. The great thing about this grant was it also allowed us to supplement, grow and strengthen our overall communicable disease response. It is not just about COVID-19 we have been able to use that to provide additional training for the staff. We already had and we did retain one of our COVID project directors and she moved into more of a communicable disease role. We have been able to cover some of our responsibility with someone who is not a nurse, and we are very short on nurses and that has been a creative way to use some of this funding as it has been provided. This one does end December 30<sup>th</sup>, 2022.

Ms. Little made a motion to forward the resolution on to the full County Board with recommendation to approve, seconded by Ms. Rood and the motion carried 5-0

**NEXT MEETINGS -**

11/28/2022– Regular Finance Committee meeting

**ADJOURNMENT**

Mr. Kreke made a motion to adjourn, seconded by Ms. Rood, the motion carried 5-0 and Chairman Greenfield adjourned the meeting at 5:40 p.m.

Minutes submitted by Crystal Hugger, County Board Office