

**AGENDA
MACON COUNTY BOARD
SPECIAL FINANCE COMMITTEE
April 16, 2020 @ 5:15 P.M.**

**Macon County Office Building
141 SOUTH MAIN, ROOM 514
Decatur, IL 62523**

This meeting will be conducted via tele-presence due to the Governor's Stay-at-Home Order. Board Members and the media will be allowed to dial in. Public comment/participation will be permitted as described below. An audio or video recording of the meeting will be published on the Macon County website after the meeting is concluded.

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes of Prior Meeting—02/03/2020**
- IV. Claims**
- V. Reports**
 - A. Audit Sub-Committee**
 - B. Auditor**
 - Macon County Board Resolution Supporting Fair Housing*
 - C. Board of Review -**
 - D. Supervisor of Assessments**
 - E. GIS -**
 - F. Treasurer**
 - Macon County Board Resolution to Execute Deeds to Convey Property on Which Taxes were Delinquent*
- VI. Citizen Remarks – Pursuant to the Governor's Executive Order 20-10 and the Attorney General's Public Access Bureau Opinion 2020 PAC 62329, public comment will be allowed only via email submissions. Submissions must be received by the County Board at the email address jdurham@co.macon.il.us no later than 2 hours before the scheduled start time of the meeting. Comments received will be read into the record at the meeting.**
- VII. Old Business**
- VIII. New Business**
 - A. Sheriff's Department**

Macon County Board Resolution Approving Expenditures from the Howard G. Buffett Foundation Grant for the Special Response Team (SRT)

B. Health Department

Macon County Board Resolution Approving Increase in Appropriations in the FY20 Health Fund Budget for 2020 Census Advocacy

C. Transportation Department

- i. Macon County Board Resolution Approving and Appropriating Funds for Construction of the CH26 Damery Road Bridge Replacement Project***
- ii. Macon County Board Resolution Approving and Appropriating Funds for the TR1A Lake Fork Road Bridge Replacement Project in Friends Creek Township***
- iii. Macon County Board Resolution Approving and Appropriating Funds for the Safety Improvement Project on CH20 West of Forsyth***

D. County Board

Discussion & Final Action Regarding Recommendations to the full County Board Concerning Staffing Adjustments to Accommodate Shortcomings in the Macon County FY2020 Budget Due to COVID - 19

IX. Closed Session

X. Next Meeting – May 4, 2020

XI. Adjournment

**Macon County Board Resolution
Supporting Fair Housing**

RESOLUTION NO.

WHEREAS, let it be known to all persons of the County of Macon that discrimination in the sale, rental, lease, advertising of sale, rental or leave, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988. It is the policy of the County of Macon to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status (1. Children, and 2. Actual or perceived sexual orientation, gender identity or marital status or its members), or national origin.

THEREFORE, BE IT RESOLVED by the Macon County Board, THAT WITHIN THE RESOURCES AVAILABLE TO Macon County through city, county, state, federal and community volunteer sources, the County will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children) or national origin in the process of filing a complaint with the Illinois Department of Human Rights or the U.S. Department of Housing and Urban Development, that they may seek equity under federal and state laws.

THEREFORE, BE IT FURTHER RESOLVED by the Macon County Board that they shall publicize this Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances

THEREFORE, BE IT FURTHER RESOLVED by the Macon County Board that this resolution shall become effective upon the adoption thereof.

PRESENTED, PASSED, APPROVED this 16th day of April, 2020

AYES _____ NAYS _____

MACON COUNTY BOARD

MACON COUNTY, ILLINOIS

ATTEST:

BY:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin Greenfield, Chairman
Macon County Board

**MACON COUNTY BOARD RESOLUTION
TO EXECUTE DEEDS TO CONVEY PROPERTY
ON WHICH TAXES WERE DELINQUENT**

RESOLUTION NO. G-

WHEREAS, the County of Macon has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases where the taxes on same have not been paid pursuant to 35 ILCS 200/21-90; and

WHEREAS, pursuant to this program the County of Macon, as Trustee for the taxing districts involved, has acquired an interest in the real estate described in the attachment to this resolution; and

WHEREAS, it appears to the Macon County Board that it would be to the best interest of the taxing districts of Macon County to dispose of this interest in said property.

