

FINANCE COMMITTEE MEETING

January 2, 2019

5:15 P.M.

MEMBERS PRESENT

John Jackson
Debra Kraft
Tim Dudley
Kevin Greenfield
Jim Gresham
Greg Mattingley

MEMBERS ABSENT

Laura Zimmerman

COUNTY PERSONNEL PRESENT

Carol Reed, Auditor
Ed Yoder, Treasurer
Bruce Bird, County Engineer
Lt. Tony Brown, Sheriff's Office
Kim Fowler, S of A office
Pat Berter, Court Services / Probation
Lt. Jim Root, EMA
Sheree Zalanka, Health Department
Rocki Wilkerson, Workforce Investments
Dave Ellison, Public Defender
Laurie Rasmus, Env Mgmt
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Jackson at the Macon County Office Building.

APPROVAL OF THE MINUTES FROM PRIOR MEETING

Mr. Mattingley made a motion to approve minutes of the 11/26/18 meeting, seconded by Ms. Kraft and the motion carried 6-0.

CLAIMS

Motion to approve the report of the finance claims made by Ms. Kraft, seconded by Mr. Gresham, and the motion carried 6-0.

REPORTS

Audit Sub Committee –

Ms. Reed had no report

Auditor –

Macon County Board Resolution Accepting One Year Proposal from Midwest Employers Casualty for Workers Compensation Excess Liability Insurance Coverage

Ms. Reed explained that we have been with Midwest Employers Casualty for three years. The amount for the renewal is about \$55 less than last year for the same coverage. We are self-insured up to \$500,000 for workers comp, this is for the excess. The amount is \$75,915.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Greenfield and the motion carried 6-0.

Macon County Board Resolution Approving Appropriation of Funds for Macon County Auditor's Office Accounting System Upgrade

Ms. Reed explained this is to finish off the accounting system upgrade. In 2016, funds were approved to come from the Wind Energy Fund for an upgrade to the accounting package. At that time, 90% was paid leaving 10% for when it was finished. It just recently got finished. The budget that was there in 2016 has now lapsed. We need \$8,606 to pay the remaining 10%. This resolution takes it from the windfarm, which is where the original amount was budgeted.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Ms. Kraft and the motion carried 6-0.

Board of Review –

Ms. Fowler reported that there are about 550 cases that have been docketed for 2018. Hearings have already started. All of the tentative decisions for cases that have already been reviewed have been looked over and are going out in the mail. There are about 30 cases requesting a reduction in over \$100,000 in assessed value. Those are required to be heard by the Board of Review and are being worked through.

Supervisor of Assessments –

The Chief Deputy position is vacant. That job posting is going through Workforce and has been placed on their website in Illinois Joblink. That is a vital position to keep the office running as well.

A public service announcement for disabled veterans and persons with disabilities has been done for those that have not renewed their applications for 2018.

Four new PC's have been installed. There were some troubles with Windows 10 in cybersecurity with Webroot not letting some functions happen. MCK has worked through those with the department.

A Township organizational meeting was held on December 21 to hand out written instruction to the Township Assessors to get them on board with what is necessary for them to do for 2019. Chair Jackson asked about the turnout. Ms. Fowler said that every one of them plus two deputies showed up. There was a lot of good feedback.

Ms. Kraft asked if there have been any applicants for the Chief Deputy position. There have been none, but Ms. Fowler said she would be aggressive on getting those out there. Mr. Jackson said he thought they had talked about there being someone. Mr. Greenfield said that was for the Mapping position. Ms. Fowler said that someone was the intern and would be interviewed soon and she would know about if he was available and wanted to pursue a future in staying with the department after the interview.

GIS –

The Tax Mapping Specialist position is still vacant. That is a vital position that has been vacant since September. The hope is to fill that soon. Ms. Fowler said she has been working with Illinois Joblink & Workforce Investment Solutions to get that posting out. The hope is to have that filled soon.

