

FINANCE COMMITTEE MEETING

April 28, 2014

5:15 P.M.

MEMBERS PRESENT

Keith Ashby, Chairman
Jay Dunn, Vice Chair
Kevin Greenfield
Linda Little
Tim Dudley
Susanna Zimmerman

MEMBERS ABSENT

Patty Cox

COUNTY PERSONNEL PRESENT

Amy Stockwell, Auditor
Robyn McCoy, Workforce Solutions
Ed Yoder, Treasurer's Office
Bruce Bird, Highway Dept
Lt. Butts, Sheriff's Department
Josh Tanner, Bd of Review, SofA, GIS
Sheri Wallace, HR
Pat Berter, Probation Dept
Jon Baxter, County Board Member
Dan Sanner, Director of ETSB
Jon Thomas, ETSB
Judge A. G. Webber
Mike Baggett, State's Attorney's Office
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order at 5:15 p.m. by Chair Keith Ashby at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior meeting was made by Kevin Greenfield, seconded by Linda Little and motion carried 6-0.

CLAIMS

Motion to approve the claims as presented made by Linda Little, seconded by Susanna Zimmerman, and motion carried 6-0.

REPORTS

Audit Sub-Committee

Amy Stockwell reported that meetings with individual departments are being held to talk about management letter recommendations while it is still at DRAFT stage. They are in the process of drafting the report. The outside Auditor is in process of drafting the management letter, while meetings with various departments where opportunities for improvement have been identified are being held. The process is on track to issue the report at the end of May.

Auditor

Macon County Board Resolution Approving Health Insurance Proposal from Gallagher Benefit Services

Amy Stockwell explained that this is a yearlong effort of the insurance committee. The dental plan was a 2 year plan signed with Delta Dental last year so it is not in front of you at this time.

The thing about the Macon County market with Blue Cross / Blue Shield is that because of the discounts obtained by Blue Cross through the network, we just can't look at anyone else. Those discounts are worth in excess of a million dollars to us in terms of overall medical expense. We are on track to having the worst year yet in terms of medical claims. There are a number of large claims. There are a number of claims where we above pooling. Some of those cases are resolving and some are continuing. All things considered, we are pleased that we are able to retain the coverage. There is a slight increase in cost. Chair Ashby asked what the increase percent was. Auditor Stockwell said that because of the ACA fees, it is difficult to pinpoint a percent, but we are well under 10%. It is 6% to 7%. Keith asked what the total bill was. Amy explained that the total bill is going up by about \$300,000 based on current utilization rates. The total bill is almost \$5 million. Kevin Greenfield asked if the increases are to the employees or the County. Amy said both. Kevin asked if it was 50/50. Amy said no it is 75/25. Kevin asked which way and Amy said the County pays 75%. That is something that has been discussed in the insurance committee. Many of the labor contracts specify that split. Kevin asked who is on the insurance committee. Amy explained that it is made up of a group of labor and management people. Some members have been on for a long time. Craig Culp, Debbie Zennaker, Chairman Dunn, Amy Stockwell, Lori Long, Lori Norfleet, Bruce Bird with rotating people from his department, Lt. Butts, the Sheriff when available and the Health Department is now participating and some of their members are now on the committee. Amy explained that all areas of the county are being covered and if anyone else wants to be involved, the committee meets approximately once a quarter – more often in the Spring. Claims and things that are impacting insurance are looked at on a regular, ongoing basis so that everyone is up to speed about all the changes.

Jay Dunn made a motion to forward on to the full board with recommendation for approval, seconded by Tim Dudley and motion carried 6-0.

Macon County Board Resolution Approving Contract Renewal for Employee Assistance Plan Services with Chestnut Global Partners

Amy Stockwell explained that there is a small price increase which is well deserved because Chestnut has been an integral part of the wellness activities that have been undertaken this year. They have helped us respond to several tragic events. We've gotten only the best service from them and are very pleased with the partnership and would like to continue. A full RFP process went out a couple of years ago and we feel very good about the service we are getting and the fact that we are able to get higher levels of employee utilization of the services. We are trying to be proactive with employee which leads to health problems. Linda Little asked what the increase was. Amy said it is about \$600. It is a per employee increase. Linda asked what kind of a percentage that was. Sheri said it went from \$16,200 to \$16,800.

Kevin Greenfield made a motion to forward on to the full board with recommendation for approval, seconded by Linda Little and motion carried 6-0.

Board of Review –
No Report

Supervisor of Assessments

No report

GIS

No Report

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve forwarding to the Consent Calendar for consideration by the Full Board with recommendation for approval made by Jay Dunn, seconded by Kevin Greenfield, and motion carried 6-0.