NOW, THEREFORE, BE IT RESOLVED by the Macon County Board that the Chairman of the Macon County Board is hereby authorized to execute a deed of conveyance of the county's interest, authorization, or the cancellation of the appropriate certificate of purchase as the case may be on the following real estate for the sums shown on the attachment and to be disbursed as shown and according to law:

BE IT FURTHER RESOLVED by the Macon County Board that this resolution shall become effective upon the adoption thereof.

PRESENTED, PASSED, APPROVED the 16th day of April, 2020.

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

BY:

Josh A. Tanner, Clerk for the
County of Macon, State of Illinois

Kevin R. Greenfield, Chairman
Macon County Board

Macon County Monthly Resolution List - April 2020

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctioneer	Recorder/Sec of State	Agent	Treasurer
04-20-001	REMOVED			04-12-14-429-023	DECATUR	0.00	0.00	0.00	0.00	0.00	0.00
04-20-002	1019101B	SAL	JOSHUA A. JONES	04-12-15-101-008	DECATUR	972.00	0.00	9.00	63.00	450.00	450.00
04-20-003	1019123B	SAL	THOMAS E WALKER	04-13-07-477-033	DECATUR	820.50	0.00	7.50	63.00	450.00	300.00
04-20-004	1019068B	DEF-SA	DLP REAL ESTATE LLC	04-12-12-304-024	DECATUR	990.00	0.00	0.00	0.00	254.40	735.60
04-20-005	1019087B	SAL	FELICIA M BOOKER	04-12-14-280-002	DECATUR	4,109.90	0.00	40.00	63.00	1,006.90	3,000.00
04-20-006	1019106B	DEF-SA	JOSH ANDERSON	04-12-15-202-004	DECATUR	12,000.00	0.00	0.00	0.00	3,006.90	8,993.10

Totals

\$18,892.40 \$0.00 \$56.50 \$189.00 \$5,168.20 \$13,478.70

Clerk Fees \$0.00
 Recorder/Sec of State Fees \$189.00
 Total to County \$13,667.70

Committee Members

**Macon County April 2020
Monthly Resolution List with Descriptions**

RES#	Account	Type	Account Name	Description
04-20-001	REMOVED			1514 E. JOHNS AVE. DECATUR, IL 1 STORY FRAME
04-20-002	1019101B	SAL	JOSHUA A. JONES	1060 W. CERRO GORDO ST. DECATUR, IL 2 STORY FRAME
04-20-003	1019123B	SAL	THOMAS E WALKER	3720 E. WILLIAM STREET RD. DECATUR, IL VACANT LOT
04-20-004	1019068B	DEF-SAL	DLP REAL ESTATE LLC	1023 N. FOLK ST. DECATUR, IL 1 STORY FRAME
04-20-005	1019087B	SAL	FELICIA M BOOKER	1229 E. PRAIRIE ST. DECATUR, IL 2 STORY FRAME
04-20-006	1019106B	DEF-SAL	JOSH ANDERSON	320 W. CERRO GORDO ST. DECATUR, IL 1 STORY BLOCK COMMERCIAL BUILDING

**MACON COUNTY BOARD RESOLUTION
APPROVING EXPENDITURES FROM THE
HOWARD G. BUFFETT FOUNDATION GRANT
FOR THE SPECIAL RESPONSE TEAM (SRT)**

RESOLUTION NO

WHEREAS, the Sheriff's office FY'20 budget was approved by the County Board; and

WHEREAS, the sheriff's office is requesting an amendment to the FY20 Law Enforcement Safety Tax Budget to create an expenditure line for SRT equipment to be purchased with remaining grant funds from a donation given by the Howard G. Buffett Foundation in FY'18; and

WHEREAS, the full Macon County Board approved accepting this donation of \$53,456.00 which established this purchase of SRT equipment at its January 11, 2018 board meeting (G-4753-01-18); and

WHEREAS, the awarded funds were received in FY'18 but not all purchases of equipment were made in that year; and

WHEREAS, the opportunity to purchase needed equipment has arisen and created unforeseen circumstances and cannot be purchased without the amending of this budget; and

WHEREAS, the proposed budget amendments were discussed by the Macon County Finance Committee on April 16th, 2020 and recommended for approval by the full Board, and

WHEREAS, the Finance Committee has agreed to the amending of the Sheriff's LEST FY'20 budget as follows;

002-215-3812-000	Transfer from Deferred Revenue	\$42,512.08
002-215-9040-000	Equipment – SRT	\$ 42,512.08

NOW, THEREFORE, BE IT RESOLVED by the Macon County Board that it hereby approves the amendment of the sheriff's budget as above.

