

FINANCE COMMITTEE MEETING
January 2, 2018
5:15 P.M.

MEMBERS PRESENT

Kevin Greenfield
Patty Cox
Debra Kraft
Greg Mattingley
John Jackson
Jay Dunn

MEMBERS ABSENT

Tim Dudley

COUNTY PERSONNEL PRESENT

Pat Berter, Probation
Mike Baggett, State's Attorney's Office
Carol Reed, Auditor
Ed Yoder, Treasurer
Bruce Bird, County Highway Engineer
Josh Tanner, S of A
Rocki Wilkerson, Workforce Investments
Sheriff Buffett
Sheree Zalanka, Health Department
Lt. Jon Butts, Sheriff's Department
Lt. Jim Root, Sheriff's Department
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Greenfield, at the Macon County Office Building.

APPROVAL OF MINUTES

Ms. Cox made a motion to approve minutes of the last meeting, seconded by Mr. Jackson and the motion carried 6-0.

CLAIMS

Motion to approve the report of the finance claims as presented made by Ms. Cox seconded by Mr. Dunn, and the motion carried 6-0.

REPORTS

Audit Sub-Committee – No report

Auditor

Macon County Board Resolution Accepting One Year Proposal from Midwest Employers Casualty for Workers Compensation Excess Liability Insurance Coverage

Ms. Reed reported that this is for a renewal with Midwest Employers Casualty. We have a retention of \$500,000. That means we pay the first \$500,000 of workers comp claims. After that it is covered by this group. This is a 7% increase. We went with them 2 years ago. There are not too many players in the market. This is a good renewal. Ms. Reed said she recommends option 1 which is a premium of \$75,970.

Ms. Kraft made a motion to forward the resolution on to the full board, seconded by Mr. Jackson, and the motion carried 6 -0.

Board of Review

Mr. Tanner reported that the Board of Review should finish their work in February.

GIS – No report

Supervisor of Assessments -

Mr. Tanner said that he should have a new contract for the committee in February. He is waiting on State's Attorney approval. It is with Whitmore Township for performing their work. That will be the model contract they'd like to go with that want a four year contract with us.

There was a retirement in the office last year. It is budgeted to fill in 2018. As part of the hiring process, they will be made aware that there are budget cuts possible and that funding may not exceed 2018.

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Ms. Cox made a motion to forward the resolution on to the Macon County Board Consent Calendar for the Thursday, January 11, 2018 board meeting, seconded by Mr. Jackson, the motion carried 6-0.

Citizen Remarks – None

OLD BUSINESS- None

NEW BUSINESS –

Workforce Investment Solutions

Ms. Wilkerson reported that Richland Community College and Workforce have gone into an agreement. A formal resolution will go to O & P. It is for \$59,000.

Health Department

Macon County Board Resolution Increase in Appropriations in the FY 17 and FY 18 Health Fund Budget for HIV Prevention

Ms. Zalanka explained that a grant had been received from the Illinois Department of Public Health and the Illinois Public Health Association. The purpose of the grant was to reduce HIV transmission among those most likely to transmit or acquire HIV and to reduce disparities in HIV incidents and HIV Prevention. The total grant was for \$10,692. There is no match required.

Ms. Cox asked about how many cases of HIV there are in Macon County. Ms. Zalanka said she couldn't answer the question, but would have someone send some information to the members of the committee. She said that there used to be some funding for HIV and this is bringing it back trying to restore where it was and catch the cases that get lost when people don't have access to health care.

Ms. Cox made a motion to forward the resolution on to the full board, seconded by Mr. Jackson and the motion carried 6-0.

Macon County Board Resolution Increase in Appropriations in the FY 17 Health Fund Budget for Starting Point

Ms. Zalanka said they had received 7 small grants toward the end of FY17 and this is to put them into the budget. The total is \$23, 652 and there is no match required.

Mr. Mattingley made a motion to forward the resolution on to the full board, seconded by Ms. Cox and the motion carried 6-0.

