

FINANCE COMMITTEE MEETING
November 26, 2018
5:15 P.M.

MEMBERS PRESENT

Kevin Greenfield
Jay Dunn
Patty Cox
John Jackson
Tim Dudley (arrived @ 5:16p.m.)
Debra Kraft
Greg Mattingley

MEMBERS ABSENT

COUNTY PERSONNEL PRESENT

Dianna Heyer, Health Dept
Kim Fowler, S of A office
Ed Yoder, Treasurer
Carol Reed, Auditor
Bruce Bird, County Engineer
Josh Tanner, S of A
Rocki Wilkerson, Workforce Investments
Lt. Tony Brown, Sheriff's Office
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Greenfield, at the Macon County Office Building.

APPROVAL OF MINUTES

Ms. Cox made a motion to approve minutes of the 10/29/18 meeting, seconded by Ms. Kraft and the motion carried 6-0.

CLAIMS

Motion to approve the report of the finance claims made by Ms. Cox, seconded by Ms. Kraft, and the motion carried 6-0.

REPORTS

Audit Sub Committee –

Ms. Reed reported that they are gearing up this week for year end and getting ready for the audit. Things are on track. Chair Greenfield asked if the Audit Sub-Committee would need to meet. Ms. Reed said that Cathy Mansur may call for a meeting, but there is not one scheduled yet.

Auditor – no report

Board of Review

Mr. Tanner reported that the Board is processing their appeals so everything is going along pretty smoothly. The new Board member was seated and everything seems to be working fine.

Supervisor of Assessments –

Mr. Tanner reported that this is his last Finance Committee meeting. He said he had tendered his resignation as of the last day of November 30th. Ms. Kraft asked about appointing a replacement. Chairman Dunn said it could be done at the December 3rd meeting if they wanted to. Half of the salary is paid by the state. Mr. Tanner confirmed and said the Board would want to get someone appointed because the Treasurer's Office submits a claim for reimbursement each month. You have to have an SA to get the reimbursement. Ms. Kraft commented that they would need to get a contract done ASAP. Chairman Greenfield asked if the December

13th board meeting would be soon enough. Mr. Tanner said that the 13th, being in the month of December, and because the payment is submitted in arrears, should work, but you have to have someone appointed in December sometime. Chair Greenfield said the contract would not go before the Finance Committee, but would go directly to the board at the December 13th meeting.

Mr. Tanner went on to report that when Board of Review is completed, you will get the annual report that contains all the changes that the Board of Review made. That will be sometime in March.

A lot of the districts have been concerned about the disabled veterans exemption and the eroding tax base. It is State Law, but is starting to affect some of the districts. If you are a 70% disabled veteran or more, you pay no property taxes on up to a \$750,000 home.

GIS –

Macon County Board Resolution Approving Contract for GIS Parcel Fabric Migration

Mr. Tanner explained that he had talked some before about this project and that it was coming. He said they had solicited bids from 3 companies. Right now, the GIS system is in a proprietary format that was built by Bruce Harris and Associates which means that if the county would want anyone else to manage it, we would have to get it into a non-proprietary format. Two of the bids come from companies in Illinois and one in Florida. Mr. Tanner explained that his recommendation is to go with the Cloudpoint Company. They are not the most or least expensive, but the least expensive one, Panda, does not offer the Farms Tool which would then have to be purchased separately and their training is strictly remote. The other two companies offer both on site & web based. Also, up to \$10,000 worth of equipment would be needed. The GIS server died a couple of years ago and was moved on to the old mail server. That server is really old and it is time for some new equipment. None of this is General Fund money. It comes out of the GIS fund balance which is over \$200,000. It is there for a project like this. The main reason to do this is so when we move to a non-proprietary format, we can talk to other vendors. With the system we are on now, Bruce Harris is the only one that can do that because they built it. So, we are stuck with them and we have to pay whatever they say. More and more, counties are moving to this non-proprietary format. The GIS fee was increased several years ago and the balance is now stable. It is not gaining, but not losing either. It is maintaining itself. It should be safe to now spend down some of that for some projects that we've needed for a while. Mr. Jackson asked about the differences between Sidwell and Cloudpoint. Mr. Tanner said he personally like Sidwell. They've been a good company that has been around forever and pretty much invented mapping systems in the State of Illinois. He said he was not recommending them because they are more expensive and the reasoning just isn't there. Ms. Cox asked about the maintenance fees noting that one is a flat fee of \$2,400 for Sidwell and the other, Cloudpoint is \$125 per hour. Mr. Tanner explained that once they get through the training, they don't use much. With the current vender, Bruce Harris, the fee is \$1250 per year and call them once or twice a year. The only time maintenance is really needed is when the mapping person leaves. That person only normally stays 2 to 3 years. We recruit out of college. They get 2 to 3 years of experience and then they go somewhere else and make a lot more money. That's just how it is. It is not worth paying a lot more money to keep them. It is a cyclical position. We get entry level people, train them, they get good, they go somewhere else.