Macon County Board Resolution Approving Amendment to Delinquent Tax Program Agreement

Ed Yoder explained that Mr. Meyers is setting up an LLC and this is a name change issue. Everything else will remain the same.

Linda Little made a motion to forward on to the full board with recommendation for approval, seconded by Susanna Zimmerman and motion carried 6-0.

CITIZEN REMARKS – PUBLIC COMMENT

Board Member, Jon Baxter, explained that he has set up a tour to be held on May 30 from 10 a.m. to noon for the Finance Committee members, because of the work they are getting ready to start on budgets, with 4 offices which include the Circuit Clerk's Office, State's Attorney's Office, Public Defender's Office and Probation.

He explained that the Office Holders / Department Heads will explain how their office works and will answer any questions. It is important to see what they do, especially before the budget work begins. He said he has done this 3 times and the first time nobody showed up. The 2nd time, there was one person. He said he wanted to try again because it is so important and he would really appreciate if the committee members could please make an effort to attend.

Mike Baggett said that he had spoken with Jon and wanted to remind the committee members and board members that might attend that the Open Meetings Act would govern any congregation of County Board members. If 3 from this committee show up, it constitutes a quorum of a quorum and so while any question asked directly to an office holder or employee of the county would be addressed, it would be addressed to you, but Mike said he strongly advised against any discussion be held amongst members at that time. Anything that is found relevant, useful, or worthy of discussion would be appropriate discussion materials at a properly noticed meeting where minutes would be taken. If a discussion is held amongst members during the course of the tour, the Open Meetings Act could be violated. Mike said that prior to the May 30th tour, he would draft a memo outlining the responsibilities and cautionary details.

Keith asked Jon if he was planning to invite all the board members. Jon replied that anyone would be welcome, especially since he's had such little interest, but he was thinking that the Finance Committee would benefit most since they do the budget. Kevin Greenfield asked about calling a special finance meeting for that time. Mike said that was something he and Jon had discussed earlier. You would have to have an agenda, members would have to be invited which would not be problem, and minutes would have to be taken.

Jay Dunn added that he had not attended one of Jon's tours, but he has learned a lot going through the Mental Health sustainability meetings and now the process of going through the Hybrid Court sustainability and any time he is involved in something with the Justice system, he learns a lot about what they do and how they do it. He said he doesn't think it matters whether it is an open meeting or not because anyone over there doesn't have anything to hide and they would probably prefer to have the public know about what they are doing. He said he would like to see anyone from the committee that could go, to go and get a better understanding.

Keith Ashby said he had been over with Jon several times and it is definitely worthwhile and he encouraged anyone who could to go.

OLD BUSINESS

Macon County, Illinois Emergency Telephone System Ordinance

Dan Sanner explained that he, as Director of the Emergency Telephone Systems Board, Jon Thomas who is the Deputy Director that will be taking over as Director when Dan retires next month, Rick Bright who is Board Chair, Kevin Kehoe who is the ETSB Attorney were all present to answer questions on this issue. This ordinance was tabled last December when members requested more information which has been supplied to them. The revision of the ordinance includes an increase in the 9 1 1 surcharge for the wire line which is currently at ninety cents per connection to a maximum allowed by the 9 1 1 referendum of \$1.25.

Chair Ashby asked how much money is currently in the bank account. Dan replied about \$2.6 million. Keith asked what the operating budget is. Dan said a little over \$1 million. Kevin Greenfield asked how much the increase would generate. Dan said about \$15,000 a year. He added that since 2008, the annual expenditures have exceeded the income for routine expenses. Annually, they have been operating on a deficit budget and using reserve funds to make up the difference each year. Linda Little asked if this was just for land lines. Dan said yes, there is a separate surcharge on wireless which is controlled by the State of Illinois. He said they hope legislation will move through the system and help there. Linda asked if this increase was just to help maintain operating expenses. Dan said yes. Any large projects or unforeseen expenses have been coming out of the reserve fund.

Kevin Greenfield made a motion to forward on to the full board with recommendation for approval, seconded by Tim Dudley and motion carried 6-0.

NEW BUSINESS

Highway Department

Macon County Board Resolution Appropriating Funds for Construction for Section 12-00245-00 BR, the Kenney Road (CH 21) Bough Bridge Replacement Project

Motion to approve forwarding to the full board with recommendation for approval made by Kevin Greenfield after clarifying that all three of these resolutions had gone through the Transportation Committee, seconded by Linda Little and motion carried 6-0.