BE IT FURTHER RESOLVED BY THE Macon County Board that this Resolution shall become effective upon the adoption thereof.

PRESENTED, PASSED, and APPROVED this 16th day of April, 2020.

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

BY:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin Greenfield, Chairman
Macon County Board

**MACON COUNTY BOARD RESOLUTION
APPROVING INCREASE IN APPROPRIATIONS
IN THE FY20 HEALTH FUND BUDGET FOR
2020 Census Advocacy**

RESOLUTION NO.

WHEREAS, the Health Department has just received notification of the 2020 Census Advocacy grant agreement with the East Central Illinois Area Agency on Aging (ECIAAA), and

WHEREAS, provision for this grant was not included in the FY 20 budgets; and

WHEREAS, unforeseen circumstances have arisen which give rise to an emergency situation in that valuable services will be compromised, and grant funding lost without the amending of the Health Fund budget; and

WHEREAS, the purpose of the grant is to support an individual or group to complete the 2020 Census, and

WHEREAS, assisting older adults accurately complete the Census 2020 questionnaire will benefit older adults by ensuring the State of Illinois receives its fair share of Federal funding for Older Americans Act services, public benefits, Congressional representation, healthcare services and funding for road and bridge repairs, and

WHEREAS, service activities may include educating and promoting the Census 2020 to targeted populations, assisting older adults in completing the Census 2020 questionnaire, and participating in Census 2020 training as directed by ECIAAA, and

WHEREAS the increase was discussed and approved by the Macon County Board of Health on March 17, 2020 and the Finance Committee discussed and recommended approval of this grant on April 16, 2020; and

NOW, THEREFORE, BE IT RESOLVED by the Macon County Board that it hereby approves the amending of the Health Department's FY20 budget by increasing appropriations as follows:

Grant 765 Census Advocacy

020-750-4500-000 Grant Revenue	\$4,110
020-750-5108-000 Professional/Direct Care	\$3,055
020-750-6010-000 Health Insurance	\$513
020-750-6011-000 Social Security	\$234
020-750-6012-000 Retirement	\$308

BE IT FURTHER RESOLVED by the Macon County Board that this resolution shall become effective upon the adoption thereof.

PRESENTED, PASSED, APPROVED this 16th day of April, 2020

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

BY:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin Greenfield, Chairman
Macon County Board

**Macon County Board Resolution Approving and
Appropriating Funds for Construction for the
CH 27 Damery Road Bridge Replacement Project**

RESOLUTION NO. H-2212-4-20

WHEREAS, the funds need to be approved and appropriated for construction for the CH 27 Damery Road Bridge Replacement Project, Section 15-00274-00-BR.

NOW THEREFORE, BE IT RESOLVED by the Macon County Board as follows:

THAT there be appropriated and there is hereby appropriated as much as, but not to exceed One Hundred Twenty-Five Thousand Dollars and No Cents (\$125,000.00) from County Bridge Line Item # 034-000-7730 (FY 20) to cover expenses for the County's share of the costs.

The above costs will benefit a highway facility owned by Macon County, are anticipated to be completely disbursed by November 30, 2020, and will be paid 100% by Macon County with no additional reimbursements.

BE IT FURTHER RESOLVED that this Resolution shall become effective immediately upon the adoption thereof.

PRESENTED, PASSED, AND APPROVED this 16th day of April 2020.

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

By:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin R. Greenfield, Chairman
Macon County Board



Local Public Agency Agreement
for Federal Participation



LOCAL PUBLIC AGENCY

Local Public Agency		County	Section Number
Macon County		Macon	15-00274-00-BR
Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
STP-Br	N/A	N/A	N/A

Construction on State Letting
 Construction Local Letting
 Day Labor
 Local Administered Engineering
 Right-of-Way

Construction		Engineering		Right of Way	
Job Number	Project Number	Job Number	Project Number	Job Number	Project Number
C-97-095-18	BB88(511)				

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as "STATE". The STATE and LPA jointly propose to improve the designated location as described below. The improvement shall be consulted in accordance with plans prepared by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereinafter referred to as "FHWA".

