

FINANCE COMMITTEE MEETING
MARCH 4, 2013
5:15 P.M.

MEMBERS PRESENT

Keith Ashby, Chair
Jay Dunn, Vice Chair
Tim Dudley
Kevin Greenfield
Patty Cox (arrived at 5:18 p.m.)
Linda Little

MEMBERS ABSENT

Susanna Zimmerman

COUNTY PERSONNEL PRESENT

Judge A. G. Webber
Ed Yoder, Treasurer's Office
Deb Garrett, Environmental Mgmt
Mike Baggett, Asst. State's Attorney
Amy Stockwell, Auditor
Sheree Zalanka, Health Department
Julie Aubert, Health Department
Josh Tanner, GIS (arrived at 5:25 p.m.)
Lori Long, Probation
Rodney Forbes, Public Defender's Office
Commander Max Austin, Sheriff's Dept
Robyn McCoy, Workforce Solutions
Jeannie Durham, County Board Office

CALL TO ORDER

The meeting was called to order by Chair Keith Ashby at the Macon County Office Building.

APPROVAL OF MINUTES

Motion to approve minutes of prior meeting on 2/4/13 was made by Jay Dunn, seconded by Kevin Greenfield and motion carried 5-0.

CLAIMS

Motion to approve the claims as presented made by Jay Dunn seconded by Linda Little, and motion carried 5-0.

Patty Cox arrived.

REPORTS

Audit Sub-Committee

Amy Stockwell reported that one meeting has been held with the Auditor in the midst of the audit and there will be another meeting at a later date once the field work has been completed. We are also working on written practices.

Auditor

Macon County Board Resolution Accepting a Proposal from Traveler's Insurance for Additional Bond Coverage for Certain Elected Officials.

Amy Stockwell stated that she wanted to amend the resolution by inserting one WHEREAS cost not to exceed \$24,000. When presented at O&P, there were three bonds included for the Auditor, Circuit Clerk & Treasurer. Those are the big ones, but in addition, since that time, we have gotten quotes and coverage for the County Clerk, Recorder and the Sheriff. Those amounts are lower because there is not as much cash going through those offices. I will make a definitive list of the premiums and coverages and attach all the documents to the Board Resolution not to exceed \$24,000. At O&P, we talked about \$7 million for the Treasurer, add

\$11,000, \$7 million for the Auditor at just under \$10,000 and for the Circuit Clerk it is about \$1,000 to move up from half a million to \$5 million.

Motion to approve sending the amended resolution on to the full Board for consideration made by Jay Dunn, seconded by Linda Little, and motion carried 6-0.

Board of Review

No report

Supervisor of Assessments

No report

GIS

No report

Treasurer

Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent

Motion to approve moving Resolution on to the Full Board was made by Linda Little, seconded by Patty Cox and motion carried 6-0.

Macon County Board Resolution Approving Increase in Appropriations for FY2013 Treasurer's Budget

Ed stated that he was pulling this Resolution from the agenda for further study, but would bring it back next month.

Ed gave an update on mobile homes. We had a good year with a lot less liens to file.

CITIZEN REMARKS – PUBLIC COMMENT

none

OLD BUSINESS

None

NEW BUSINESS

Environmental Management

Macon County Board Resolution Approving IEPA Grant Award to Macon County Environmental Management Department for Information Marketing as it Pertains to the Landfill Ban on Electronics

Deb Garrett explained the grant is for \$2,000 to do marketing and advertising for the electronics ban. We will not spend any more than the \$2,000. Our plan is two fold – to do mass mailings through a group of churches and to do an electronic billboard

Motion to approve sending the Resolution to the Full Board for consideration made by Jay Dunn, seconded by Patty Cox, and motion carried 6 -0.

Macon County Board Resolution Approving Lease at 1750 N. Locust Street, between Fred Wicker and Macon County Environmental Management

Deb Garrett explained this space is to move the warehouse location for the paint and event recycling programs. The current rate averages about \$500 per month plus forklift rental which is used a lot. It will be a larger space in a better area.

Motion to approve sending the Resolution to the Full Board for consideration made by Tim Dudley, seconded by Kevin Greenfield and motion carried 6 - 0.

Health Department

All three resolutions have been approved by the Health Board and EEHW

Macon County Board Resolution Approving Increase in Appropriations in the FY13 Health Fund Budget for Asthma

Sheree Zalanka explained that this is a new grant from the IL Dept of Health that provides asthma education to worksites and businesses and distributes the asthma tool kit. It assists in education and enforcement of the Smoke Free Illinois Act and continues to promote the Illinois Tobacco Quit line. Our health educators will be participating in the Il Asthma Partnership and attending meetings and promoting community activities for World Asthma Day. The grant is for \$3,500.

Motion to approve sending the Resolution to the Full Board for consideration made by Tim Dudley, seconded by Linda Little, and motion carried 6 -0.

Macon County Board Resolution Approving Increase in Appropriations in the FY13 Health Fund Budget for Intensive Prenatal Case Management

Sheree explained that this is another new grant from the Il Dept of Human Services. This grant provides case management services to at risk pregnant women, infants and special needs children across Illinois. Nurses will provide follow up to high risk prenatal clients up to six weeks post partum. The goals are to decrease infant mortality and morbidity, improve pregnancy outcomes and reduce incidences of prematurity and low birth weight. The grant is for \$180,000. Linda Little questioned whether this grant was a “you spend” & “they reimburse”. Sheree affirmed. Linda questioned whether Sheree trusted they would pay. Sheree stated that she was confident they would. They paid the other DHS grant. They usually pay in an up front amount when the grant begins, but this just is perspective 1/12th of the award usually.

