

**MACON COUNTY BOARD
FINANCE COMMITTEE MEETING**

**MACON COUNTY OFFICE BUILDING
COUNTY BOARD ROOM #514
121 S. MAIN STREET
DECATUR, IL 62523**

**March 2, 2020
5:15 P.M.**

MEMBERS PRESENT

John Jackson
Debra Kraft
Kevin Greenfield
Jim Gresham
Laura Zimmerman

MEMBERS ABSENT

Greg Mattingley
Helena Buckner

COUNTY PERSONNEL PRESENT

Carol Reed Auditor
Ed Yoder, Treasurer
Rocki Wilkerson, Workforce Investments
Mike Baggett, State's Attorney's Office
Adam Walter, Sheriff's Dept
Nick Burge, Env Mgmt
Bruce Bird, Highway Dept
Sheriff Tony Brown
Kim Fowler, S of A
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Jackson at the Macon County Office Building.

APPROVAL OF THE MINUTES FROM PRIOR MEETING

Ms. Kraft made a motion to approve minutes of the 2/3/2020 Finance Committee Meeting, seconded by Mr. Gresham, and the motion carried 5-0.

CLAIMS

Motion to approve the report of the finance claims made by Dr. Zimmerman, seconded by Chairman Greenfield, and the motion carried 5-0.

REPORTS

Audit Sub Committee – *no report*

Auditor –

Macon County Board Resolution Approving a 2 Year Agreement with IPMG for Workers Compensation Third Party Administration Services

Ms. Reed explained that the County is self-insured and this is the 3rd party that administers the claims for us. The average is about 30 a year.

Mr. Gresham made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman, and the motion carried 5-0.

Board of Review –

Ms. Fowler reported that the BOR met on 2/27/2020 to close out the 2019 assessments so they are on target as in prior years to roll the values over to the County Clerk.

GIS –

Ms. Fowler reported that the precinct maps are up and running on the website. She said they are about half way through the tax district maps. That is a bit more thorough process of getting those districts compiled. The rest of the mapping changes that were completed at the Board of Review will go out on the website soon.

Chair Jackson commented that he has ADM's real estate portfolio and deals with assessor's offices every day. Macon County has one of the best in the country. It is first class.

Supervisor of Assessments –

Ms. Fowler explained that they would be starting on the 2020 work now that the BOR has wrapped up the 2019 work. That will keep them pretty busy with just the non-quad work for Long Creek, Whitmore and Oakley and then there are 9 townships that have quads this year.

Chairman Greenfield asked about spacing them out. Ms. Fowler said that they actually are broken up into 4 different quads. So, when it was originally divided, it was done by a volume basis. With Decatur last year being almost 27,000 parcels, it is broken up as evenly as it can be.

Treasurer-

Macon County Board Resolution to Execute Deeds to Convey Property on Which Taxes were Delinquent

Dr. Zimmerman made a motion to approve forwarding the resolution on to the full county board consent calendar, seconded by Mr. Gresham and the motion carried 5-0.

Chair Jackson asked about the process of executing deeds on properties that were delinquent and after it is turned over to the collector or auction or whatever we do, is there a percent of return on loss. Mr. Yoder said he did not have that percentage. Mr. Jackson asked if there was a \$1,000 claim that we didn't get paid for and it goes through the entire process, he said he was just curious about after it goes through a tax sale, do we get \$100 back? Mr. Yoder said he would have to follow up on it because he said he does not know what the return is on that.

Citizen Remarks – None

OLD BUSINESS- None

NEW BUSINESS –

Highway

Macon County Board Resolution Appropriating Funds for Survey Marker Work on the Turpin Road Project

Mr. Gresham made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Kraft and the motion carried 5-0.

Macon County Board Resolution Appropriating Funds for Temporary Easement Work on the Caleb Road Project

Mr. Bird explained that this is a stretch of CH24 that is north of the river crossing between the two curbs. There are two existing pipe culverts that go under the road there that are exceptionally deep. He said his crew had cleaned the trees out on the down stream side this past winter. With the trees cleared out, you can actually see how far down it is. In this one location, instead of putting up a big guard rail, we worked with the landowner who wanted to keep things natural. They are actually going to give us an easement to extend the pipe out onto their property to put a big, smooth slope so we don't have to put a big guardrail up. There will have to be a legal document to put that together and that is what this resolution is for.

