

**MACON COUNTY BOARD  
FINANCE COMMITTEE MEETING**

**MACON COUNTY OFFICE BUILDING  
COUNTY BOARD ROOM #514  
121 S. MAIN STREET    DECATUR, IL 62523**

**November 1, 2021      5:15 P.M.**

**MEMBERS PRESENT**

Kevin Greenfield, Chair  
Greg Mattingley  
Ryan Kreke  
Jim Gresham  
Marcy Rood  
Helena Buckner (@ 5:15:30 p.m.)  
Linda Little, Vice Chair (@ 5:15:45 p.m.)

**MEMBERS ABSENT**

**CALL TO ORDER**

The meeting was called to order by Chairman Greenfield at the Macon County Office Building.

**APPROVAL OF THE MINUTES FROM PRIOR MEETING**

Mr. Mattingley made a motion to approve minutes of the 10/04/2021 Finance Committee meeting, seconded by Mr. Kreke & the motion carried 5-0

*(Ms. Buckner is now present)*

**CLAIMS**

Mr. Mattingley made a motion to approve the claims, seconded by Ms. Rood, and the motion carried 6-0.

*(Ms. Little is now present)*

**REPORTS**

**Audit Sub Committee**

Ms. Reed reported that they are preparing for the Engagement Letter with May, Cocagne & King again. This is year 2 of 3 of the current contract.

**Auditor –**

***Macon County Board Resolution Authorizing Plan for Premium Pay for Essential Workers Under the American Rescue Plan Act for the Central Illinois Regional Dispatch Center***

Ms. Reed explained that these workers are the dispatchers that work at the CIRDC. They were not included in any other form of premium pay. The estimated amount is \$30,000.

Chairman Greenfield explained that the people that work at the Dispatch Center did not fall under any COVID money, so Mr. Thomas had come and asked for this. Whoever is Chairman of the County Board, The Mayor of Decatur and one person at large, who is currently Jerry Dawson sits on the CIRDC Board. Mr. Thomas explained that the employees were disappointed that they did not get anything. He is having a hard time getting employees right now anyway. Chairman Greenfield said they thought it would be a good thing for moral. Mr. Greenfield said he would put it in the form of a resolution and present it to the Finance Committee and let them decide. \$25,000 of COVID money has already been given to them for PPE. They are, obviously, crucial employees. If it wasn't set up the way it is, they would be County employees.

Mr. Mattingley asked whose employees they are. Ms. Little asked if they are union employees and who negotiates their contract. Chairman Greenfield explained that the negotiators are the Mayor, County Board Chairman & Mr. Dawson and said they kind of fall under the County umbrella, but not under the County's jurisdiction. They also do not fall under the City's jurisdiction. Ms. Little asked if the City is willing to contribute to this. Chairman Greenfield said no, they wanted to, but they did not. Ms. Little said, "shame on the City, but these people need to be included in the relief money." Chairman Greenfield said he was very disappointed in the City and that conversation is not yet finished, but as of right now, they feel like they have to spend the money in other places.

Ms. Little commented that these people need to be treated correctly. Ms. Rood asked how many employees there are. Ms. Reed said about 25 or so. It comes to \$30,000 and is figured at the maximum of \$1,500 per full time and pro-rated for part time employees like it was figured for the County employees.

Chairman Greenfield repeated that they are having a hard time getting and keeping people, so if anyone knows of anyone that needs a job . . . but the thing is, it takes a year to train. This is not something you just walk in and start doing. There is a lot to it. It is very stressful and now that they are shorthanded, they are having to work a ton of overtime. Some like that and some do not.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0

***Macon County Board Resolution Authorizing Contribution to Participate with the City of Decatur to Survey Gaps Regarding Workforce Training in the Community***

Ms. Reed explained that the City is paying the bulk of this one and have asked the County to contribute \$25,000 to a survey to determine gaps and how they can be filled.

