

## **FINANCE COMMITTEE MEETING**

**December 29, 2014**

**5:15 P.M.**

### **MEMBERS PRESENT**

Keith Ashby  
Jay Dunn  
Kevin Greenfield  
Patty Cox  
Tim Dudley  
Linda Little (arrived @5:21)

### **MEMBERS ABSENT**

### **COUNTY PERSONNEL PRESENT**

Mike Baggett, State's Attorney's Office  
Lt. Antonio Brown, Sheriff's Dept  
Pat Berter, Probation Director  
Ed Yoder, Treasurer  
Carol Reed, Auditor  
Robyn McCoy, Workforce Solutions  
Greg Mattingley, Board Member  
Kevin Meachum, Board Member  
Josh Tanner, Bd of Review, SofA, GIS  
Joe Moretti, Highway Dept  
Dianna Heyer, Health Dept Administrator  
Jeannie Durham, County Board Office

### **CALL TO ORDER**

The meeting was called to order at 5:15 p.m. by Chair Ashby, at the Macon County Office Building.

### **APPROVAL OF MINUTES**

Motion to approve minutes of prior meeting (December 3, 2014) was made by Patty Cox, seconded by Jay Dunn and motion carried 5-0.

### **CLAIMS**

Motion to approve the claims as presented made by Patty Cox seconded by Jay Dunn, and motion carried 5-0.

### **REPORTS**

#### ***Audit Sub-Committee – No report***

#### ***Auditor***

Carol Reed reported that there had been a payroll glitch last Friday. Many people's checks did not get deposited on Friday. Some did, but it depended on where they bank. Some were deposited as late as today (Monday). Chair Ashby asked how many. Carol said there were approximately 400 direct deposits and possibly half were affected. Staley Credit Union offered to pay any fees incurred by any overdrawn accounts and to make a wire transfer available to employees on Friday if they had a dire need for money. Carol said she felt Staley Credit Union had done what they could to help. It was a combination of things that caused it to be a problem. She said in the 10 years the County has been with Staley, there had never been a previous problem and she does not see it being a problem going forward. There were a few unhappy people and both the Auditor's Office and Staley Credit Union tried to do what they could to make it better. She said she thought the problem has been corrected and the Credit Union has put a few more steps in place to help insure there would not be future problems.

Kim Ervin, Vice President & Chief Financial Officer for Staley Credit Union, was present and was asked by Chair Ashby what steps had been taken. Kim first apologized and said this was not anything that the Auditor's Office did and said the credit union should have been able to recover from it. It was

a perfect storm of errors with the Holiday, which they start planning for a year in advance, a computer glitch, some file transfer errors, the process to approve them that didn't happen correctly and backups didn't happen. She said they've added 2 more backup steps so that instead of 4 they now have 6.

Chair Ashby asked if there were a lot of people upset. Carol said there were a few. Kim said she had personally talked to some that were on a list she got from Carol. Kim said they would absolutely pay all fees that were incurred as a result. Carol said she didn't feel that in the end, anyone should be harmed.

Jay Dunn asked if there was any way that this might affect credit ratings. Kim said no. It was just one day late. It is possible a mortgage payment might be one day late, but no one reports to a credit bureau for 30 days. If they would get a late fee, it would be reimbursed. She said they are profoundly sorry.

Kevin Greenfield said he realizes mistakes can happen and asked if she could assure them it won't happen again. Kim said it hasn't happened for 10 years and they are doing everything in their power to make sure it doesn't happen again. She said if anyone there knew of anyone that is still unhappy, having difficulty, has a fee or anything at all, to make sure the credit union finds out so they can make it right.

**Macon County Board Resolution Approving Application of the Decatur Public Rent Surplus and for Reduction in the Levy for the DPBC Fund**

Carol Reed explained that this is an annual resolution.

Motion to approve forwarding to the full board with recommendation for approval made by Jay Dunn, seconded by Tim Dudley and motion carried 6-0.

***Board of Review***

Josh Tanner reported that they have completed their work and will send in their abstract January 14<sup>th</sup>. Jay Dunn asked if Josh would supply the members with an annual report for both commercial and residential. Josh said yes, he would have it for the January meeting.

***Supervisor of Assessments –***

Josh Tanner had no report

***GIS –***

Josh Tanner had no report

***Treasurer***

**Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent**

Motion to approve forwarding to the Consent Calendar with recommendation for approval made by Jay Dunn, seconded by Patty Cox and motion carried 6-0.

**CITIZEN REMARKS – PUBLIC COMMENT -**

Kevin Meachum commented about the Staley Credit Union ordeal for over 400 employees and said he would like to see the Finance Committee review the County's professional services with

Staleys and maybe, if they so deem, suspend all business transactions with Staleys. He said he does not feel that Staleys has done the right thing. He said our employees were inconvenienced for 3 days and he felt that the finance committee needs to review that thoroughly and he strongly suggested to the Auditor that all business ties be severed with Staleys.

Chair Ashby requested the chairman meet with the Auditor. Board Chair Kevin Greenfield replied that he had worked carefully with Carol in the last few days. He said they had been in contact with Staley Credit Union and he believed that Staley Credit Union has done everything they can to rectify the situation. He said he was by no means ready to cut ties with them. He said he thought they will continue to do a good job. It was a mistake. It is time to move on.