Macon County Board Resolution Increase in Appropriations in the FY 17 Health Fund Budget for Year End Additions and Cleanup

Ms. Zalanka said this is due to increased revenue which led to increased staff time and expense and several bucket transfers. She explained that IT had been done contractually and placed on the administration line. Then his contract was not renewed and IT was done in house. The expenses had to be shifted.

Ms. Cox made a motion to forward the resolution on to the full board, seconded by Ms. Kraft and the motion carried 6+-0.

State's Attorney's Office

Macon County Board Resolution Designating the Illinois State's Attorneys Appellate Prosecutor as its Agent to Administer the Operation of Appellate Offices and Process Appellate Cases for Macon County During FY2018

Mr. Baggett explained that this is an annual resolution. He said that they do provide valuable services for the appellate work. The money for the contract has already been appropriated for the FY18 budget. This is the resolution stating the Board's policy on behalf of the the Appellate Prosecutor.

Mr. Mattingley made a motion to forward the resolution on to the full board, seconded by Mr. Jackson. Mr. Mattingley commented that at one time, they had to write their own appeals in the State's Attorney's Office and \$24,000 for that service plus them appearing and arguing so our attorneys stay here is a bargain. Mr. Baggett agreed saying that \$24,000 would not begin to pay for one Appellate Attorney and we would need more than one. The motion carried 6-0.

Sheriff's Office

Macon County Board Resolution Approving an Agreement between the Macon County Sheriff's Office and the Illinois Liquor Commission for FY18

Lt. Butts said that this is identical to the agreement they had last year, but there are 4 less establishments. There are currently 50 establishments that the deputies would inspect. We would get full reimbursement of \$3,750 from the State of Illinois. Inspections will be done at all establishments outside the City of Decatur, either unincorporated areas or the villages and

towns. He said they are working with the Liquor Commission to get more training for deputies who did not get a chance to be involved last year.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Mr. Mattingley. Chair Greenfield asked about the inspections. Lt. Butts explained that it is a compliance check to see that the liquor license is valid, that the people working behind the bar are qualified to serve alcohol, and purely making sure that the establishment is working within the guidelines of the liquor license. The motion carried 6 -0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to the Overtime Fund

Sheriff Buffett explained that the idea for this fund came from an incident involving Court Security at the courthouse. Within 2 weeks, there was a sergeant up there twice on regular time racking up about \$4,000. There was also a situation with the jail over time that has to be worked out with the US Marshal Service. It will be advantageous to have some additional funding that doesn't come out of the regular budget. He said they will run out of OT money if it keeps going like it is.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Mr. Jackson. Mr. Mattingley pointed out a scribner's error in the 2nd WHEREAS where the numbers are spelled out that will be corrected prior to the resolution going to the full board. The motion carried 6 -0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Purchase Patrol Rifles

Sheriff Buffett explained that the final resolution being presented is driving this resolution. Patrol rifles are currently not available on a regular basis for the deputies. Some of them qualify on their own rifles and then carry them with them. Others do not qualify and then do not carry rifles with them. This is an effort to get more consistent so if there is an emergency, the rifles are available. For the most part, they would be used for some kind of a shooting incident, barricaded subject, or school shooting. In today's world the first to respond are the first to take action rather than waiting for a team to arrive. That is what the rifles are for. They will be available on a regular basis in a squad car when people are out on the road. Mr. Mattingley asked if these would be in addition to the shotguns that are usually in the car. Sheriff Buffett asked Lt. Root to comment about how many shotguns are now in the cars. Lt. Root said the majority of the fleet cars have shotguns. They are still used mostly for the dispatching of deer on the scene. He said that as of now, every one of the main patrol cars have shotguns. Some of the specialized vehicles do not. Mr. Mattingley asked if both rifles and shotguns would be retained. Sheriff Buffett confirmed, saying they would not get rid of the shotguns. Shotguns are used for putting deer down.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Mr. Mattingley and the motion carried 6 -0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Purchase Radio Earpieces

Sheriff Buffett explained that 30 of these are being purchased. This came up in response to emergency situations. These would be used in the school shooting, barricaded subject, etc. situations. When you are entering a building to clear it, you don't want as radio letting whoever you might be looking for know what your location is. These will be placed in every vehicle so in emergency situations, they will be available.

