

**MACON COUNTY BOARD
FINANCE COMMITTEE MEETING**

**MACON COUNTY OFFICE BUILDING
COUNTY BOARD ROOM #514
121 S. MAIN STREET
DECATUR, IL 62523**

**December 2, 2019
5:15 P.M.**

MEMBERS PRESENT

John Jackson
Tim Dudley
Laura Zimmerman
Kevin Greenfield
Debra Kraft
Greg Mattingley
Jim Gresham

MEMBERS ABSENT

COUNTY PERSONNEL PRESENT

Carol Reed Auditor
Brandi Binkley, Health Dept
Ed Yoder, Treasurer
Robyn McCoy, Workforce Investments
Bruce Bird, Highway Dept
Dave Ellison, Public Defender
Bethany Stapel, Health Dept
Kim Fowler, S of A
Josh Tanner, County Clerk
Nick Burge, Environmental
Mike Baggett, State's Attorney's Office
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Jackson at the Macon County Office Building.

APPROVAL OF THE MINUTES FROM PRIOR MEETING

Dr. Zimmerman made a motion to approve minutes of the 11/4/19 Finance Committee Meeting, seconded by Ms. Kraft, and the motion carried 7-0.

CLAIMS

Motion to approve the report of the finance claims made by Ms. Kraft, seconded by Mr. Gresham, and the motion carried 7-0.

REPORTS

Audit Sub Committee – no report

Auditor –

Macon County Board Resolution Abolishing Insurance Reserve Restriction in the General Fund

Ms. Reed explained that in 2007 one million dollars of the reserve had been set aside in case the Board ever wanted to self-insure the health insurance. Over the last few years, it has been

determined that it is probably not going to happen, at least not in the near future. So, it makes sense to take the restriction off of the fund balance and put it in the regular fund balance.

Mr. Gresham made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman, and the motion carried 7-0.

Macon County Board Resolution Approving Transfer of Wind Energy Conversion System Permits Fund to General Fund

Ms. Reed explained that this would do away with the windfarm permit fund and transfer that money into the general fund. In November, 2014, the windfarm was approved to receive the money for permit fees. The windfarm permits are now done. That money was specifically set aside for the purchase of election equipment and accounting software. Both of those things have been accomplished. In that resolution, it said that a majority vote of the board could abolish it and put it back into the general fund. That is what this will do. For the Audit purposes, it is always a part of the general fund anyway. It just had it's own special place designated so it could be tracked more easily. There is currently \$2.68 million there.

Mr. Dudley made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley, and the motion carried 7-0.

Board of Review –

Ms. Fowler reported that they are currently going over the 2019 appeals. As of now, there is not a final count, but should have it in the next few weeks. Usually, the last day of the appeal deadline, they all get dumped at the same time. She said they should have a better count in the next few weeks.

Supervisor of Assessments – No Report

GIS –

Ms. Fowler explained that they are currently using the 2019 map data internally and on the website in the basic mapview. Hopefully, in the next few weeks, the advanced map version available. For now, everyone can see the map changes for 2019 which helps with Planning & Zoning, permitting, etc.

Chair Jackson asked if the new facet would have the protection via 3rd party provider that was previously talked about. Ms. Fowler confirmed saying it is hosted through ESRI, not on our server.

Chairman Greenfield asked who would be up for the quadrennial year this year. Ms. Fowler said Austin, Illini, Harristown, Niantic, Maroa, Blue Mound, Pleasant View, South Macon & South Wheatland. Mr. Greenfield asked if they all had assessors. Ms. Fowler said yes, all except South Wheatland. Mr. Greenfield asked for Ms. Fowler's thoughts on whether they should look into revisiting the contracts of those the County contracts with and possibly upping it a little bit if needed. Ms. Fowler said they already do have the new contract for the ones that

just came into effect in the last couple of years, which is the \$5 per non-farm parcel. Long Creek has that and Whitmore/Oakley has that contract in place.

Chair Jackson asked Mr. Tanner if that was what he had negotiated ahead of time. Mr. Tanner confirmed. Chairman Greenfield asked Ms. Fowler if she thought it was sufficient and if the County is at least breaking even. Ms. Fowler said that we would probably never break even as far as salary, benefits, time, equipment, etc., but it is getting us closer to where we want to be versus the old contract which was a smaller hourly salary and then just a percentage of that salary each quad. It took years to even get close to getting your money back. It is getting us in a better place.