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
			From	To
Damery Rd/CH 27	FAS 0551	0.01	6.83	6.84

Location Termini
3.1 Mi NE Blue Mound at Spring Creek

Current Jurisdiction	Existing Structure Number(s)	Add Location
Macon County	058-3204	Remove

LOCATION

Local Street/Road Name	Key Route	Length	Stationing	
			From	To
Damery Rd/CH 27	FAS 0551	0.01	6.74	6.75

Location Termini
3.1 Mi NE Blue Mound at Unnamed Stream

Current Jurisdiction	Existing Structure Number(s)	Add Location
Macon County	058-3203	Remove

PROJECT DESCRIPTION

Remove and replace the existing bridge(058-3204) carrying CH 27 over Spring Creek with a single span PPC deck beam bridge. Remove the existing overflow structure (058-3203) east of the subject structure and fill in.

LOCAL PUBLIC AGENCY APPROPRIATION - REQUIRED FOR STATE LET CONTRACTS

By execution of this Agreement the LPA attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the LPA share of project costs. A copy of the authorizing resolution or ordinance is attached as an addendum.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

METHOD A - Lump Sum (80% of LPA Obligation _____)

Lump Sum Payment - Upon award of the contract for this improvement, the LPA will pay the STATE within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

METHOD B - _____ Monthly Payments of _____ due by the _____ of each successive month.
Monthly Payments - Upon award of the contract for this improvement, the LPA will pay to the STATE a specified amount each month for an estimated period of months, or until 80% of the LPA's estimated obligation under the provisions of the agreement has been paid. The LPA will pay to the STATE the remainder of the LPA's obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

METHOD C - LPA's Share \$125,000.00 divided by estimated total cost multiplied by actual progress payment

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the LPA will pay to the STATE within thirty (30) calendar days of receipt, an amount equal to the LPA's share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

Failure to remit the payment(s) in a timely manner as required under Methods A, B, or C shall allow the STATE to internally offset, reduce, or deduct the arrearage from any payment or reimbursement due or about to become due and payable from the STATE to the LPA on this or any other contract. The STATE at its sole option, upon notice to the LPA, may place the debit into the Illinois Comptroller's Offset System (15 ILCS 405/10.05) or take such other and further action as may be required to recover the debt.

THE LPA AGREES:

1. To acquire in its name, or in the name of the STATE if on the STATE highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the LPA shall certify to the STATE that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the LPA, the STATE, and the FHWA if required.
2. To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
3. To provide for surveys and the preparation of plans for the proposed improvement and engineering supervision during construction of the proposed improvement.
4. To retain jurisdiction of the completed improvement unless specified otherwise by addendum (addendum should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional addendum is required.
5. To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by addendum referred to in item 4 above) in a manner satisfactory to the STATE and the FHWA.
6. To comply with all applicable Executive Orders and Federal Highway Acts pursuant to the Equal Employment Opportunity and Nondiscrimination Regulations required by the U.S. Department of Transportation.
7. To maintain for a minimum of 3 years after final project close out by the STATE, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract. The contract and all books, records, and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE. The LPA agrees to cooperate fully with any audit conducted by the Auditor General, the STATE, and to provide full access to all relevant materials. Failure to maintain the books, records, and supporting documents required by this section shall establish presumption in favor of the STATE for recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
8. To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
9. To comply with Federal requirements or possibly lose (partial or total) Federal participation as determined by the FHWA.
10. (Local Contracts or Day Labor) To provide or cause to be provided all of the initial funding, equipment, labor, material and services necessary to complete the project.
11. (Preliminary Engineering) In the event that right-of-way acquisition for, or construction of, the project for which this preliminary engineering is undertaken with Federal participation is not started by the close of the tenth fiscal year following FHWA authorization, the LPA will repay the STATE any Federal funds received under the terms of this agreement.
12. (Right-of-Way Acquisition) In the event construction has not commenced by the close of the twentieth fiscal year following FHWA authorization using right-of-way acquired this agreement, the LPA will repay the STATE any Federal Funds received under the terms of this agreement.
13. (Railroad Related Work) The LPA is responsible for the payment of the railroad related expenses in accordance with the LPA/ railroad agreement prior to requesting reimbursement from the STATE. Requests for reimbursement should be sent to the appropriate IDOT District Bureau of Local Roads and Streets Office. Engineer's Payment Estimates shall be in accordance with the Division of Cost.
14. Certifies to the best of its knowledge and belief that its officials:
 - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
 - c. are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