Ms. Wilkerson explained that she had been involved in a meeting at the city and they would like to take this money and hire a consultant to go around Decatur and find out where the gaps are in workforce development. For example, there are grants out with different organizations like the Boys & Girls Club and other areas where they take the money that Workforce gives them and

they do Workforce Development. So, there are a lot of agencies that say they do workforce development. The City would like to hire a consultant to go around and talk to all the different agencies and identify where the gaps are. Ms. Wilkerson said she feels this is a good idea, but in another conversation with Economic Development about this who said that once the gaps are identified, it will not do any good unless there is money to fix the gaps. We can't just identify them. Ms. Wilkerson said she said that once the Consultant is hired and they have identified the gaps, she would like for them to report them to the Workforce Board and then the Workforce Board can write grants to identify how the gaps can be fixed. Ms. Wilkerson said that the way she sees this is that the City is wanting help to pay the salary of the Consultant who would work to identify the gaps and then report the gaps to the Workforce Board who would address the gaps.

Ms. Rood asked what the total amount came to. Ms. Wilkerson said she thought it was around \$90,000 and they are asking the County for \$25,000.

Chairman Greenfield explained that this had started out with just the City and then the conversation grew to ask about the people that are outside the city limits. Then it became a city / county issue. If we don't go in with them, the City will still go ahead at their \$90,000, but anything outside the city limits will not get included in the program.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve as long as there is a follow up plan because there is no reason to spend money to find out where the problem is if there is nothing in line to address that problem, seconded by Mr. Mattingley. Ms. Rood asked if this would be a competitive process or if they had someone in mind. Ms. Wilkerson said she thought it would go out for bids. They're just trying to bring it all together and figure out how they were going to pay for the salary. Mr. Gresham asked if this was going to be a duplication of things that are already going on. Ms. Wilkerson agreed that there is a lot of duplication. What they are trying to do is to get an alignment process as to what agencies are providing what, that they need to know about them, and how to bring it in and identify what is not being provided. There are a lot of duplications. They are applying for a lot of the same grants. Chairman Greenfield commented that he likes the idea that they are reporting back to Workforce and then Workforce can take the ball and run with it because, Ms. Wilkerson has done a great job since she has been there and he feels a lot more comfortable with her being involved in it. The motion carried 7-0.

### ***Macon County Board Resolution Accepting a One Year General Liability and Property Insurance Proposal through Arthur J. Gallagher***

Ms. Reed explained that the County has been with CIRMA (Counties of Illinois Risk Management Agency), through Arthur J. Gallagher for coming up on the 3<sup>rd</sup> year now. We joined them on 12/1/2019. CIRMA presented their proposal last week as to what the numbers would be for next year. We are looking at about a 13% increase. It went from \$800,000+ to \$991,000 plus the Gallagher fee of \$80,000. Total, it will be about \$1,077,418 which includes everything but the excess liability. There is an excess layer of \$10 million. That will be an amount we don't know yet. That will be added to it. The deductible is \$50,000. Ms. Reed said they were expecting an increase of 10%, but not over 15% and it is not.

Mr. Greenfield asked what the reason was for the increase.

Ted Miller, from Arthur J. Gallagher, explained that it is really more the marketplace. The excess marketplace has gone up a lot. A lot of that is due to the civil unrest that is going on across the country. He said he felt they are in a pretty good place with it, but there are still some challenges. One, we still have to place the \$10 million above the CIRMA program. Last year, that was done with one carrier. Mr. Miller said he has seen it take as many as 3 carriers to get to the \$10 million limit. It is just that the underwriters do not want to be the one to get the phone call that says they have a \$20 million limit out there for whatever the problem is. So, they are all pulling back and raising their prices.