Macon County Board Resolution Approving Addendum for Agreement for the Sharing of Certain Costs on an Environmental Study to Modify the Alignment of that Portion of the South East Beltway in Macon County, Illinois, between the Village of Mt. Zion, Steven A. Lewis, and the County of Macon

Bruce Bird explained that there is no additional cost to the County, but this is amending the previous agreement. The only difference is that the original agreement included the Consultant, Hanson Engineers, as being part of the funding of the agreement. They will have a professional services agreement directly with the Village of Mt. Zion. Their part of the funding is that they are charging less for the total part of the agreement. The addendum is modifying it so that the three parties, us, the Village and Steve Lewis are part of the funding agreement and not the consultant. That is the only change.

Motion to approve forwarding to the Full Board with recommendation for approval made by Kevin Greenfield, seconded by Linda Little and motion carried 6-0.

Macon County Board Resolution Appropriating Funds for Construction for Section 13-00201-01-PV, The Elwin Road (CH30) and Wyckles Road (CH41) Connector Project

Motion to approve forwarding to the Full Board with recommendation for approval made by Linda Little, seconded by Kevin Greenfield and motion carried 6-0.

Workforce Investment Solutions

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY14 Budget- Incentive Grant

Robyn McCoy explained that the resolution is for a budget amendment to increase the FY14 budget with an incentive grant that has been received from DCEO for exceeding their performance measures in the amount of \$8,769. The majority of the funding will be spent on replacing outdated equipment in the resource room.

Motion to approve forwarding to the full board with recommendation for approval made by Kevin Greenfield, seconded by Susanna Zimmerman.

Kevin Greenfield commented that he was amazed at how Robyn is able to get so much money out of the State. Robyn explained that there are a lot of different types of grants that come through DCEO & from the Department of Labor that give opportunity. Robyn said she is very

fortunate to have the community partners and the collaboration that we have with the employers & educational partners to be able to get the grants and be able to perform.

Motion carried 5-0 with Linda Little voting present.

Circuit Court

Macon County Board Resolution Authorizing the Establishment of a Court Appointed Special Advocates Fund

Judge Webber presented the resolution and informed the committee that retired Presiding Judge Ted Paine who is a member of the CASA Board was present to answer questions. Judge Paine announced that the Executive Director, Pam Burkhardt was also present. The fee being requested via this resolution would support the CASA Program. There are trained volunteers who advocate for abused and neglected children in the court system. Linda Little asked how the \$15 amount was derived at. Judge Paine explained that the Statute allows for anywhere between \$10 & \$30 per case. There is a similar fee that supports the Child Advocacy Center (CAC). That fee was initially set at \$15. That fee was increased to \$30 a short time ago. We are starting out at the original fee that they started out with. Linda asked what the anticipated revenue would be and how much of the CASA budget that would support. Judge Paine said the anticipated annual receipt would be approximately \$24,000, but that depends on what the court system is actually able to collect. That \$24,000 figure is based on what the CAC got for their \$15 per case fee, which is described very similarly, although not identically to the way it is described in the CASA statute. Linda asked what the CASA budget was. Pam Burkhardt said that for 2015, it will be about \$238,000.

Motion to approve forwarding to the full board with recommendation for approval made by Tim Dudley seconded by Kevin Greenfield and motion carried 5-1 with Linda Little voting no.

Court Services / Probation

Macon County Board Resolution Approving Increase in appropriations in the Probation Grant Fund for Illinois Department of Transportation DUI Grant

Pat Berter explained that this is a clean-up grant due to the differences in the fiscal year timing at the local, state, & federal levels.

Motion to approve forwarding to the full board with recommendation for approval made by Linda Little seconded by Tim Dudley and motion carried 6-0.

Sheriff's Department

Macon County Board Resolution Approving Contract for Macon County Sheriff's Police Services for the Village of Argenta, Illinois

Lt. Butts reported that this is the 3rd thirty six month contract which includes a 3% increase over the existing contract which expires Wednesday, 4/30/14. The new contract will run May 1, 2014 thru April 30, 2017. The existing contract is for a total amount of \$204,785.59 would increase to \$210,929.16. Quarterly payments would go up from \$17, 065.46 to \$17,577.43.

This is a fair contract for both us & the Village. This is a bidable position where younger deputies are assigned through the Collective Bargaining Agreement. It also allows another deputy in that part of the County that could be used for emergency services outside the Village when needed. The Village has already made arrangements for a new police vehicle for the officer.

Motion to approve forwarding to the Full Board with recommendation for approval made by Kevin Greenfield, seconded by Susanna Zimmerman and motion carried 6-0.

CLOSED SESSION

none needed

NEXT MEETING – Monday, June 2, 2014 @ 5:15 p.m.

ADJOURNMENT

Motion to adjourn made by Linda Little, seconded by Jay Dunn, motion carried 6-0, and meeting adjourned at 5:50 p.m.

Minutes submitted by Jeannie Durham, Macon County Board Office