

## **FINANCE COMMITTEE MEETING**

**October 2, 2017**

**5:15 P.M.**

### **MEMBERS PRESENT**

Kevin Greenfield  
Debra Kraft  
Greg Mattingley  
Tim Dudley  
Patty Cox  
John Jackson  
Jay Dunn

### **COUNTY PERSONNEL PRESENT**

Josh Tanner, S of A  
Jennifer Gunter, P&Z  
Carol Reed, Auditor  
Ed Yoder, Treasurer  
Bruce Bird, County Highway Engineer  
Mike Baggett, State's Attorneys Office  
Sheriff Howard Buffett  
Lt. Jon Butts, Sheriff's Department  
Lt. Tony Brown, Sheriff's Department  
Pat Berter, Probation Director  
Jeannie Durham, County Board Office

### **MEMBERS ABSENT**

### **CALL TO ORDER**

The meeting was called to order by Chair Greenfield, at the Macon County Office Building.

### **APPROVAL OF MINUTES**

Ms. Kraft made a motion to approve minutes of September 18, 2017 Budget Hearing Meeting #5, seconded by Mr. Jackson and the motion carried 7-0.

### **CLAIMS**

Motion to approve the report of the finance claims as presented made by Ms. Cox, seconded by Mr. Dunn and the motion carried 7-0.

*Chair Greenfield announced that several people have other engagements they need to get to tonight, so he would be rearranging the agenda order*

### **NEW BUSINESS –**

#### ***Sheriff's Department***

***Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Partially Fund Macon County Sheriff's Office Records Clerk from Part Time Employment to Full Time Employment for the Remainder of FY17, and for FY18 and FY19***

Lt. Butts explained that they currently have a staff of 6 full time and 1 part time employee. The part time employee was full time up until about 25 months ago. This employee would now be going back to full time status. She work warrants and does a very good job. It would make the office more efficient and more effective if she could be full time.

Ms. Kraft made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Mattingley and the motion carried 7-0.

***Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Purchase a New 2016 Chevrolet Impala that will be Assigned to the Sheriff's Civil Process Division***

Mr. Dunn made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Jackson and the motion carried 7-0.

***Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Purchase up to Ten (10) Ballistic Vests that will be Issued to Newly Hired Uniformed Sheriff's Deputies***

Mr. Dunn made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Ms. Cox and the motion carried 7-0.

***Macon County Board Resolution Approving Donation from the Howard G. Buffett Foundation to Purchase Three (3) Correctional / Jail Medical Beds and Two (2) Correctional / Jail Safety Restraint Chairs***

Mr. Dunn made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Jackson and the motion carried 7-0.

***Macon County Board Resolution Approving Fair and Impartial Licensing Agreement for Macon County Sheriff's Office***

Lt. Brown explained that this is a contract between the Sheriff's Office and the Fair and Impartial Police as a result of sending both Lt. Brown and another deputy to diversity training and this contract says that they cannot use the curriculum other than how they say. The program cannot be taken on the road to benefit financially from it.

Mr. Dunn made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Ms. Cox and the motion carried 7-0.

Sheriff Buffett thanked the Chairman for moving them up on the agenda.

Chairman Dunn asked about the protest that is going on over at the jail. Sheriff Buffett explained that last week an inmate had an issue and was taken to DMH on the 27th. He had a pretty rough time at the beginning, but appears to be fine now. DMH released and brought him back to the jail on Saturday, the 30<sup>th</sup>. Lt. Thompson & Sheriff Buffett visited him in the medical area of the jail on Saturday. The nurse made a decision to send him back to DMH, but he was returned to the jail at about 1:30 a.m. The contract is with DMH, so DMH would have to make the decision on what information to release, not the Sheriff's Department. They are primarily upset over the fact that they did not get timely information. They have filed 3 citizen's complaints

Chair Greenfield thanked Mr. Buffett for his kind generosity.

### ***State's Attorney***

#### ***Macon County Board Resolution Amending the State's Attorney's FY2017 Budget for the Child First Center***

Mr. Baggett thanked the Chairman for his consideration in letting him present early in the meeting. He explained that the Child First Center had received a nearly \$300,000 grant from an estate effective July 1. This is a cleanup resolution allowing an appropriation of some of the funds that are available from the estate from July 1 through November 30. In order to use it in the remainder of this fiscal year for hiring staff and making various necessary purchases that are obligated under the grant.