Motion to approve sending the Resolution to the Full Board for consideration made by Tim Dudley, seconded by Patty Cox, and motion carried 6 -0.

Macon County Board Resolution Approving Increase in Appropriations in the FY13 Health Fund Budget for Fussy Baby Research Project

Sheree stated that this is a research project with the Erikson Institute and it goes along with the Healthy Families Illinois training by offering the approach that helps some visitors match intervention processes to a parent’s urgent concerns. This grant is over 2 years and we will be receiving four payments of \$15,000 for a total of \$60,000.

Motion to approve sending the Resolution to the Full Board for consideration made by Linda Little, seconded by Patty Cox, and motion carried 6 -0.

Board members questioned why the Health Department got so many good grants and how aggressive the process was. Julie Aubert explained, saying that a lot of this is unique to Macon County. There are other counties, but the second one with the prenatal babies, we are one of 5 in Illinois. They want to have a conference call with us tomorrow to let us know how to spend the money. We are in a Catch 22 right now because we are getting grant funding and it has a

lot to do with our County health rankings and our statistics. We are being targeted, so to speak, to get these monies in here to see if we can make a difference. We are not just spending money to spend it. But, if we can utilize the money to improve outcome in these specific areas, then it is beneficial. She was asked how she knew if they are working. We have benchmarks that are there for us to look at. We know what our infant mortality rates are, we know our pregnancy rates, we know how many high risk pregnancies we have. So, these programs, especially the fussy baby, are doing post testing on those girls to see if we've made a difference. That is one good thing about the state in the last year or two. They are going toward evidence based programming which means – not here's money so go spend it, but you better show us what you did. That is what we are trying to do, but it takes a lot of time to get something implemented that you can measure effectively.

Circuit Court

Macon County Board Resolution Approving Increase in Appropriations in the circuit Court's FY13 Budget for Expenses Fees in Certain Appeals

Judge Webber stated that the resolution is asking for payment to Dr. Killian for work done with a sexually dangerous person.

Motion to approve sending the Resolution to the Full Board for consideration made by Tim Dudley, seconded by Linda Little, and motion carried 6 -0.

State's Attorney's Office

Macon County Board Resolution Approving Increase in Appropriations in the State's Attorney's Grant Fund ARI Budget for FY12 and FY13

Mike Baggett explained that they have found themselves in a situation where the budget was passed last year prior to actually receiving the grant. We were awarded more money than we anticipated when the budget request was made. This resolution would offset some expenses paid in FY12. Money spent in FY12 out of the new grant would be moved so it could pay in a timely fashion. It would bring the FY13 amounts in line with the actual reward. This is the first of a minimum of 2 resolutions to get the ARI budget completed with respect to the period ending June 30 of this year. We did not address the FY13 contractual line at this point. There are some concerns as to the way the money is termed by the state. We are trying to work that out with them and so another resolution to address that is forthcoming.

Motion to approve sending the Resolution to the Full Board for consideration made by Jay Dunn, seconded by Patty Cox, and motion carried 6 -0.

Sheriff's Department

Macon County Board Resolution Approving a Contract between the Macon County Sheriff's Department and the Decatur Public Building Commission

Max Austin explained the resolution funds ½ of the Court Security Officer's salary and benefits here at 141 S. Main. It is an ongoing contract we do each year. It is for \$18,297.65.

Motion to approve sending the Resolution to the Full Board for consideration made by Jay Dunn, seconded by Linda Little, and motion carried 6 -0.

Workforce Investments Solutions

Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY13 Budget

Robyn McCoy explained the grant is for a summer youth project with the Decatur Public Schools. They came a couple of months ago. They had applied for funds to run a summer

youth program that included job readiness and work experience for 40 Eisenhower High School students. They wanted ideas on how to administer. They ended up writing the grant for us to administer. The grant is \$99,600 and runs from March through the end of August, 2013. They will be going through a recruitment and assessment process. The program consists of 8 weeks of preparation classes starting in April and running through May. At that point in time, it will be determined whether those individuals have earned an internship with a variety of employers throughout the community. They will be doing 20 hours a week work experience. This grant pays for the wage and fringe of the individuals, the individual who does the preparation courses, the cost of a project manager and 4 job coaches. The biggest expenses are the wages and fringes. They did not have the vehicle to do that and since we do that on a regular basis, we will be doing timesheets and payroll. We will be contracting out for the job coaches and project manager. An evaluation will be done by the Uof I Extension Office at the end of the program. We will get just over \$1,000 to coordinate, but they will be doing most of the work. Robyn was questioned as to why it only includes Eisenhower students, but she was not sure of the answer. Something to do with state grants the schools receive. Motion to approve sending the Resolution to the Full Board for consideration made by Patty Cox , seconded by Linda Little, and motion carried 6 - 0.

Josh Tanner, now present, gave a report on the Board of Review saying that the appraisal for the PTAB case for Tate and Lyle is due at the end of this week from a firm out of South Dakota.

Jay Dunn stated that he had asked for some information from the Auditor in regard to the Circuit Court resolution for payment to Dr. Killian for the unfunded mandate payments. We need to keep an idea of how much we are spending on that and we may want to contact our Legislators down the road. Judge Webber stated that it was approximately \$53,500 over the last 9 ½ years.

CLOSED SESSION

None needed

NEXT MEETING

Monday, April 1, 2013 @ 5:15 p.m.

ADJOURNMENT

Motion to adjourn made by Jay Dunn, seconded by Patty Cox , motion carried 6-0, and meeting adjourned at 5:45 p.m.

Minutes submitted by Jeannie Durham
Macon County Board Office