Joe Moretti, Highway Department, commented that he felt that direct deposit is something the county wants employees to do and this gave some of the naysayers ammo to say, “this is not a good thing.” Joe said that one glitch in 10 years is not enough. He asked for another effort toward direct deposits. Mr. Meachum said he was not asking for direct deposits to be done away with; he said he was asking for another provider for the service be found.

#### **OLD BUSINESS** - None

#### **NEW BUSINESS**

##### **Workforce Investment Solutions**

##### **Macon County Board Resolution Approving Workforce Budget Modification for National Emergency Grant – Dislocated Workers**

Robyn McCoy explained that this is for a modification to a current grant for dislocated workers. This is called a National Emergency Dislocated Worker Grant from the Department of Labor that the State of Illinois Department of Commerce Community Affairs received. Robyn said that they had applied to them for dollars out of that large grant. This is the grant that the logistics program had been run with training logistics, supply chain management, technicians and it was modified to include CDL drivers. The request is to add \$82,926 to the current grant which will bring it to \$141,350. This is for CDL drivers that are dislocated workers. Most of them will begin training in the middle of January. This will allow them to enroll, send to training, work with employers to transition these people into employment, do some work experience and even some on the job training incentives to the employers to hire the individuals once they finish their training.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little seconded by Tim Dudley and the motion carried 6-0.

##### **Transportation**

##### **Macon County Board Resolution Appropriating Funds for the Purchase of a Used 2014 John Deere 644K End Loader**

Joe Moretti explained the loader will be replacing a 1997 front end loader with 6,936 hours on it. This is a used loader with 364 hours on it and a list price of \$350,982. Because it is used, the sale price is \$232,500. With the trade-in, it will be \$179,500.

Chair Ashby asked if they had gotten other bids. Joe said no, bids were not required because it is a used vehicle. Mike Baggett said that Mr. Greenfield had asked him to look into the requirement of the bidding process of this purchase. He said the County's Code Section 5-1022 which indicates that counties are not required to request bids on the purchases of used equipment so this would not be a required bidding purchase despite its cost.

Joe said that they had looked at other front end loaders. Mr. Dunn said he was curious as to why it wouldn't be put out to bids. Joe said if it was a new vehicle, they would be required to and that can be put out to bid because you're bidding apples to apples. With a used vehicle, you can't put it out to bid because it's not the same machine. There could be one with 340 hours that has been beat to death, but still meets the same specs as another with 330 hours. Jay asked if a bid had been put out, would two competing companies have offered a lesser price for a brand new one with no hours? How do you know if you don't put out a bid? Joe said if you look at the list price of \$350,000 and compare that to something new, especially with the new engines that are coming out, we wouldn't have been able to afford to replace this machine. Bruce has been saving and working on this for a couple of years. Jay said that with cars when the 2015 models come out, they'll have a brand new 2014 sitting there and wondered if some of these companies might have a brand new 2014 end loader sitting there. He said he did not see the downside of putting it out for bids. Joe said he could not address how much of an exhaustive search they did for the vehicle, but they are the salesmen they deal with year after year for different pieces of equipment. Kevin Greenfield asked if it had a warranty on it. Joe said it has the remainder of the warranty on it and with it being a 2014, there's some left, but Joe was not sure how much. Kevin Meachum said he thought it was 2 more years. Linda Little asked if the 4 in 1 bucket comes with it. Joe said no. Kevin Meachum said there is not a need for that at the highway department. It comes with a standard bucket. The cost savings is almost \$180,000 for one year going with a new one versus going to one that's a year old with 360 hours on it. This is a big savings to us. This is not the first one they've looked at. They've been keeping an eye out for a year trying to find the right one. This is a good opportunity for the Highway Department to replace a 1997 model.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and the motion carried 6-0.

#### **Veterans Administration**

#### **Macon County Board Resolution Approving Increase in Appropriations in the FY15 Veterans Assistance Commission Budget**

Tim Dudley presented, explaining that Kathie Powless is ill and in the hospital. There was an error in their budget. Raises were a little short, but they had the money in reserves. The money will not come out of the general fund or any kind of tax levy. This resolution cleans that up.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little, seconded by Patty Cox and the motion carried 6-0.

**Probation Department****Macon County Board Resolution Amending the Probation's FY15 Budget**

Pat Berter explained that they had received additional funding from the State of Illinois for a Drug Court Officer. The resolution is for \$26,250.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Linda Little and the motion carried 6-0.

**Sheriff's Department****Macon County Board Resolution Approving Agreement for Stellar Services, LLC Inmate Commissary Service Agreement**

Lt. Brown presented the resolution explaining that bids had been requested. There were three bidders and Stellar came out as the best option. Linda Little asked if it was the same company previously used. Lt. Brown said no.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox seconded by Linda Little and the motion carried 6-0.