Treasurer-

Macon County Board Resolution to Execute Deeds to Convey Property on Which Taxes were Delinquent

Ms. Kraft made a motion to approve forwarding the resolution on to the full county board consent calendar, seconded by Mr. Dudley and the motion carried 7-0.

Citizen Remarks – None

OLD BUSINESS- None

NEW BUSINESS –

County Clerk

Macon County Board Resolution Granting Permission to Dispose of Surplus Election Equipment

Mr. Tanner explained that they have an old safe that PBC would probably take care of as well as the old election boxes. He said they have tried numerous ways to get rid of them. PBC volunteered to disassemble them so they can be recycled. He said he has tried to take them to the recycling center and they would not take them because the metal and plastic were too well integrated and it wasn't worth their time to disassemble them. PBC agreed to disassemble them so they could be recycled or otherwise, they would have taken up a lot of space in the dumpster. Other than that, there are some canvas bags that held old election equipment and a few other minor things. Most everything will be taken to the auction and it will be sold for \$5 or \$10 for the whole lot of it because it does not have much use, and some of it could not be recycled.

Chairman Greenfield made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Dr. Zimmerman, and the motion carried 7-0.

Highway

Macon County Board Resolution Approving the FY 2020 Lube Bid

Mr. Bird explained that this is for the first four items in the bid that went to Morgan Distributing.

Mr. Gresham made a motion to forward the resolution on to the Full Board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0.

Macon County Board Resolution Approving the FY 2020 Lube Bid

Mr. Bird explained that this is for the other two items on the lube bid that went to Evergreen FS.

Mr. Mattingley made a motion to forward the resolution on to the Full Board with recommendation to approve, seconded by Ms. Kraft and the motion carried 7-0.

Macon County Board Resolution Appropriating Funds to Purchase a 2020 Plow and Dump Truck

Mr. Gresham made a motion to forward the resolution on to the Full Board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 7-0.

Macon County Board Resolution Appropriating Funds for the CH 7 Baltimore Ave. Bike Path Project

Dr. Zimmerman made a motion to forward the resolution on to the Full Board with recommendation to approve, seconded by Ms. Kraft and the motion carried 7-0.

Chair Jackson asked about the one resolution that had been tabled at the Transportation Committee meeting. Mr. Bird explained that it was the fuel bid and the committee wanted more discussion about the bidders. He said they would get to it.

Public Defender

Macon County Board Resolution Amending the Public Defender's FY2020 Budget for the Payment of an Evaluation

Mr. Ellison explained that they had a bill come in that they were told had been sent but not paid in 2018. He said he did not remember receiving it, but it is a legitimate bill and it is for an evaluation in a sexually violent case in the amount of \$4,400. He said he was asking to amend the 2020 budget because 2019 is coming to an end and it would be considered by the full county board in the 2020 fiscal year and he thought this would be the best way. Ms. Reed explained that if this is a bill that is due for services prior to November 30, 2019, it should probably be amended in the 2019 budget. Mr. Ellison explained that there is some money left over, but not much. He said he would have to check the final numbers. This is also the line that pays the fitness evaluations and the funds were getting close to the end.

Ms. Kraft made a motion to approve forwarding the amended resolution to reflect FY19 on to the Full Board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0.

Health Department

Macon County Board Resolution Approving Increase in Appropriations in the FY19 and FY20 Health Fund Budget for IDOT Child Passenger Safety

Ms. Binkley explained that the purpose of this grant is to increase highway safety by coordinating a monthly car seat inspection station, educating caregivers on proper car seats for children and the correct installation, providing car seats to eligible families and recruiting and maintaining child passenger safety technicians in Macon County. This is a grant that was applied for and granted.

