

FINANCE COMMITTEE MEETING
Special Meeting – Budget Hearing #2
August 17, 2020 @ 5:15 P.M.

MEMBERS PRESENT

John Jackson, Chairman
Kevin Greenfield
Debra Kraft
Greg Mattingley
Jim Gresham

COUNTY PERSONNEL PRESENT

Nathan Pierce, Historical
Sherry Doty, Circuit Clerk
Carol Reed, Auditor
Lisa Wallace, Auditor's Office
Lt. Jeff Scheibly, Animal Control
Jeannie Durham, County Board Office

MEMBERS PRESENT TELEPHONICALLY

Laura Zimmerman
Helena Buckner (joined @ 5:17 p.m.)

MEMBERS ABSENT

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Chair John Jackson at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior 8/10/20 finance committee budget hearing #1 was made by Ms. Kraft, seconded by Mr. Gresham and roll call vote showed the motion carried 6-0.

Budget Proposals

Historical Society - Budget Presentation

Mr. Pierce explained that they get the two tax levy installments that are pretty much set. The difference is picked up on all extra expenses by them. He said that they don't vote on whether he gets a raise until September, but it doesn't matter here if he does or does not because the extra would just come out of their account. There is nothing new. It has been the same for all of the years.

Ms. Kraft made a motion to approve the proposed budget and forward on for display, seconded by Mr. Mattingley and roll call vote showed the motion carried 7-0.

Animal Control - Budget Presentation

Mr. Gresham asked about the radio dispatch line commenting that the current year amount was \$25,000 and for the new proposal it is \$12,500. Lt. Scheibly explained that they have their own Dispatcher at the shelter Monday through Friday. The charges are part of the CIRDC regional dispatch fees that were starting to come around from them. He said they have not been charged anything. Most calls are handled during the day by the dispatcher at the shelter and not by the CIRDC.

Mr. Gresham asked about the Promotion Coordinator line which is on the Shelter Foundation budget which shows a decrease. Lt. Scheibly explained that this is a new position. There had been an Adoption Coordinator position that was paid for by the Foundation. That position was

dissolved in February, 2020. They then decided to come up with a Promotion Coordinator which is a Part time position of roughly 25 hours a week that they reimburse us for.

Ms. Kraft asked about the Administrative Assistant line. Lt. Scheibly explained that that is for a different department. That was put in within the last year or two and the person works in the State's Attorney's office as part of an agreement between them and the Sheriff's Office. Ms. Reed explained that the State's Attorney's Office does work for Animal Control.

Chairman Greenfield asked about where we are with the contract with the city. Lt. Scheibly explained that the contract renews every year August 1st. The CPI Index is calculated through a very complex formula which Gregg Zientara at the City helps with. This year's increase totaled to be \$3,952 which comes to about a .64% increase. For the current year, the increase had been 1.6%. So the increase is less, but still an increase.

Mr. Gresham made a motion to approve the proposed budget with the change and forward on for display, seconded by Ms. Kraft and roll call vote showed the motion carried 7-0.

Circuit Clerk -Budget Presentation

Ms. Doty explained that the budget is down 4%. Insurance helped because there were two people that retired. Ms. Durbin had made a deal with them before leaving. We are paying insurance for one until March, 2022 and for one through December which only amounts to \$817 from next year's budget. There are union contract raises of \$650 per person and two people with longevity. The office is down 5 people from a year ago. She said they are absorbing all of that work. They have done a great job, but will have a better idea of where the office sits once all the money goes in to the Auditor's Office next week. She said they are changing systems and part of it was finished up today.

Ms. Doty explained that they have 4 new servers that are paid for and will carry them through about 15 years. They are looking for prices on disaster recovery which should be under \$10,000.

Chairman Greenfield asked if the old computer system is up and running. Ms. Doty confirmed saying they have 80% of criminal and traffic transferred over. E-filing went up last week. There has been lots of time to get the system back up and running. She praised her staff for the extra effort saying they are working remotely at home so people can see the cases. That is important for the courts.

Supervisors are not getting raises this year. The new Chief Deputy can do the job of 4 people. Ms. Doty said she is so happy to have Shelly Eaton on board. She is great with numbers and is doing a fantastic job.

Mr. Greenfield made a motion to approve passing the proposed budget on for display seconded by Ms. Kraft. Mr. Gresham questioned if the motion was for all of the budgets. Mr. Greenfield said the Circuit Clerk budget. Roll call vote showed the motion carried 7-0.

Ms. Reed questioned whether they were approving all of the Circuit Clerk's budgets, even the other funds, 050, 051 & 052. Mr. Gresham said that had been his question. He said there is a stack of different items; there is the Circuit Clerk, Jury Services, etc... He asked about the

other funds, all those other funds are a disaster. They have negative balances with the exception of one. There is basically no money in them, which is being used this year for this year's budget and we are planning on it for next year's budget. The question is about the revenue assumptions that are made for next year's budget, are they realistic. Ms. Reed said that some of the funds will be using the fund balance they have. Fund 050, Circuit Clerk Automation does not have much left in it. Mr. Gresham said \$3,000. Ms. Reed agreed, but the Document Storage Fund does as does the Ops & Admin Funds. Mr. Gresham said that is the only one that looks healthy. Ms. Reed said she had not evaluated them against the fund budget yet. These are not part of the general fund. Just the 001-050, Circuit Clerk budget and the Jury Services are part of the General Fund. After that, they are all separate funds. They maintain their own fund balance. The Automation Fund and the Ops & Admin Fund are separate. They collect fees and maintain themselves. The only things from the general fund are the first two budget sheets, Circuit Clerk & Jury Services. Mr. Gresham said he knows the fees are not coming in and that needs to have a look taken at them. Ms. Reed said she would take a look at it, will get with the Circuit Clerk and if any need to be adjusted, they will. They are all separate funds with their own revenue streams.

Mr. Mattingley asked Ms. Doty, now that the courts are back in session, has the volume coming through the office increased. Ms. Doty confirmed that they are higher than before. Mr. Gresham said they are playing catch up.

Chair Jackson said that what Mr. Gresham is bringing up is what they had started talking about in March and April. Ms. Kraft agreed. Mr. Jackson said the assumption is that everything is just like it was last year, but it is not. But we will cross that bridge some day. Ms. Kraft said we have to take it a month at a time.

Ms. Doty said she believes her expenses will continue to go down now that she is not spending anything on Tyler.

Chair Jackson asked for clarification and members agreed that all of the Circuit Clerk's budgets were voted on as one and approved.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS - None

CLOSED SESSION - None

NEXT MEETING -

Regular Finance Committee meeting - 8/31/2020

Budget Hearing #3 – Tuesday, 9/8/2020

(Environmental Mgmt, Recorder, Probation, Treasurer, State's Attorney)

ADJOURNMENT - Motion to adjourn made by Ms. Kraft, seconded by Mr. Gresham, and the meeting adjourned at 5:35 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office