The Cloudpoint contract has been processed. The Parcel Fabric Migration will start in the early part of February with the target date of May 31 for completion. That will be for all of the GIS data. Chair Jackson asked if this would be a change in the platform on the website. Ms. Fowler said it may look a little different. It will be using the ESRI products which are seen with the current mapping. It may look a little different.

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Mr. Mattingley made a motion to forward the resolution on to the Macon County Board Consent Calendar agenda for the Thursday, January 10, 2019 board meeting, seconded by Mr. Greenfield, the motion carried 6-0.

Citizen Remarks – None

OLD BUSINESS- None

NEW BUSINESS –

Transportation

Macon County Board Resolution Approving Amendment #1 to the Radford Run Letter of Credit

Mr. Bird explained that this is to reduce the amount of their Letter of Credit from \$6 million down to \$120,000. This Letter of Credit was in place for the roadwork they performed for us. The roadwork is now complete. There is a warranty for 3 years. The Letter of Credit does not run with the warranty. They are separate.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Gresham, seconded by Ms. Kraft and the motion carried 6-0.

Macon County Board Resolution Appropriating Funds for the Joint City / County Micro-surfacing Project

Mr. Bird explained that the project has already been approved, but the language to appropriate the funds was left out. This resolution approves the funds to have that paid for.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Ms. Kraft, seconded by Mr. Mattingley and the motion carried 6-0.

Macon County Board Resolution Approving the Purchase of Right of Way Parcel #001 from William Penhallegon, Barbara McKay, and G. Patton Penhallegon

Mr. Bird explained that this is for a bridge project in Illini Township that will be done this year.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Gresham and the motion carried 6-0.

Macon County Board Resolution Approving the Purchase of Right of Way Parcel #003 from the Township of Oakley

Mr. Bird explained that this is on the Rheas Bridge Road bridge replacement project which is part of the Beltway.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Mattingley and the motion carried 6-0.

Court Services / Probation

Macon County Board Resolution Entering into an Agreement with Peoria County for the Sale of Juvenile Detention Bed Space

Mr. Berter explained that this is an annual agreement that increases by 3% each year. The amount is around \$245,542.41. Stats show that about 3 kids were housed a day in the detention center. The contract is for 5 bed spaces. This is the first year, more money was not needed.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Gresham, seconded by Mr. Mattingley and the motion carried 6-0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Fund the Macon County Drug Court Probation Officers for FY 2019

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Dudley and the motion carried 6-0.

Mr. Berter reported that he had received word last week that the Drug Court was certified with the state, so both of the specialty courts are now certified.

Mr. Greenfield asked how much the state currently owes the department. Mr. Berter said that as of the last Justice Committee meeting, funding had not been received since June. So, it has been 6 months and no funding has been received on the Adult Redeploy since then either. Mr. Jackson asked if that was normal or a first. Mr. Berter said it was not a first. Last year, almost \$900,000 was owed. It is something that is continually looked at.

Mr. Berter explained that an individual had resigned from the department, going to the Mental Health Board. The position will not be filled and it is unclear what kind of a cut from the state will happen. He said the funding formula with the State needs to be changed. He said they would continue to look at how they do business and if they have to restructure or change some things, they will. Chair Jackson asked if the position had to be filled based on the state's requirements. Mr. Berter said they do not have to fill the position, but if they don't, they lose the funding for it. For State FY19, because positions were not filled, not only did we lose the money for that, but they also cut another percent amounting to \$250,000. The funding formula

is flawed. The School Districts funding formula was changed. This is not evidence based and it needs to be changed.

Emergency Management Agency

Macon County Board Resolution Approving Expenditures from the Howard G. Buffett Foundation Grant for the Special Response Team (SRT)

Lt. Root explained that the grant was originally accepted in 2018. The purchases were not done. The remaining amount of expenditures is \$42,512.68. The grant has already been received. The money has already been deposited. It just needs to be spent.