The other issue is with the Cyber. The county now has Cyber insurance, but not multi-factor authentication. MFA is when you get on a website and log in through a user ID & password and then the bank (or institution) says they want to text or call you to make sure you are actually you. If you agree to a text, they send you a code of six or so numbers and then you have to enter that just to make sure you are who you say you are. The cyber underwriters want entities to be doing that on their own. Macon County does not have this currently. As a result, Mr. Miller explained that they are not able to buy cyber insurance for Macon County. It has gotten to that point. You have to have MFA to get the insurance coverage. The cost is about \$3 per head per month per user. Not everybody is a user. What is at risk? The average ransomware claim, according to Arthur J. Miller client data across the country in the municipal arena, costs about \$4 million. Typically, there will be 1% to 2% of revenue or budget amount, so for the County, that is about \$69 to \$70 million. So, 1% would be \$700,000 and 2% would be \$1.4 million. It will be in that range that the hackers are going to be looking for. That is just the ransomware piece of it. The other costs come from just being shut down and all the lost personal information. The State of Illinois says that if you lose my information, you have to monitor my credit for 12 months. So, every record has to be monitored for the next 12 months in the State of Illinois. Then, you've got the data restoration aspect of the claim. For a million dollar ransomware claim, it is costing about \$4 million which is why the underwriters want to put things in place that make it more difficult and the MFA is the most effective way of shutting them down. So, we've got cyber insurance for the next 30 days through December 1<sup>st</sup>. They probably will give us an extension for another 30 or maybe 60 days, but they may not. In order to get an extension, we've got to be able to say, Macon County has a plan. It doesn't seem to be a terribly time consuming thing and can probably be implemented in 30 to 60 days. Mr. Miller said he is asking the board as he does not know who in the County is the right spearhead for this. It is sort of a tweener. Whose office does this fall to? It affects everybody. Somebody has to take the bull by the horns and run with this thing and figure out if this is something the County wants to do. Mr. Miller said his suggestion is that it is definitely something the County wants to do. With the risk, unfortunately, the world of cyber insurance has turned into not so much IF, but when. If you don't have the insurance coverage, you're paying the whole thing.

Chairman Greenfield asked if Mr. Miller had suggestions as to what department. Mr. Miller thought IT would be the place to start the conversation and let them lead it. Let them investigate vendors. Mr. Greenfield asked the cost of the insurance. Mr. Miller said it is not actually that much. The expiring cyber is about \$7,500. It is not the cost of the insurance. It is

really a matter of implementing the MFA to be able to get the insurance. The thing with cyber is that when you get hacked, the insurance company has a whole team of people to turn the matter over to manage it and deal with it. They do it, unfortunately, all day every day. You've got a team ready to help, but if you don't have the coverage, you don't have access to them which is almost a worse scenario.

Ms. Reed suggested they get the IT person from the various buildings like Mr. Tanner, Mr. Blackwell, Mr. Bellah, to work on it.

Mr. Jackson added that the 2 Factor Token to allow logging into the network if you are away from that network would also be needed. He reported that, currently, they do have MFA internally within the Treasurer's office now for wire transfers and things. He said he has access to get on the network outside of here, but there are not many that do. He said that he, Mr. Tanner & Mr. Blackwell have talked about this. Ms. Reed added that the Auditor's office has a couple of computers that people can take home and work from home that were bought during COVID. Those require the MFA and that is in place for the ones that go outside. Mr. Jackson said that all they need is someone to bring it all together and spearhead the project.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0

#### **Board of Review – *No Report***

#### **Supervisor of Assessments – *No Report***

#### **GIS – *No Report***

#### **Treasurer –**

#### ***Macon County Board Resolution to Execute Deed to Convey Property in Which Taxes were Delinquent***

Mr. Jackson presented the resolution.

Motion to approve forwarding on to the Full County Board's Consent Calendar for the November County Board meeting with recommendation to approve was made by Mr. Gresham, seconded by Ms. Little and the motion carried 7-0.

#### ***Macon County Board Resolution Approving Ongoing Support and License Subscription from Fike & Fike, Inc for Property Tax Software***

Mr. Jackson explained that this is for the property tax software that is shared between the Clerk, the Assessor and the Treasurer's offices. If a 5 year agreement is signed, it is actually cheaper than what is being paid this year for the 3 year agreement. It is around \$49,000 plus an additional \$4,000 for the management of the external site for the property tax and Auditor's office. That is split between the offices as well. If another route is taken, an RFP will have to be

done and Mr. Jackson said he has already spoken with all the other vendors and they are more money and would involve a complete retraining.