Mr. Mattingley made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

#### ***Macon County Board Resolution Amending the State's Attorney's FY2017 Budget for Teen Court (Budget Cleanup Resolution Upon closure of Teen Court Unit)***

Mr. Baggett explained that prior to the closure of the unit, they had purchased a copier which is a requirement under the contract with Millikin University who has taken on the Teen Court role. There was not enough money in the non-personnel expenses to cover the cost of the copier, this would transfer money from personnel expenses to non-personnel expenses and would not result in an overall increase in the appropriations for Teen Court.

Mr. Mattingley made a motion to approve forwarding to the full board with recommendation to approve, seconded by Ms. Cox, and the motion carried 7-0.

### ***Highway Department***

Chair Greenfield asked Mr. Bird to skip down to the last two resolutions in case there were questions for Mr. Baggett.

#### ***Macon County Board Resolution Approving Land Swap Agreement with Macon County Conservation District for Macon County Beltway Project***

Mr. Bird explained that this was required as part of our environmental assessment process for the environmental document for the entire beltway. There are two parcels of land that are currently in the Conservation District area that were purchased with 6F funds which are federal funds that state that you can have the funds, but you have to buy this ground and it cannot be sold. It must be used for Conservation District purposes only. There are a few little things to allow getting out of it and one of them is if there is a road project. So, we had to find and purchase a property to compensate for the loss of that ground whenever we build through there in the future. It was at a 2 to 1 rate. It was about a 5 acre take between the two parcels. We found another adjacent 10 acre parcel that we bought. This finalizes the whole process and gives the title to the Conservation District. They give us title for those strips of land along Elwin Road that we will eventually need for the Beltway.

Mr. Baggett distributed maps showing the parcels involved in the swap. The proposed beltway route showing where all the parcels line up with respect to the beltway route was also included.

Chair Greenfield asked if the neighbors in the area would be shown that we are purchasing land. Mr. Bird explained that the land was purchased about 3 years ago. Mr. Greenfield said he had been approached by some landowners about the possibility of the county purchasing land from them. Mr. Bird said he had spoken to a couple of people that are interested in properties in that area recently. He said we currently are not looking at that area, don't have funds for that area, but if people have questions he could explain to them that it will be some time out before we get there and they'll have plenty of advanced notice before we get there, but it's not right now.

Ms. Cox made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

***Macon County Board Resolution Appropriating Funds to Purchase Right of Way from the JDW Trust for the CHI Brush College Road Connector Road Project***

Mr. Bird explained that this is what we went to the Quick Take for. This past week, the owner's attorney made contact and an offer that couldn't be refused. The Quick Take process and the Eminent Domain proceedings will be bypassed. A land price has been agreed to. Mr. Baggett said it is \$225,000 that will cover the cost of the acquisition as well as the closing costs. There was an appraisal done by the county at the beginning. This is significantly more than the County's appraisal value but less than what the property owners' appraisal was. At the end of the day, the County had made a particular price-per-acre offer during settlement negotiations and the property owners later came back with a counter offer that was about \$400 per acre higher than what the County had offered. When you weigh that against the cost of litigation over the next 18 months to 5 years depending on the appeals process, the cost of settling for slightly more than we were already offering was far lower than the cost of continuing to litigate. Mr. Mattingley asked how many acres was in the tract. Mr. Bird said 8.31. Ms. Cox asked if any of it is part of Farm Progress ground. Mr. Bird said no, not even close. Mr. Baggett added that, as stated in the resolution, this will be 100% reimbursed by the state.

Mr. Jackson made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Mattingley, and the motion carried 7-0.

***Macon County Board Resolution Appropriating Funds for Lobbying Services Agreement with Curry & Associates***

Mr. Dudley made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

***Macon County Board Resolution Appropriating County Bridge Funds for a 50/50 Drainage Project with Friends Creek Township***

Ms. Kraft made a motion to approve forwarding to the full board with recommendation to approve, seconded by Ms. Cox, and the motion carried 7-0.

***Macon County Board Resolution Appropriating Funds for Asphalt Resurfacing Work on CH57 85<sup>th</sup> Street near Dalton City***

Mr. Dudley made a motion to approve forwarding to the full board with recommendation to approve, seconded by Ms. Cox, and the motion carried 7-0.

