

FINANCE COMMITTEE MEETING

December 3, 2014

5:15 P.M.

MEMBERS PRESENT

Jay Dunn, Vice Chair
Kevin Greenfield
Patty Cox
Tim Dudley

MEMBERS ABSENT

Linda Little

COUNTY PERSONNEL PRESENT

Rodney Forbes, Public Defender
Pat Berter, Probation Director
Cherie Meyer, Treasurer
Carol Reed, Auditor
Josh Tanner, Bd of Review, SofA, GIS
Bruce Bird, Highway Dept
Dianna Heyer, Health Dept Administrator
Sheree Zalanka, Health Dept
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order at 5:20 p.m. by Vice Chair Dunn, at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior meeting (November 3, 2014) was made by Patty Cox, seconded by Kevin Greenfield and motion carried 4-0.

CLAIMS

Motion to approve the claims as presented made by Patty Cox, seconded by Tim Dudley, and motion carried 4-0.

REPORTS

Audit Sub-Committee –

Carol Reed reported that when the new Audit sub Committee is formed, it will need to meet soon. The Auditors will be coming the third week of January and they've already been in to do some preliminary work.

Auditor

Macon County Board Resolution Accepting A One Year Proposal from Midwest Employers Casualty Company for Workers Compensation Excess Liability Insurance Coverage

Carol Reed reported that this is a new company that a bid was sought from. The price is \$66,624 which is a really good price. Last year, it was \$56,855. That is just a small increase. The self-insured retention last year was \$500,000 and \$600,000 for police / EMT's. Now it is down to \$500,000 for the whole group. That is an improvement to the plan.

Motion to approve forwarding to the full board with recommendation for approval made by Tim Dudley, seconded by Kevin Greenfield and motion carried 4-0.

Board of Review

Josh Tanner reported that they would be meeting this week and next and should be done by the end of the month. There were not very many commercial appeals; only about 500 total so there

should not be a lot of change in the assessed valuation. Jay Dunn requested a report comparing this year with the last 3 years for both residential and commercial. Josh agreed that he could have it for the January meeting as they should be done by then

Supervisor of Assessments –

Josh Tanner had no report.

Jay Dunn asked when the Township Supervisor stuff was supposed to be turned in. Josh said the Township Assessors turn their books in July 15th. He said he thought everyone had turned their books in and they sent out bills to a couple of townships. Friends Creek got one. He said they were contracted to do Whitmore / Oakley & South Wheatland. A bill was sent out to Maroa. Niantic / Harristown's Township Assessor had some health issues so they contacted Josh's office who finished their work for them. Nothing official, but that Assessor is a multi-township assessor who may be resigning due to health issues. Jay asked if the reimbursements for the bills that had been sent out had been received yet. Josh confirmed that everything that was billed has been deposited.

Jay asked if the annual meeting with the assessors had been held yet. Josh said he was trying to get clarification as to whether it can be held in January. The State Statute says by January 1st but a lot of the SA's do it in January. He said he'd like to have it in January because attendance is better. Jay suggested that a letter from the Chairman might be helpful because he said he knew there was a problem with good attendance in the past and he felt that attendance should be mandatory. Josh said it actually is and last year the State's Attorney gave them some language regarding it being a misdemeanor not to attend. Josh said the attendance was better when that was included in the letter.

GIS –

Josh Tanner had no report

Tim Dudley commented that Josh had done a really good job on the Enterprise Zone and he appreciated it. The legal description is very long and thanks to Josh's expertise in GIS and going back through the old modifications and expansions, he did a heck of a good job. Josh said he "managed" it and couldn't take credit for it. He gave credit to his very good staff.

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve forwarding to the Consent Calendar with recommendation for approval made by Patty Cox, seconded by Tim Dudley and motion carried 4-0.

CITIZEN REMARKS – PUBLIC COMMENT - None

OLD BUSINESS - None

NEW BUSINESS

Highway Department**Macon County Board Resolution Appropriating Additional Funds for the 2014 Joint Micro Surfacing Project**

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Tim Dudley. Kevin Greenfield asked if that was a request for extra money. Bruce Bird said no, it is just balancing quantities when the project was completed. This is the joint project done with three Townships, the City and the County. They reimburse us. The motion carried 4-0.

Workforce Investment Solutions**Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY14 & FY15 Budget – Rapid Response Grant**

Carol Reed explained that Robyn was out of town, and so she would be presenting for her. This resolution is for a modification received from the Department of Commerce and Economic Opportunity in the amount of \$199,000 which will be split out between each budget year. This helps 20 customers who are laid off from Caterpillar and ADM finish their training.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Tim Dudley and the motion carried 4-0.

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY14 Budget – Summer Youth Employment Program

Carol Reed explained that they were able to obtain an additional \$50,000 for that program.

Motion to approve forwarding to the full board with recommendation for approval was made by Tim Dudley, seconded by Patty Cox and the motion carried 4-0.