Motion to approve forwarding the resolution on to the full board with recommendation to approve (with correction) made by Mr. Mattingley, seconded by Ms. Kraft and the motion carried 6-0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation for Personal Patrol Vehicle (PPV) Program

Lt. Root explained that this was a 2018 grant. The original grant amount was \$2,141,477. This was to purchase the patrol vehicles for the patrol division. Last year, a majority of the equipment was purchased. The remaining amount in the grant line is \$966,653.64. There are still a few items that need to be purchased and the revenue has not been totally accepted yet.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Ms. Kraft, seconded by Mr. Mattingley. Chairman Greenfield asked Lt. Root if some of the money was supposed to carry over to maintain the cars. Lt. Root said that the program provides for a line in the LEST for \$65,000 and every year, that money will get transferred from the LEST into that line and it will fund the first round of vehicles which will be in 2023. The motion carried 6-0.

Sheriff's Department

Macon County Board Resolution Amending the Rules, Regulations, and Requirements of the Macon County Merit Commission for the Macon County Sheriff's Office

Sheriff Brown explained that this removes the position of Chief Deputy from under the Merit Commission rules and gives the Sheriff the ability to choose his second in command.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Greenfield and the motion carried 6-0.

Health Department

Macon County Board Resolution Approving Increase in Appropriations in the FY18 and FY19 Health Fund Budget for CDC Tips

Ms. Zalanka explained that this is an amendment to the Tobacco Grant. An amendment was received in FY18 & FY19 for a media campaign. For FY18, it was \$51,720 and FY19 will be \$40,000.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Mattingley, seconded by Mr. Dudley and the motion carried 6-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY18 and FY19 Health Fund Budget for Let's Talk: Teen Health

Ms. Zalanka explained that this is a donation received from the Community Foundation for the Spring and Fall 2018 semesters at MacArthur & Eisenhower High Schools. Funding will be used for health education.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Gresham, seconded by Mr. Mattingley and the motion carried 6-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY18 and FY19 Health Fund Budget for Car Seat Check Program

Ms. Zalanka explained that they had had a program a few years ago, but had stopped doing it. There is still almost \$17,000 of previous grant funding there. Now there are certified child passenger safety technicians that are holding car seat checks and educating parents on how to choose the correct seat and how to properly install the seat in their vehicles. A donation is requested, but not required. There is a grant to be applied for soon for additional funding. Currently, there are only minimal expenses to purchase car seats and travel for the technician.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Ms. Kraft, seconded by Mr. Dudley and the motion carried 6-0.

Chair Jackson asked if there are many people that show up asking for assistance with car seats. Ms. Zalanka said there has been a good turnout recently. There were a lot of requests when they were not being done. It has been good to bring it back.

Macon County Board Resolution Approving Increase in Appropriations in the FY18 Health Fund Budget for Starting Point

Ms. Zalanka explained that this is the seniors division. This is for some small grants received toward the end of the year that were not in the budget.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Gresham, seconded by Ms. Kraft and the motion carried 6-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY18 Health Fund Budget for Year End Addition & Cleanup

Ms. Zalanka explained the changes as shown in the resolution and attachments.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Mattingley and the motion carried 6-0.

Public Defender's Office

Macon County Board Resolution Amending the Public Defender's FY2019 Budget for the Payment of an Expert for Forensic Computer Examination and Report

Mr. Ellison explained that this is not in the budget and so when an expert is needed, they come to the board and ask for the funding. This request is for a case where a computer forensic individual is needed.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Mattingley, seconded by Ms. Kraft and the motion carried 6-0.

CLOSED SESSION None needed

NEXT MEETINGS – Monday, February 4, 2019

ADJOURNMENT

Motion to adjourn made by Ms. Kraft, seconded by Mr. Mattingley, motion carried 6-0, and the meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, County Board Office