It doesn't make sense to pay for maintenance when we don't need it. It is preferable to pay by the hour for when we do need it.

Mr. Dudley asked if his recommendation would be the same if money were not an object. Mr. Tanner said no, but money is always an object with the county. He explained that Cloudpoint is a good company. They are newer. He is a professional engineer that used to work for a highway department somewhere. They are a professional, reputable company. There is a difference. They are more project based. What they do, is if you need something done, they come in and do it. Sidwell is more of a relationship based company. You buy the product and they are with you forever, but you keep paying forever. Mr. Dudley said that sometimes you get what you pay for. Mr. Tanner agreed saying that is why he is not a big fan of Panda. On the maintenance where you pay \$2,400 for basically unlimited phone support. What you're really paying for is the migration. We don't sign off on the migration until we get what we expect. Once we get what we expect, maintaining it, until we get a new person, doesn't take much. They are all good companies. Panda is just a different mindset. They work remotely and do work all over the US and the world. Mr. Dudley asked if the office is pretty much accustomed to Sidwell. Mr. Tanner said no, they are not a Sidwell customer currently. They are a Bruce Harris customer. It's just that Sidwell is a huge player in the state and they have good relationships with them. He said they also have good relationships with Cloudpoint. They were hired once for some training. Highway has used them to do their sign asset management. They're a good company too. He said he didn't know anything about Panda except that they were highly recommended.

Motion to approve forwarding the resolution on to the full board with recommendation to approve the use of Cloudpoint made by Mr. Dunn, seconded by Mr. Jackson and the motion carried 7-0.

Chair Greenfield asked who would run GIS when he leaves the office. Mr. Tanner explained that it would depend on who they appoint to the position. Kim, the current Chief Deputy, came from the GIS Department before she was hired to be Chief Deputy. Most counties, if they don't have a separate GIS department, which would only typically be bigger counties with more money, the GIS is in the S of A Office. That office is tasked with maintaining the tax map. Most counties do it GIS now. Chair Greenfield asked if Kim was familiar with all of it. Mr. Tanner said yes, he had hired her from the GIS position to be his Chief Deputy. That position is vacant now. He said they've had a tough time filling it. It is a bad time of the year. All of the college graduates that came out in May have already got a job. He said the office is hoping to pick someone up after winter graduation.

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Ms. Kraft made a motion to forward the resolution on to the Macon County Board Consent Calendar agenda for the Thursday, December 13, 2018 board meeting, seconded by Mr. Jackson, the motion carried 7-0.

Citizen Remarks – None

OLD BUSINESS- None

NEW BUSINESS –

Transportation

Macon County Board Resolution Appropriating Funds for the Salary of the County Engineer

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dunn, seconded by Mr. Jackson and the motion carried 7-0.

Macon County Board Resolution Approving the 2019 Annual MFT Estimate of Maintenance

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Jackson and the motion carried 7-0.

Health Department

Macon County Board Resolution Approving Macon County Board of Health Food Fees

Ms. Heyer explained that this resolution is needed due to the new FDA food code changes. Everything on the food code fees remains the same except that a need to reevaluate the fees for reopening after a closure was felt necessary. She explained that they had looked at the average amount of time spent to visit a restaurant to get it back open. It averages about 3 visits. Considering the salary of the staff & mileage, but not equipment such as test strips, etc. and came up with a fee of \$250 for the reopening fee.