Mr. Mattingley made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 7-0

**CITIZEN'S REMARKS** - *There was nobody present that wanted to speak*

**OLD BUSINESS** – *None*

**NEW BUSINESS** –

**Workforce Investments**

***Macon County Board Resolution Approving a Budget Amendment for workforce Investment Solutions FY21 Budget – Youth Career Pathways Grant***

Ms. Wilkerson explained that Workforce is asking for approval for a \$250,000 grant. This grant was done in partnership with the IBEW Hall. A press conference will be held this Wednesday to promote the opportunities. They are looking to recruit 15 people that are out of school youth ages 18-24. There will be a pre-apprentice program that will give an introduction to the construction industry with the idea that when they complete the program, they will be able to apply to one of the trade or go to work for a contractor. The hope is to bring 15 really good candidates into the trades.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Kreke and the motion carried 7-0

**Coroner**

***Macon County Board Resolution Approving Appropriation of Funds for Equipment Purchases for Coroner***

Mr. Day explained that he is asking for approval of up to \$4,500 from the surplus rent funds for equipment and some other sundry things that go along with it. The office has one computer station which is vital because that is where they process death certificates, cremation permits, etc... The setup is about 10 years old and they have been advised by IT that it is probably on its last leg and will not be updatable. The State may also be getting ready to mandate some things that it will not be able to do. Mr. Day said he thought the State would also supply some assistance so that can be done with the least amount of expense as possible.

Mr. Mattingley made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham. Ms. Little asked if the \$4,500 would be enough to cover all of the ancillary things that will be needed as a result of the update. Mr. Day said it should cover it. The motion carried 7-0

**Probation**

***Macon County Board Resolution Entering into an Agreement with Peoria County for the Sale of Juvenile Detention Bed Space***

Mr. Berter explained that this is the same agreement except for the reflection of the 3% annual price increase which brings the cost to \$7,814.87.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0

***Macon County Board Resolution Entering into an Agreement with Champaign County for the Sale of Juvenile Detention Bed Space***

Mr. Berter explained that he had been notified in September that they will be raising their rates by \$10 from \$115 to \$125 per night.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0

**Highway Department**

Mr. Bird reported that the Highway Department had replaced their server last year and they do have the Multi-factor authentication for all of their users.

***Macon County Board Resolution Approving the Authorization for Incidental Take Agreement with IDNR on the Reas Bridge Project***

Mr. Gresham made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Kreke and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds for a 50/50 Cost Share Drainage Improvement Project on Park Road in Illini Township***

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Rood and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds for Design Engineering on a Bridge Replacement Project on Strawn Road in Illini Township***

Mr. Gresham made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Little and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds for Design Engineering on a Bridge Replacement Project on Lake Fork Road in Austin Township***

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Rood and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds for Design Engineering on the Baltimore Avenue CH 7 Road Improvement Project***

Mr. Gresham made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Rood and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds for Design Engineering on a Culvert Replacement Project on Walker Road CH 34***

Ms. Rood made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 7-0

***Macon County Board Resolution to Increase County Highway Line Item 030-9007 to Cover Actual Project Costs***

Mr. Mattingley made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 7-0

**Circuit Clerk**

***Macon County Board Resolution Approving a Decrease in the County Law Library Fee***

Ms. Doty explained that the current charge is \$21 per State Statute through December 31, 2021. That will go down to \$20 starting January 1, 2022.

Mr. Mattingley made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Little and the motion carried 7-0

**Health Department**

***Macon County Board Resolution Approving Trueblue Service Agreement – Helmer Scientific***

Ms. Binkley explained that this is to pay for the maintenance that is needed on the new refrigerators and freezers they got to hold the vaccines. It is a multi-year contract which is why it is being taken through all the steps; Mr. Baggett, the Board of Health, EEHW, Finance and finally to the full County Board. There is no money attached to the resolution because the cost part will not start until FY22 and it has already been included in the FY22 budget.

Ms. Little made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Kreke and the motion carried 7-0

**NEXT MEETINGS -**

11/29/2021 – Regular Finance Committee meeting

**ADJOURNMENT**

Ms. Little made a motion to adjourn, seconded by Mr. Kreke, the motion carried 7-0 and Chairman Greenfield adjourned the meeting at 5:50 p.m.  
Minutes submitted by Jeannie Durham, County Board Office