Dr. Zimmerman made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 5-0.

Macon County Board Resolution Awarding the 2020 Sign Bid

Chairman Greenfield made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 5-0.

Macon County Board Resolution Awarding the 2020 Sign Blank Bid

Chairman Greenfield made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Kraft and the motion carried 5-0.

Macon County Board Resolution Awarding the 2020 Non-MFT Culvert Bid

Chairman Greenfield made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 5-0.

Macon County Board Resolution Awarding the 2020 MFT Culvert Bid

Chairman Greenfield made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 5-0.

Macon County Board Resolution to Dispose of Equipment

Mr. Bird explained that this includes a couple of the old International dump trucks. He said they had gotten the new Macks in and so would like to recycle these. Chairman Greenfield asked if they are something one of the Townships could use. Mr. Bird confirmed saying that one of the townships almost always end up picking them up. They don't go very far usually. There is some interest out there for these.

Dr. Zimmerman made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 5-0.

Macon County Board Resolution Approving an Intergovernmental Agreement for Cape Seal and Micro-surfacing Construction.

Mr. Bird explained that this is a 5 year agreement that involves the County, the City, Maroa, Forsyth, Long Creek, Mt. Zion, Mt. Zion Township, Long Creek Township & Hickory Point Township. It is a pretty good sized agreement.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 5-0.

Sheriff –

Macon County Board Resolution Approving the Transference of Funds from the At Risk Services Line to Purchase New Duty Firearms and Holsters

Chief Deputy Adam Walter explained that the Sheriff's Office's current duty weapons were purchased in 2014. Through normal training which involves several rounds being discharged, the firearms experience depreciation which requires them to be replaced periodically. This resolution is to request the transfer of \$32,500 from the current At Risk Services Grant to the equipment line in order for the Sheriff's Office to purchase new duty firearms and holsters.

Chairman Greenfield asked what happens to the old ones. Chief Deputy Walter explained that they will go to Ray O'Herrons as it will offset some of the costs and then the officers will be allowed to purchase their duty weapon through Ray O'Herron's. This has nothing to do with the Sheriff's Office.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Gresham and the motion carried 5-0.

Macon County Board Resolution Approving Transference of Funds from the At Risk Services Line to Purchase Civil Process Software

Chief Deputy Walters explained that the Sheriff's Office current Civil Process system is antiquated. This is a very important service that the Sheriff's Office provides to the community and courts. The Sheriff's Office, through research, located the Civil Process Software company that could design computer software that would facilitate a more efficient way to process civil

process service and help reduce paper products associated with that service, which would in turn, help the environment. This resolution is to request the transfer of \$61,000 from the At Risk Services Grant to the equipment line in order for the Sheriff's Office to purchase the program.

Chair Jackson asked if this will interface with the Circuit Clerk software. Sheriff Brown said he wasn't sure, but would find out. He explained that this is the way to help with lowering dispatch fees. Chief Deputy Walters added that they will be able to log in where they are and enter the papers served, etc... instead of going through the dispatcher. Chair Jackson said so it must be unique to the department. Sheriff Brown confirmed saying that it is over \$25 a call every time they key the radio up and over 40% of the dispatch fees with the Civil Processor. This is one way to sure that up. The bill that we pay is almost \$800,000.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 5-0.

State's Attorney's Office

Macon County Board Resolution Amending the State's Attorney's FY2020 Automation Budget

Mr. Baggett explained this resolution is to appropriate money in the automation budget. In FY20, \$3,500 was budgeted. In years past, the automation fund was a non-appropriated fund. Appropriations were not made there. They just spent what was needed to be spent based on the fund balance. Last year, the finance committee made the decision to have that fund appropriated for. A number was plugged in, but what would be needed to be spent in the early part of this year was not taken into account. There is a big subscription fee for the case management software that is now due. There is not enough to cover that and if the money is not put into the fund balance through an appropriation, it will have to come out of the general fund.

Mr. Gresham made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Ms. Kraft and the motion carried 5-0.

COMMENTS None

CLOSED SESSION None needed

NEXT MEETING - March 30, 2020

ADJOURNMENT

Motion to adjourn made by Mr. Gresham, seconded by Ms. Kraft, the motion carried 5-0, and the meeting adjourned at 5:30 p.m.

Minutes submitted by Jeannie Durham, County Board Office