- d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.
15. To include the certifications, listed in item 14 above, and all other certifications required by State statutes, in every contract, including procurement of materials and leases of equipment.
 16. (STATE Contracts). That execution of this agreement constitutes the LPA's concurrence in the award of the construction contract to the responsible low bidder as determined by the STATE.
 17. That for agreements exceeding \$100,000 in federal funds, execution of this agreement constitutes the LPA's certification that:
 - a. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress, or any employee of a member of congress in connection with the awarding of any federal contract, the making of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
 - b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of congress, an officer or employee of congress or an employee of a member of congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit standard form - LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
 - c. The LPA shall require that the language of this certification be included in the award documents for all subawards (including subcontracts, subgrants and contracts under grants, loans and cooperative agreements), and that all subrecipients shall certify and disclose accordingly.
 18. To regulate parking and traffic in accordance with the approved project report.
 19. To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
 20. To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
 21. To comply with the federal Financial Integrity Review and Evaluation (FIRE) program, which requires States and subrecipients to justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project in which no expenditures have been charged against federal funds for the past twelve (12) months.
 22. (Reimbursement Requests) For reimbursement requests the LPA will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). LPA invoice requests to the STATE will be submitted with sequential invoice numbers by project.
 23. (Final Invoice) The LPA will submit to the STATE a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever ever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice on the engineering projects.
 24. (Project Closeout) The LPA shall provide the final report to the appropriate STATE district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
 25. (Project End Date) For Preliminary Engineering projects the end date is ten (10) years from the execution date of the agreement. For Right-of-Way projects the end date is fifteen (15) years from the execution date of the agreement. For Construction projects the end date is five (5) years for projects under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.
 26. (Single Audit Requirements) That if the LPA expends \$750,000 or more a year in federal financial assistance they shall have an audit made in accordance with 2 CFR 200. LPA's expending less than \$750,000 a year shall be exempt from compliance. A copy of the audit report must be submitted to the STATE (Office of Internal Audit, Room 201, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the LPA's fiscal year. The CFDA number for all highway planning and construction activities is 20.205.
 27. That the LPA is required to register with the System for Award Management or SAM, which is a web-enabled government-wide application that collects, validates, stores, and disseminates business information about the federal government's trading partners in support of the contract award and the electronic payment processes. To register or renew, please use the following website: <https://www.sam.gov/SAM/>
 28. (Required Uniform Reporting) To comply with the Grant Accountability and Transparency Act (30 ILCS 708) that requires a uniform reporting of expenditures. Uniform reports of expenditures shall be reported no less than quarterly using IDOT's BoBS 2832 form available on IDOT's web page under the "Resources" tab. Additional reporting frequency may be required based upon specific conditions, as listed in the accepted Notice of State Award (NOSA). Specific conditions are based upon the award recipient/grantee's responses to the Fiscal and Administrative Risk Assessment (ICQ) and the Programmatic Risk Assessment (PRA).

NOTE: Under the terms of the Grant Funds Recovery Act (30 ILCS 705/4.1), "Grantor agencies may withhold or suspend the distribution of grant funds for failure to file requirement reports" if the report is more than 30 calendar days delinquent, without any

approved written explanation by the grantee, the entity will be placed on the Illinois Stop Payment List. (Refer to the Grantee Compliance Enforcement System for detail about the Illinois Stop Payment List: <https://www.illinois.gov/sites/GATA/Pages/ResourceLibrary.aspx>)

THE STATE AGREES:

1. To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the LPA's certification of compliance with Title II and III Requirements.
2. (State Contracts) To receive bids for construction of the proposed improvement when the plans have been approved by the STATE (and FHWA, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.
3. (Day Labor) To authorize the LPA to proceed with the construction of the improvement when agreed unit prices are approved, and to reimburse the LPA for that portion of the cost payable from Federal and/or State funds based on the agreed unit prices and engineer's pay estimates in accordance with the division of cost page.
4. (Local Contracts) For agreements with federal and/or state funds in engineering, right-of-way, utility work and/or construction work:
 - a. To reimburse the LPA for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the LPA;
 - b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by STATE inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the STATE.