***Macon County Board Resolution Appropriating Funds for Section 17-00287-00-DR, a Drainage Project on CH61 Franklin Street***

Mr. Dunn made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Mattingley, and the motion carried 7-0

***Macon County Board Resolution Appropriating Funds to Purchase Right of Way from the First National Bank of Decatur Trust Number 4295 on the CH60 Sefton Road Bridge Replacement Project***

Mr. Dudley made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0

***Macon County Board Resolution Approving a Project labor Agreement for the Brush College Road Connector Project***

Mr. Dunn made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0

***Planning & Zoning Department***

***Macon County Board Resolution Approving an Increase in Fee Schedule for Cell Towers and Special Use Permit Fees for Solar Farms***

Ms. Gunter explained that the fee for cell towers will be going to \$25 per foot versus the cost of the project and the solar farm special use permit fee will be a flat fee of \$5,000.

Mr. Dunn made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

***Probation***

***Macon County Board Resolution Amending the Probation's FY17 Budget***

Mr. Berter explained that they do not have enough money in the line item for the quarterly payment. There is about \$12,000 left. \$57,861.81 is being requested. As of today, 77 minors have been detained. Last year, at the end of the year, 110 had been detained. So, it is pretty much on the same path. There is one individual that was released this afternoon. He had 5 auto burglaries. Chair Greenfield asked if they had let him go. Mr. Berter explained that that is how the screening is. It's called immediate & urgent necessity. The individuals that are in detention

are in there for armed robbery, and worse. They need to be detained. Once again, this is the only budget line that cannot be controlled.

Mr. Dunn made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

***Macon County Board Resolution Approving Revenue in the Probation Grant Fund for Juvenile Redeploy Illinois Grant***

Mr. Berter explained that this is a grant timing issue because of the state and fiscal years not matching up. He said they had met with their grant representative from the Juvenile Redeploy Grant on Friday, talked about concerns, and last Friday received money for FY18 for Juvenile Redeploy. They ended up giving some money up front for the program. He said that when he had spoken to the Finance Committee when presenting his budget on September 5, that contract was not signed. A week ago, when looking on the CSA website, it was signed. He said he talked to them about the financial struggles of the county and the probation department. Mr. Berter said they will still do what they need to do to help the individuals out. This is a good program. It's just finding the resources to do it.

Mr. Dunn made a motion to approve forwarding to the full board with recommendation to approve, seconded by Mr. Jackson, and the motion carried 7-0.

**REPORTS –**

***Audit Sub Committee – no report***

***Auditor –***

***Macon County Board Resolution Approving Increase in Appropriations in the FY17 Insurance Fund and Self-Insurance Fund Budgets***

Ms. Reed explained that it is very similar to the one they did last year at this time. There isn't quite enough money in the budget for workers comp which has a little bit exceeded the expectations. It is hoped that next year will be better, but there have been some temporary disability that has had to be paid. That & workers comp has eaten through the budget. The request is for \$90,000 from the fund balance.

Ms. Cox made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Jackson and the motion carried 7-0.

***Board of Review –***

Mr. Tanner reported that the Board has heard about 120 cases. There have been just over 200 filed with most of them coming in during the last week. October 17 is the deadline. There are still a couple of weeks left.

***Supervisor of Assessments –***

Mr. Tanner reported that he has a new draft of a contract for townships that he would be bringing to the next regular Finance Committee meeting. Whitmore Township has requested it.

It is a flat rate based on the number of parcels they have with an improvement. It will give a significant increase in revenue for that line item. He said he hopes to use that as a model for the rest of the townships that have a vacancy. There are five of those. Whitmore is one. Oakley is interested as well. He said he would try to pursue it with Niantic, Harristown & South Wheatland. Chair Greenfield asked about the quadrennial. Mr. Tanner said it would be a 4 year contract including the quad and the other 3 years following it. The contract would be implemented on the quads when they come around. It works well for us because it makes the revenue the same for the 4 years. It works well for them because they don't have to come up with a large amount of money on the 4<sup>th</sup> year. The cost will be calculated so it includes the quad and the other years all as one and then divide by 4. It is smoother for both sides.

***GIS – no report***

**Treasurer –**

***Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent***

Motion to approve placing the resolution on the consent calendar of the agenda for the October 12, 2017 Macon County Board meeting made by Mr. Dunn, seconded by Ms. Cox, and the motion carried 7-0.

**CITIZEN REMARKS – PUBLIC COMMENT** - None

**OLD BUSINESS** - None

**CLOSED SESSION** - None

**NEXT MEETINGS** – Special Finance Committee Meeting – October 4, 2017. This will wrap up the budget meetings. Ms. Reed will be reporting on the insurance and other lines.

**ADJOURNMENT**

Motion to adjourn made by Mr. Jackson, seconded by Mr. Dudley, the motion carried 7-0, and meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, County Board Office