

FINANCE COMMITTEE MEETING
April 3, 2017 **5:15 P.M.**

MEMBERS PRESENT

Jay Dunn
Kevin Greenfield
Patty Cox
John Jackson
Tim Dudley
Debra Kraft

COUNTY PERSONNEL PRESENT

Josh Tanner, S of A
Bruce Bird, County Highway
Carol Reed, Auditor
Ed Yoder, Treasurer
Deb Garrett, Environmental Mgmt
Lt. Jon Butts, Sheriff's Department
Mike Baggett, State's Attorney's Office

MEMBERS ABSENT

Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Greenfield, at the Macon County Office Building.

APPROVAL OF MINUTES

Mr. Dunn made a motion to approve minutes of prior meeting, seconded by Mr. Jackson and the motion carried 6-0.

CLAIMS

Motion to approve the report of the finance claims as presented made by Ms. Cox, seconded by Mr. Dudley and the motion carried 6-0.

REPORTS –

Audit Sub Committee –

Ms. Reed reported that the audit is continuing to wrap up. In the next few weeks, a meeting will be held.

Auditor –

Macon County Board Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund

Ms. Reed explained that this is requirement by IMRF that a resolution be passed stating what elected officials are to be included. Each time someone is reelected, it has to be declared. Chair Greenfield clarified that County Board members are excluded. Ms. Reed confirmed.

Motion to approve forwarding on to the full board with recommendation to approve made by Ms. Cox, seconded by Mr. Dunn, and the motion carried 6-0.

Board of Review –

Mr. Tanner reported that the board had not met last month. They will meet in April and will begin signing the Certificate of Errors. They won't adopt new rules until June. They will set a chairman in June. There will be a resolution to appoint / reappoint in May.

Supervisor of Assessments –

Mr. Tanner reported that the townships are out doing their work. Almost all of the Senior Freeze clinics that the townships requested have been completed. They do all the advertising and then the meeting is held at their place. Books are due June 15th.

GIS –

Mr. Tanner reported that the property tax website is being switched to a different vender. The site should go live in the next two weeks. It is a popular site with a lot of hits from realtors and everybody else. It will include a couple of new features, but is mostly a facelift with a little better support.

Treasurer –

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve placing the resolution on the consent calendar of the agenda for the April 13, 2017 Macon County Board meeting made by Ms. Cox, seconded by Mr. Jackson, and the motion carried 6-0.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS –

Highway Department

Macon County Board Resolution Approving Design Engineering for a Bridge Replacement on TR29 Schellabarger Road in Illini Township

Motion made by Mr. Dudley, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving Design Engineering for a Bridge Replacement on TR30A Strawn Road in Illini Township

Motion made by Ms. Kraft, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving a Funding Agreement on the Sefton Road CH60 Bridge Replacement Project

Motion made by Mr. Dudley, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving a Funding Agreement on the Wyckles Road CH41 Whitetopping Project

Motion made by Ms. Kraft, seconded by Ms. Cox, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving the Annual Non-MFT County Pipe Bid

Motion made by Ms. Kraft, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving the Annual County MFT Striping Bid

Motion made by Ms. Cox, seconded by Ms. Kraft, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Sheriff's Department

Macon County Board Resolution Approving Contract for Macon County Sheriff's Police Services for the Village of Argenta, Illinois

Lt. Butts explained that this is the 9th year to provide police services for the Village of Argenta. There is about a \$6,300 increase over the existing contract that expires at the end of this month. It is a 36 month contract that would provide one Sheriff's deputy to patrol the Village. It is for \$217,257.03 which is almost a \$2,200 increase per year or 3%. There is a very good working relationship with the Village. The officers that work there become involved with the Village and it is a win / win for us and them. They provide the vehicle and fuel. We provide the officer.

Motion made by Ms. Kraft, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving the Macon County Sheriff's Office Auxiliary Deputies to Obtain Basic Training from the Decatur Police Department

Lt. Butts explained that the DPD has a bigger auxiliary unit than the county has. They have training that starts this month and runs through most of the summer. They meet once a week for about 3 hours a night where they learn a lot about law updates, traffic stops, use of force, etc. The County has a lot of need and a

lot of requests for auxiliaries. This is the first time this has been done, and Lt. Butts said he felt this would be a good opportunity for the auxiliary deputies to go down and train with their officers over that time period. They would come out with firearm training and other training that the Sheriff thinks would be needed. Officers would be covered in case of injury while there by county insurance. Chair Greenfield asked if the auxiliaries are allowed to carry weapons. Lt. Butts confirmed saying that both the auxiliaries that will be going to train have also had the 40 hour mandatory firearms training with the county's certified firearms instructor. They would get remedial training with the city, but we are looking more for the law and legal updates and ongoing training that will help them. Ms. Cox asked if auxiliaries receive a salary. Lt. Butts said no, it is strictly voluntary, but they are sent through testing appropriate for deputies and officers.