Ms. Kraft made a motion to approve forwarding the resolution on to the Full Board with recommendation to approve, seconded by Dr. Zimmerman and the motion carried 7-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY19 and FY20 Health Fund Budgets for Starting Point

Ms. Binkley explained that this is for various small grants from the East Central Illinois Area Agency on Aging. They include the Caregiver GAP for temporary assistance to an adult caregiver providing care to older adults age 60 plus. It also includes the ADRD GAP filling services to assist individuals or the caregivers of individuals with Alzheimer's disease and related dementia. Funding to be used for medical care and supplies, environmental and material aids, family and household support, access and transportation, residential repair and renovation to improve safety or other goods or services related to improving the client's health and / or safety needs. Flexible Community Services to assist with the purchase of medical care and supplies, family and household support, access and transportation, medication management screening and other goods or services related to improving client's health and or safety. The funding has also been approved to provide for 6 staff to enroll in the Boston University CADER which is Center for Aging and Disability Education & Research training. Medicare Improvements for Patient and Provider Act also known as MIPPA and the Senior Health Insurance Program which is SHIP to conduct outreach activities regarding Medicare Savings Program, the Low Income Subsidy Program, prescription coverage available under Medicare Part D drug plans and expand application assistance services and advertise and hold Medicare enrollment events.

Mr. Dudley made a motion to approve forwarding the resolution on to the Full Board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY19 Health Fund Budget for Year End Addition & Cleanup

Ms. Binkley explained that the Health Department has been faced with the challenge of budgeting several varying grant years on the Macon County fiscal year. The Local Health Protection Grant was increased to allow for reimbursement of some vaccine expenses. There were increases in HIP Provide, Healthworks, Breastfeeding Peer Counselor, Money Management and Diabetes Self-Management Grants due to contract increases or grant timing.

Additional funding for Lead to do case management in addition to lead testing was also received. Funds were received for Fussy Baby and the Car Seat Program several years ago and they continue to be spent down as the money is needed. Various changes were needed between departments without increasing overall appropriations. The major thing to note is that the total revenue is more than the total expense in this change.

Mr. Dudley made a motion to approve forwarding the resolution on to the Full Board with recommendation to approve, seconded by Ms. Kraft and the motion carried 7-0.

Workforce Investments

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY19- FY20 Budget – Health Care Sector Grant

Ms. McCoy explained that she would be presenting for Ms. Wilkerson who could not be at the meeting.

This has been in the works for the past year. Money is going to be received from the Department of Commerce and Economic Opportunity to work with local hospitals, colleges, universities to fill the need for the critical shortages in the RN & LPN fields and finding those RN's who are interested in getting their Masters in order to be able to teach because right now, there are not enough teachers to be able to train for the need that exists. The bulk of this grant is \$225,000 and is for 1 to 1 ½ years. It is for vocational training for tuition, fees and books, incumbent worker training where RN's are identified that are interested in getting their Masters degree. Their training will be paid for. A consultant will also be hired that will be working with the business services team and the hospitals and universities as well. The grant begins December 1st and ends in May or June of 2021.

Dr. Zimmerman made a motion to approve forwarding the resolution on to the Full Board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0.

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions Fy19-FY20 Budget – Opioid Disaster Recovery Project

Ms. McCoy explained that this Workforce area is participating in this project along with 5 other Workforce areas across the state. The State of Illinois received national funding for this project. \$1.3 million has been awarded here. 1/3 will be distributed now and after the state has either obligated or spent 70% of the dollars, then additional funds can be drawn down. Macon County is one of the first ones out of the gate to start spending on these dollars. We are partnering with Crossings Healthcare and working with individuals who are in treatment and interested in work experience, some types of training, tuition, fees & books to get them transitioned back into the community. Workforce has offices at Crossings and will be hiring a Coordinator and a Job Coach to assist those individuals who are residents of Crossings. They will be working with them to provide any type of supportive services and hopefully getting them into the work experience. The funding crosses over two fiscal years, 2020 & 2021. Half of the money has been budgeted for FY20 and the remaining half will be for FY21.

Dr. Zimmerman made a motion to approve forwarding the resolution on to the Full Board with recommendation to approve, seconded by Mr. Gresham and the motion carried 7-0.