IT IS MUTUALLY AGREED:

1. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Buy America provisions.
2. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
3. This agreement shall be binding upon the parties, their successors and assigns.
4. For contracts awarded by the LPA, the LPA shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The LPA shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The LPA's DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the STATE may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved LPA DBE Program or on state awarded contracts, this agreement shall be administered under the provisions of the STATE'S USDOT approved Disadvantaged Business Enterprise Program.
5. In cases where the STATE is reimbursing the LPA, obligation of the STATE shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or applicable federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein.
6. All projects for the construction of fixed works which are financed in whole or in part with funds provided by this agreement and/or amendment shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of the act exempt its application.

ADDENDA

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

	1.	Location Map
	2.	Division of Cost
-	3.	LPA Appropriation Resolution
Add Row		

The LPA further agrees as a condition of payment, that it accepts and will comply with the applicable provisions set forth in this agreement and all Addenda indicated above.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)

Kevin R. Greenfield

Title of Official

County Board Chairperson

Signature

Date

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The above signature certifies the agency's Tin number is 376001309 conducting business as a Governmental Entity.

Duns Number 078459896

APPROVED

State of Illinois
Department of Transportation

Omer Osman P.E., Acting Secretary

Date

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By:

Director of Planning & Programming

Date

--	--

Director of Planning & Programming

Date

--	--

Philip C. Kaufmann, Chief Counsel

Date

--	--

Joanne Woodworth, Acting Chief Fiscal Officer

Date

--	--

NOTE: If the LPA signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.

Instructions for BLR 05310 - Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets Manual (BLRS) Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Local Public Agency

Name of LPA	Insert the name of the LPA
County	Insert the name of the county in which the LPA is located.
Section Number	Insert the section number applied to this project.
Fund Type	Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.)
ITEP, SRTS, HSIP Number	Insert the ITEP, SRTS, HSIP number assigned to this project.
MPO Name	Insert the name of the Metropolitan Planning Organization (MPO) in which the LPA is located if applicable. If not applicable, select "N/A".
MPO Tip Number	Insert the MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A".
Construction on State Letting	Check this box if the construction portion of this project will be on a state held letting.
Day Labor	Check this box if the project will be constructed using day labor.
Local Administered Engineering	Check this box if the LPA is administering the engineering locally.
Right-of-Way	Check this box if Right-Of-Way is part of the project.
Construction	
Job Number	Insert the job number assigned for the construction portion, the number will begin with a "C"
Project Number	Insert the project number assigned to the construction portion of this project.
Engineering	
Job Number	Insert the job number assigned for the engineering portion of this project.
Project Number	Insert the project number assigned to the engineering portion of this project.
Right-of-Way	
Job Number	Insert the job number assigned for Right-of-Way for the project, if applicable. The number will begin with a "R".
Project Number	Insert the project number assigned to the Right-of-Way for the project, if applicable.
<u>Location</u>	Use the add location button to add additional locations if needed for up to a total of five location. If there are more than five locations, use various.
Local Street/Road Name	Insert the local street/ road name.
Key Route	Insert the key route of the street/road listed above.
Length	Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01.
Station	
From	Insert the beginning station of the project as it pertains to the key route for this location for this project.
To	Insert the ending station of the project as it pertains to the key route for this location for this project.
Location Termini	Insert the beginning and ending termini as it pertains to this location for this project.
Existing Structure Number(s)	Insert the existing structure number(s) for this project.

Instructions for BLR 05310 - Page 2 of 3

Add Location	Use this button to add additional locations. A total of four additional locations can be added. If there are more than 5 locations, do not add each location. Instead, insert "Various" in the first location field.
Project Description	Insert a description of the work to be accomplished by this project.
Method of Financing	This area is for state-let-contracts only. Check one.
Method A	If this box is checked insert the dollar amount equal to 80% of the LPA's total obligation.
Method B	If this box is checked insert the number of monthly payments needed to repay 80% of the LPA's estimated obligation.
Method C	If this box is checked insert the dollar amount of the LPA's share of the construction costs for this project.

For State Let Construction Projects:

Addenda

Within the Addenda table, check the box as applicable. Insert the item number of the addenda and a description of the item.

1. Location Map Attach a location map to this agreement showing all locations being improved by this project.
2. Division of Cost Insert the division of cost page (see separate instructions for completing this document).
3. LPA Appropriation Resolution For State-Let construction projects, the LPA must pass an appropriation resolution covering the local share of the project. Attach the resolution for this appropriation.
4. IDOT Fiscal Approval Signature Page

Approved

Local Public Agency	The appropriate LPA official shall insert their name, sign and date. Insert the LPA's TIN number and DUNS Number.
Illinois Dept of Transportation	The appropriate IDOT official shall sign and date here.