Mr. Jackson made a motion to forward the resolution on to the full board, seconded by Ms. Cox and the motion carried 6 -0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Implement a Personal Patrol Vehicle (PPV) Program

Sheriff Buffett explained that this is a program that would, be fully funded over the next 15 years. This is pretty much nailed down to the dollar. It would provide take home vehicles for all of the patrol. That's about 16. Some new vehicles are being rolled in while some with 70,000 to 100,000 miles on them are being rolled out. No new money is needed for 15 years. The \$50,000 that is in the budget for new vehicles is used for the program. \$15,000 of the oil / gas / tire budget line is used. Over the 15 years, the County ends up paying about \$1 million while the Foundation pays about \$2.1 million. The vehicles will rotate through at about 100,000 miles.

Ms. Kraft made a motion to forward the resolution on to the full board, seconded by Mr. Jackson and the motion carried 6 -0.

Court Services/Probation

Macon County Board Resolution Entering into an Agreement with Peoria County for the Sale of Juvenile Detention Bed Space

Mr. Berter explained that this is a yearly resolution. Mr. Baggett has looked at the contract. The only thing that has changed is the 3% increase in the amount. He said they've been very fortunate with Peoria County. It is a good facility. Last year 98 juveniles were detained. Currently, there is one individual there.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Mr. Jackson and the motion carried 6-0.

Emergency Management Agency

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation for the Purchase of Equipment for the Special Response Team (SRT) Including Tactical Vests, Ballistic Helmets, Glock Magazines, Ballistic Helmet Task Lights, AR-15 Magazines, A Direct Link Bridge Series Crisis Response System, and Cold Weather Gear

Mr. Jackson made a motion to forward the resolution on to the full board, seconded by Ms. Cox and the motion carried 6-0.

Macon County Board Resolution Approving an In-Kind Donation from the Howard G. Buffett Foundation of Night Vision Monoculars for the Special Response Team (SRT)

Lt. Root explained that these were something that the Foundation already had and will be transferring them over to the Sheriff's Office.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Mr. Mattingley and the motion carried 6-0.

Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation for the Purchase of Emergency Operations Center (EOC) Technology for the Macon County Emergency Management Agency (EMA)

Lt. Root explained that this is technology that was previously asked for from another grant which was denied. The Howard G. Buffett Foundation graciously offered to fund that equipment.

Mr. Jackson made a motion to forward the resolution on to the full board, seconded by Ms. Kraft and the motion carried 6-0.

Highway Department

Macon County Board Resolution Appropriating Funds for the 2018 Annual MFT Estimate of Maintenance

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Ms. Cox and the motion carried 6 -0.

Macon County Board Resolution Approving the Purchase of Right of Way from the Central Illinois Bank Trust for the CH 21 Kenney Road Bridge Replacement Project

Mr. Jackson made a motion to forward the resolution on to the full board, seconded by Ms. Kraft and the motion carried 6-0.

Macon County Board Resolution Approving the Purchase of Right of Way from Donald D. Dipper, et.al, for the CH 41 Wyckles Road White Topping Project

Ms. Kraft made a motion to forward the resolution on to the full board, seconded by Mr. Mattingley and the motion carried 6 -0.

Macon County Board Resolution Awarding the CH 1 Brush College Road Connector Project to Otto Baum Company, Inc

Mr. Bird explained that this is the first step for the beltway. The engineer's estimate was \$3,995,000. The low bid was \$2,852,000. That is 31% under the engineer's estimate.

Mr. Dunn made a motion to forward the resolution on to the full board, seconded by Ms. Kraft and the motion carried 6 -0.

CITIZEN REMARKS – PUBLIC COMMENT - None

CLOSED SESSION - None needed

NEXT MEETING – January 29, 2018 (The date for the next meeting was incorrect on the agenda. January 29th is the correct date for the next meeting.)

ADJOURNMENT

Motion to adjourn made by Mr. Dunn, seconded by Mr. Jackson, motion carried 6-0, and the meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, County Board Office