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Jackson, seconded by Mr. Mattingley. Chair Greenfield asked about the recent closures of several restaurants and if the rules had changed on any of them. Ms. Heyer said nothing had changed during the time that those restaurants closed, but there are going to be some major changes in regard to the FDA food code that goes into place January 1st. Some restaurant will find it to be positive in the aspect that there will no longer be scores. It will go by violations and the restaurants will have to post their inspections so people can see those. It used to be that the H&R would FOIA the Health Department and they would have to respond and give the inspections to the newspaper. Now, the inspections, as of January 1st, will be posted on the Health Department website so anyone can go to the website, click on the restaurant and see all of their inspections. On December 10th, two educational sessions for food establishments, one at 10 a.m. and one at 2 p.m. will be held at the Civic Center. There will be a lot of questions and concerns about the new FDA food code and this will be a chance for them to come and be educated about it. Chair Greenfield asked if everyone had been notified about it. Ms. Heyer confirmed saying that when the renewals went out several weeks ago, all of the information was included about the food code changes coming up and let them know about the educational opportunity. So, as of January 1st, it will just be a violation with no scores attached to it. People will have to read the actual inspection report to determine what they need to correct. Mr. Greenfield asked if the restaurant that had recently closed would have still closed under the new FDA code. Ms. Heyer said it still would have closed but people pay so much

attention to the scores. She said we should be less focused on scores and pay closer attention to what the violation was. Mr. Greenfield asked for further explanation of the fees. Ms. Heyer explained that the due dates had been moved up. All licenses expire on December 31st. In the past, additional time up to 1/15 was allowed before the fee was due. People are already given 6 months to respond and get their license renewal in, so the new date is January 1st. The second late fee, if they don't respond and pay by 1/1, they have until 1/15. If they still have not responded by 2/1, they're closed and have to pay the reopening fee. Fees have been compared to other like sized health departments and they are not out of line. She said they would do their best to be as understanding as possible, but there are many things that they do not charge for. There are 5 inspectors and one person has just been moved into an Assistant Coordinator position. There is also an individual that is half time food inspector and half time emergency preparedness coordinator. That makes about 5 ½ inspectors for over 700 restaurants. The motion carried 7-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY18 and FY19 Health Budget for the Dental Clinic Expansion

Ms. Heyer explained that the dental grant revenue figure had changed by \$10,000 since it was presented at EEHW. That was funding from Delta Dental from last year. The majority of this money will be used for the expansion of the dental clinic equipment, electrical and plumbing. Funding has come from the United Way (\$25,000) and an additional \$25,000 next year, the Balance Foundation (\$28,000), and Delta Dental (\$10,000) and another \$10,000 for this year. This will put four new operatories in the clinic.

Motion to approve forwarding the resolution on to the full board with recommendation to approve with the correction made by Mr. Dudley, seconded by Ms. Kraft and the motion carried 7-0.

County Board

Macon County Board Resolution to Approve Lease Renewal Agreement with Senator Andy Manar

Motion to approve forwarding the resolution on to the full board with recommendation to approve made by Mr. Dudley, seconded by Mr. Jackson and the motion carried 7-0.

County Clerk

Macon County Board Resolution Appropriating Funds to Cover Additional Costs in FY18 Election Budget

Ms. Reed said that Mr. Bean is still working on the resolution, so he will probably have to bring it next month.

Chair Greenfield asked if it is known whether a primary will have to be held yet. Mr. Tanner said no primary will be needed.

CLOSED SESSION None needed

NEXT MEETINGS – Regular Finance Committee Meeting – Wednesday, January 2, 2019
Special Reorganizational County Board Meeting – Monday, December 3, 2019

ADJOURNMENT

Motion to adjourn made by Ms. Cox, seconded by Mr. Jackson, motion carried 7-0, and the meeting adjourned at 5:43 p.m. Minutes submitted by Jeannie Durham, County Board Office