Motion made by Ms. Cox, seconded by Ms. Kraft, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Entering into an Agreement with Decatur Memorial Hospital for Jail Medical Services

Lt. Butts explained that he had spoken with Mr. Baggett and this is a year to year contract that is currently about \$275,000 a year. They provide an RN, LPN, Doctor and full medical services for the corrections facility. There is a meeting scheduled with their Corporate Health to talk about extending the contract for another year. Lt. Butts said he wasn't sure about the increase amount, but the money has been budgeted for this fiscal year. Lt. Butts informed the committee that he would keep the committee informed.

Mr. Baggett explained that the board would have to vote to appropriate funds to agree to the contract, but the board has already appropriated more than what the contract is currently for at the annual budget last year, so the sheriff has the authority to enter into the contract without affirmation by the board. Lt. Butts said he had requested the resolution be put on the agenda, then spoke with Mr. Baggett. It was left on there so he could explain it.

Environmental Management

Macon County Board Resolution Approving Lease Renewal at 1750 N 21st Street, Between Karen Wicker and Wicker Family Trust and Macon County Environmental Management

Ms. Garrett explained that the changes from the previous lease agreement include the name of the landlord. Due to the owner passing away a couple of months ago, it is now in his family's (primarily his daughter's) name. It changed from a one year to a three year lease.

Motion made by Ms. Cox, seconded by Mr. Dudley, to approve forwarding the resolution on to the full board with recommendation to approve. Ms. Cox asked if they are happy with the facility. Ms. Garrett confirmed that it is great. The motion carried 6-0.

County Board

Macon County Board Resolution Repealing the Macon County Purchasing Ordinance

Mr. Baggett explained that the County Purchasing Ordinance was originally enacted in the early 70's. It has been amended a few times since then. We have an ordinance that is still in effect, but which no one is familiar with, aware of, or sure that we are looking at the entire ordinance as it exists. It did not get caught during the codification project, but that does not mean it is not effective. In order to have some clarity over county purchasing policies, Mr. Baggett said his advice is to repeal the County Purchasing Ordinance which was passed in the 70's and later amended. Jeannie is working on establishing a set of policies in line with modern practices that the County Board will adopt down the road. We need to get this off the books because we are not following it.

Motion made by Ms. Cox, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

Macon County Board Resolution Approving Network Services Contract

Mr. Dunn explained that Mr. Tanner had put this out for bids to about 5 or 6 different companies. We want to make a change in an attempt to save some money and get better service.

Mr. Dudley asked how long the contract was for. Mr. Tanner explained that it is not really a contract. We are agreeing to purchase services from them and they give us a rate. We have to purchase 156 hours which is 3 hours a week for a year. We agree to use the 156 hours. If we need more, we pay for more, but we at least need to use up the 156.

Motion made by Ms. Kraft, seconded by Mr. Jackson, to approve forwarding the resolution on to the full board with recommendation to approve, and the motion carried 6-0.

CLOSED SESSION - None

Chair Greenfield asked for a budget update from the Auditor. Ms. Reed explained that they would be doing statements as of March 31. Statements are not normally done in December, January, or February. She said that it is pretty close or maybe a little ahead of where we were last year. It still doesn't look great, but she said she'd know more next week.

Chair Greenfield went on to remind everyone to vote. The safety tax is on the ballot. He said that if anyone had anyone they could call and persuade them to vote for it, it would make the budgeting job much easier. Without it, there will be some really tough calls to make. They are calls that nobody wants to go down the road to make. He expressed hope that it would be a good day with new beginnings.

NEXT MEETING – Monday, May 1, 2017

ADJOURNMENT

Motion to adjourn made by Mr. Dudley, seconded by Ms. Cox, the motion carried 6-0, and meeting adjourned at 5:35 p.m.

Minutes submitted by Jeannie Durham, County Board Office