For Local Let Projects:

1. Location Map Attach a location map to this agreement showing all locations being improved by this project.
2. Division of Cost Insert the division of cost page (see separate instructions for completing this document)

For additional addenda, check this box and insert a description of the item and attach it to the agreement.

Approved

Local Public Agency	The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number and DUNS Number.
Illinois Dept of Transportation	The appropriate IDOT officials shall sign and date here.

Division of Cost Table:

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

- Maximum STR participation 80% not to exceed \$100,000
- Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Instructions for BLR 05310 - Page 3 of 3

Division of Cost Table:

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

Type of Work	Choose the type of work from the drop down list. Types to choose from are: Participating Construction, Non-Participating Construction, Preliminary Engineering, Construction Engineering, Right-of-Way, Railroads, Utilities, and Materials.
Federal Funds	If federal funds are being used on this project complete the following for federal funds.
Fund Type	Choose the type of federal fund type form the drop down.
Amount	Insert the amount of federal funds for the type listed under fund type.
%	Insert the percentage of federal funds for this type.
State Funds	If state funds are being used on this project complete the following for state funds.
Fund Type	Choose the type of State Funds from the drop down.
Amount	Insert the amount of state funds for the type listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Insert the type of LPA funds being used on this project.
Amount	Insert the amount of LPA funds for the type listed under fund type.
%	Insert the percentage of local funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

A minimum of three (3) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. Distribution will be as follows:

- District file
- Bureau of Local Roads Central Office (2)

**Macon County Board Resolution Approving and Appropriating
Funds for the TR 1A Lake Fork Road Bridge Replacement Project
in Friends Creek Township**

RESOLUTION NO. H-2213-4-20

WHEREAS, the funds need to be approved and appropriated for County Contractors for the TR 1A Lake Fork Road Bridge Replacement Project in Friends Creek Township, Section 14-04128-00-BR.

NOW THEREFORE, BE IT RESOLVED by the Macon County Board as follows:

- (1) THAT there be appropriated and there is hereby appropriated as much as, but not to exceed Fifty-Eight Thousand Dollars and No Cents (\$58,000.00) from County Bridge Line Item # 034-000-7735 (FY 20) to cover expenses for the County's share of the costs.
- (2) THAT there be appropriated and there is hereby appropriated as much as, but not to exceed Two Hundred Thirty-Two Thousand Dollars and No Cents (\$232,000.00) from State Township Bridge Line Item # 035-000-7781 (FY 20) to cover expenses for the County's share of the costs.

The total amount appropriated is \$290,000.00.

The above costs will benefit a highway facility owned by Friends Creek Township, are anticipated to be completely disbursed by November 30, 2020, and will be paid 100% by Macon County with 50% reimbursements from Friends Creek Township.

PRESENTED, PASSED, AND APPROVED this 16th day of April 2020.

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

By:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin R. Greenfield, Chairman
Macon County Board



Illinois Department of Transportation

Local Public Agency Formal Contract Proposal

PROPOSAL SUBMITTED BY		
Contractor's Name		
Street	P.O. Box	
City	State	Zip Code

STATE OF ILLINOIS

COUNTY OF Macon

Friends Creek Township

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. TR 1A (Lake Fork Road)

SECTION NO. 14-04128-00-BR

TYPES OF FUNDS Township Bridge Program

SPECIFICATIONS (required)

PLANS (required)

For Municipal Projects
Submitted/Approved/Passed

Mayor President of Board of Trustees Municipal Official

Date

Department of Transportation

Released for bid based on limited review

Jeffrey P. Meyer
Regional Engineer

1-28-2020

Date

For County and Road District Projects
Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

Bruce H. Bird
County Engineer/Superintendent of Highways

January 24, 2020

Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.