Health Department**Macon County Board Resolution Approving Increase in Appropriations in the FY 14 Health Fund Budget for Dental**

Sheree Zalanaka explained that they had received additional revenue for Medicaid match funds and additional fees revenue for hospital cases. Expenses are being increased to cover the increase in contractual dentist while the regular dentist is on maternity leave. The increase in revenue is greater than the increase in expense.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Kevin Greenfield. Jay Dunn questioned why the increase in revenue would be greater than expense and asked where the additional funds would go. Auditor Reed explained that it would go to the revenue line and would help the bottom line. The motion carried 4-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY 14 Health Fund Budget for Better Birth Outcomes Program

Sheree Zalanka explained that they have had this grant for a couple of years and that they had received an increase in their caseload. The revenue is being increased \$199,000 and the expense is being increased less. They pay \$200 per case and it is a little more than is needed.

Motion to approve forwarding to the full board with recommendation for approval was made by Tim Dudley, seconded by Patty Cox and the motion carried 4-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY 14 Health Fund Budget for Administration

Sheree Zalanka explained that part of this is because they originally received donations and paid a down payment for the Teen Health Mobile Unit and then decided it would cost money. They refunded the donations and were refunded the down payment. There is an increase in expense for building maintenance and improvement for the interior improvements that have been going on in the department. Also a big chunk is for consulting fees for Architectural Expressions for the HVAC project that has just started.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Tim Dudley. Jay Dunn asked what the Teen Health Mobile unit was. Sheree said that as they looked at the figures and found out that there may be a duplication of services through health clinics that some of the schools were thinking of starting and they changed their minds on getting it. Jay asked if the money is just being used somewhere else. Sheree said the money had never been put into the budget via resolution yet. It had been approved at their board meeting, but not yet put into the budget, so this is putting revenue and expense in and it's just a big wash. The motion carried 4-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY 14 Health Fund Budget for REALITY Illinois

Sheree Zalanka explained that this is a new grant where they are receiving funds to train a teen advisory panel to assist with smoke and tobacco free public places. This goes along with the tobacco grant they already have. It is \$10,000 and the remaining part of the grant will be in FY15.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox, seconded by Tim Dudley and the motion carried 4-0.

Macon County Board Resolution Approving Increase in Appropriations in the FY 14 Health Fund Budget for Year End Additions & Cleanup

Sheree Zalanka explained that this is for overall increases in expenses and revenues in various departments and revenues and expenses are equal. The resolution also has transfers between funds. For example, the Vaccine for Kids Program ended with money still budgeted there for salaries. So some of the people's salaries that were allocated to Vaccine for Kids started coming out of Decatur Health Clinic and that is why the budgeted amounts moved. There is a

lot of that covered in this resolution. Kevin Greenfield asked if moving the monies this way caused trouble with the audit. Sheree explained that when the budget is done, because the grants are on a different fiscal year, a guess has to be made as to whether it will continue. In this case, the guess was that it would continue, but it didn't. Carol agreed that it should be fine.

Motion to approve forwarding to the full board with recommendation for approval was made by Patty Cox seconded by Tim Dudley and the motion carried 4-0.

Macon County Board Resolution Authorizing the Issuance of not to Exceed \$10,000,000 in Aggregate Principal Amount of Revenue Bonds, Millikin University, in one or more Series; Authorizing the Execution and Delivery of all related Documentation; and Authorizing and Approving Certain Related Matters

Carol Reed said that Ruby Brase from Millikin and Mr. John Cobb the attorney for the bond issue were present to answer questions.

Motion to approve forwarding to the full board with recommendation for approval was made by Kevin Greenfield, seconded by Tim Dudley. Jay Dunn asked for an explanation of the timing of the bond issue. Ruby Brase explained that they have worked with Busey Bank who is also working with Soy Capital and Hickory Point Bank to help provide the bond issue to them. It should close out in December. As far as the project itself, they are already working with architects. There are drawings that are being finessed. The bond issue was for \$8 million toward the \$27 million University Center to be added onto the Library and \$2 million for residence halls upgrades. The residence hall renovations should be next summer and beginning construction on the University Center should be next summer or fall. The motion carried 4-0.

Macon County Board Resolution Establishing the Decatur Macon County Enterprise Zone – Enterprise Zone Designation – Tax Abatement

Tim Dudley explained that this resolution is to establish the new enterprise zone. The current one expired and had to be redone. It is a competitive enterprise zone and has to be turned in by the end of the year. There was a special EEHW meeting so it could go on this agenda and the December 11th County Board agenda. Some moves were made and some new areas put in where they're hoping there might be some economic development down the road.

Motion to approve forwarding to the full board with recommendation for approval was made by Tim Dudley, seconded by Patty Cox and the motion carried 4-0.

Also, Mr. Dudley made the Finance Committee aware that there will be another Special EEHW meeting on Monday, December 8th for the approval of an enterprise zone amendment for the Ashley Furniture Store near Target.

Jay Dunn asked if this has to be done by the end of the month and Mr. Dudley confirmed that it does.

Mr. Baggett was asked earlier in the day about this. He advised that if the resolution goes from EEHW straight to the Board Meeting and does not go through Finance, the Board Rules would need to be suspended. Everyone present was in favor of the resolution going from EEHW to the Board with the suspension of the Board Rules.

CLOSED SESSION - none needed

NEXT MEETING – Monday, December 29, 2014

ADJOURNMENT

Motion to adjourn made by Tim Dudley seconded by Patty Cox, motion carried 4-0, and meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office