**Macon County Board Resolution Amending the FY2014 State's Attorney's Grant Fund Budgets for Teen Court and Truancy Court (Year-End Cleanup Resolution)**

Mike Baggett explained that the truancy grant funds were being moved into the 069 account from the 061 account for grant reporting and accounting purposes and also includes a bucket transfer within the 061 account in order to pay an outstanding contract that has come due. It is a contract with the Main Street Church of the Living God that is responsible for providing services within our Teen Court Program.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little seconded by Patty Cox and the motion carried 6-0.

**Macon County Board Resolution Amending the FY2014 State's Attorney's Grant Fund Budget for Juvenile Justice Council Grant (Year-End Cleanup Resolution)**

Mike Baggett explained that this accounts for funds that have already been received and spent.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox seconded by Linda Little and the motion carried 6-0.

**Macon County Board Resolution Amending the FY2014 State's Attorney's Grant Fund Budget for 708 Board Mental Health Court Grant (Year-End Cleanup Resolution)**

Mike Baggett explained that due to the accrual of payroll with the last payroll of the FY14 cycle was one week in FY14 & one week in FY15 one week there is a need to account for & appropriate funds so the salary can be paid out of the proper year.

Motion to approve forwarding to the full board with recommendation for approval was made by Linda Little seconded by Tim Dudley and the motion carried 6-0.

### **Macon County Board Resolution Amending the FY2015 State's Attorney's Budget for Sexually Dangerous Person Evaluation Expenses**

Mike Baggett explained that this is the frequent resolution that accounts for 2 expert evaluators that were appointed by the court in a single case. This is an unfunded mandate from the State. The County is required by law to pay the invoices as they come due.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox seconded by Linda Little. Tim Dudley asked if there was any way to recover the money. Mike said no. The Statute places that burden on the County and has no recourse for the State to ultimately recoup that from the defendant. The motion carried 6-0.

### **Macon County Board Resolution Approving the Macon County Command Officers Contract**

Jay Dunn explained that Ed Flynn could not be present tonight, but would be at the County Board meeting on January 8<sup>th</sup>. He said it is a 4 year contract with 2.75, 2.75, 2 & 2 and includes language to help with the accelerated IMRF payment. Carol explained that the accelerated payment comes in when the wages are raised more than 6% when future costs of the retirement have to be paid up front. Jay said they tried to mitigate that with the Command Officers and would be working on that with future contracts with some of the other union entities.

Motion to approve forwarding to the full board with recommendation for approval was made by Jay Dunn, seconded by Tim Dudley and the motion carried 6-0.

### **Discussion of Health Department Project**

Dianna Heyer, Health Department Administrator, explained that when she started in September, she became aware that the Health Department had been looking at the possibility of partnering with the DPBC for several months. She said she had to do a lot of research to figure out what it was all about. She said she has visited various other county buildings with Jerry Lord to see what they do. She said she was pretty impressed with their work. After reporting back to the Board of Health and looking back at all the issues, the Board of Health feels it would be appropriate to consider moving forward with contract negotiations with the DPBC.

Jay Dunn said he had asked the States Attorney to hire Randy Waks to help with the Library & Health Department projects and he is working up MOUs with the outside party wanting to purchase the County Office Building, the Library Board, the Board of Health, the Building Commission and the County so that it can, hopefully, be presented at the full county board meeting on 1/8/15. The DPBC also meets the 8<sup>th</sup> and at some point all the other boards will meet. There will be some cost to the County such as O&M. Basically the Building Commission is being used to take care of the Library's O&M. They will enter into a 20 year agreement and will pay the county what they are paying right now for the building and then they'll pay O&M

costs based on what it is costing them now. Jerry thinks it's going to cost about \$16,000 more, say this year for O&M, and that cost will be picked up by the County. These O&M costs are based on a 2%. The present lease is based on 6%. With the whole deal, it will be 2% for the library and all of our buildings.

Chair Ashby asked what budget Randy Waks' salary is coming out of. Jay said it could be the States Attorney's or possibly tied in with the bonding process. Mike Baggett said that as of right now, the Judgment Fund's contractual line. Mr. Waks is being treated as a Special Assistant States Attorney, but also an independent contractor. Jay said a lot of the work is going to be done by Ed Booth, but Randy will be representing the County. He's already got the MOU worked out with the outside buyer for this building. We'd like to get this all wrapped up in January and then immediately start working on the lease agreements which will have to go back to each board, but we can start our design work with those MOUs if they get approved. Once the lease agreement and bonding is worked out and approved. Then around March or April construction can begin. If all this comes together, there are two choices for getting the County Clerk moved between election cycles either by the end of December or we have to wait six months. Jay said he preferred getting in by the end of December. The two previous directors at the Health Department were worked with and they were a little concerned about losing the property, but under this lease agreement, after 20 years, they'll be able to buy it back for \$1. We're not buying it at the full value and they are kind of paying it off themselves. We're just helping on some O&M costs for 20 years, but it will give the Board some comfort in knowing that the DPBC is looking out after that property and it gives the Health Board the same comfort.

**CLOSED SESSION** - none needed

**NEXT MEETING** – Monday, February 2, 2015

**ADJOURNMENT**

Motion to adjourn made by Patty Cox seconded by Linda Little, motion carried, and meeting adjourned at 5:50 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office