Environmental Management

Mr. Burge explained that there are 10 resolutions that might be grouped together as they are all the same except for the name of each municipality. The gist of the agreement is to update the verbiage and put a cost share component in place. During the last couple of years, because of the Chinese National Sword, the cost for collecting and processing the recyclables has gone up exponentially. Because of that, each municipality that takes advantage of the program would start to pay on an increasing scale for the next three years. From that point on, it would be a 50/50 cost share between the municipality and the County. The Intergovernmental Agreement has some minor verbiage changes to include the updated list of recyclables that can be put in the boxes. Particularly, sections 1.1, 2, & 2.9 have the cost share information in them.

Chair Jackson asked if the costs are shared equally across all the municipalities or is it based on tonnage. Mr. Burge said it will be based on the tons collected at each municipality. The most fair way to go about this is to base it on tons collected at each municipality rather than a flat fee. He distributed 2018 weight distribution information as an example. Mr. Jackson asked if consideration would be given if there is a major change in tonnage. Mr. Burge said it would be reflected.

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and Austin Township

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and Blue Mound Township

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and the Village of Blue Mound

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and the Village of Harristown

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and Long Creek Township / Village Township

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and the City of Maroa

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and the Village of Niantic

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and Oakley Township

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and South Wheatland Township

Macon County Board Resolution Approving an Intergovernmental Agreement between the County of Macon and Whitmore Township

Mr. Dudley made a motion to forward the 10 resolutions on to the full board with recommendation to approve, seconded by Mr. Gresham, and the motion carried 7-0.

Chairman Greenfield explained that these will not go to the full County Board until contracts are received back from all of the communities. It may be a while. Mr. Burge commented that he has spoken with 7 of the 10, but not all of them have been able to go to their board/trustees/councils yet. However, all 7 of the 10 have indicated that they feel pretty strongly that they will be able to put this in place. He said he continues to work on making contact with the other 3.

State's Attorney

Macon County Board Resolution Amending the State's Attorney's FY2019 Budget

Mr. Baggett explained that he had missed getting this on the Justice Committee agenda and thanked the Chairman for allowing him to present it now.

This is asking to transfer \$20,000 from the personnel lines into the equipment lines in order to facilitate the purchase of about \$17,000 worth of equipment including new computers, printers, as well as an optical CD duplicator and components for the new laptop computers. This is a necessity as a result of the coming transition to the Tyler Odyssey Software in March as well as some Supreme Court rules that came down earlier this year which mandate that the State's Attorney is responsible for preparing and submitting to the court at the time of each plea or sentencing a Financial Sentencing Order. This would allow preparation in court and have them printed out which is now required by Supreme Court Rule. He said they have been trying to get those done in advance of court and have been successful more often than not, but are not at 100% compliant with the rule which is where they want to get to because it is required.

As of the end of October, it looks like most of the funds would be available within the non-personnel lines that would not be spent at the end of the fiscal year. However, he said he was asking to move the money because they know the money is left over in personnel expenses. This would move the money to the commodities lines in the event it is needed. However, anything unspent will be returned to the general funds. This does not increase expenses, but simply transfers money.

Ms. Kraft made a motion to forward the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley, and the motion carried 7-0.

COMMENTS

Mr. Dudley addressed the members saying that he would be gone next week to a convention and unable to make the County Board meeting. He said he wanted to let everyone know that he

would be resigning from the County Board effective December 13th. He said he had picked that date because it will be 12 years to the day that he started on the Board as he was appointed to take over for Karen Zaiz in 2007. Other than marrying his wife and the births of his children, Mr. Dudley said it has been the biggest honor of his life to represent the County he loves. He said everyone has been great and he can't say a bad thing about anyone. It's been a great ride. He explained that he has some responsibilities he is taking on at the City right now that will be taking up a lot of time and he said he just has to do it so he can focus on the next several years of his life and try to get retired some day. He said he would have made the announcement at the Board Meeting, but has to be out of town. He said he would pick someone to announce it at the meeting for him. He said he could name a lot of accomplishments, but didn't want to stand up there for a long time and the biggest accomplishment for him was being able to work with each one of them. He said people kind of blow the County Board off, but if you take a look around at what has been done in the County, some great things that everyone should be really proud of have been done.

CLOSED SESSION None needed

NEXT MEETING – December 30, 2019

ADJOURNMENT

Motion to adjourn made by Mr. Mattingley, seconded by Dr. Zimmerman, the motion carried 7-0, and the meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, County Board Office