Macon County
Tabulation of Bids

DATE: March 5, 2020
TIME: 10:00 A.M.
SECTION: 14-04128-00-BR
ESTIMATE: \$235,973.00

UCM
3151 Robbins Rd.
PO Box 3532
Quincy, IL 62305
Springfield, IL 62791

County Contractors
PO Box 3532
Quincy, IL 62305

Approved
Engineer's Estimate

ITEMS	UNIT	QUANTITY	Approved Engineer's Estimate		County Contractors		TOTAL
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
20200100 EARTH EXCAVATION	CU YD	43.0	\$25.00	\$1,075.00	\$50.00	\$2,150.00	\$2,150.00
20300100 CHANNEL EXCAVATION	CU YD	392.0	\$25.00	\$9,800.00	\$20.00	\$7,840.00	\$17,640.00
20400800 FURNISHED EXCAVATION	CU YD	319.0	\$40.00	\$12,760.00	\$25.00	\$7,975.00	\$20,735.00
28000400 PERIMETER EROS BAR	FOOT	870.0	\$4.00	\$3,480.00	\$2.50	\$2,175.00	\$5,655.00
28100207 STONE RIP RAP CL A4	TON	266.0	\$60.00	\$15,960.00	\$85.00	\$22,610.00	\$38,570.00
28200200 FILTER FABRIC	SQ YD	398.0	\$5.00	\$1,990.00	\$3.75	\$1,492.50	\$3,482.50
35101400 AGG BASE CSE B	TON	190.0	\$40.00	\$7,600.00	\$45.00	\$8,550.00	\$16,150.00
50100100 REM EXIST STRUCT	EACH	1.0	\$15,000.00	\$15,000.00	\$16,500.00	\$16,500.00	\$31,500.00
50200100 STRUCTURE EXCAVATION	CU YD	64.0	\$20.00	\$1,280.00	\$20.00	\$1,280.00	\$2,560.00
50300225 CONC STRUCT	CU YD	24.0	\$900.00	\$21,600.00	\$825.00	\$19,800.00	\$41,400.00
50400405 P P CONC DK BM 21 DP	SQ FT	1,293.0	\$60.00	\$77,580.00	\$81.00	\$104,733.00	\$182,313.00
50800205 REINF BARS, EPOXY CTD	POUND	3,500.0	\$2.50	\$8,750.00	\$1.75	\$6,125.00	\$14,875.00
50900205 STEEL RAILING TY S1	FOOT	111.0	\$125.00	\$13,875.00	\$135.00	\$14,985.00	\$28,860.00
51200937 FUR M S PILE 12 X 0.250	FOOT	268.0	\$60.00	\$16,080.00	\$85.00	\$22,780.00	\$38,860.00
51202305 DRIVING PILES	FOOT	268.0	\$1.00	\$268.00	\$0.10	\$26.80	\$294.80
51203200 TEST PILE MBT SHELLS	EACH	1.0	\$5,000.00	\$5,000.00	\$4,650.00	\$4,650.00	\$9,650.00
51204650 PILE SHOES	EACH	12.0	\$150.00	\$1,800.00	\$330.00	\$3,960.00	\$5,760.00
51500100 NAM EPLATES	EACH	1.0	\$400.00	\$400.00	\$550.00	\$550.00	\$950.00
59200100 CONTR LOW-STRENG MAIL	CU YD	34.2	\$125.00	\$4,275.00	\$175.00	\$5,985.00	\$10,260.00
67100100 MOBILIZATION	L SUM	1.0	\$11,000.00	\$11,000.00	\$27,500.00	\$27,500.00	\$38,500.00
70101830 TRAF CONT-PROT BLR 21	L SUM	1.0	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$9,500.00
78201000 TERMINLA MARKER- DA	EACH	4.0	\$50.00	\$200.00	\$45.00	\$180.00	\$380.00
X2501000 SEEDING CL 2 SPL	ACRE	0.2	\$6,000.00	\$1,200.00	\$15,000.00	\$3,000.00	\$4,200.00
Total Bid			As Read	\$235,973.00	As Read	\$289,347.30	\$525,320.30
			As Corrected		As Corrected		

Approved March 12, 2020

**Macon County Board Resolution Approving and
Appropriating Funds for the Safety Improvement
Project on CH 20 West of Forsyth**

RESOLUTION NO. H-2214-4-20

WHEREAS, the funds need to be approved and appropriated for the Safety Improvement Project on CH 20 to improve the drainage west of Forsyth.

NOW THEREFORE, BE IT RESOLVED by the Macon County Board as follows:

THAT there be appropriated and there is hereby appropriated as much as, but not to exceed Eighty-One Thousand One Hundred Fifteen Dollars and Seventy-Two Cents (\$81,115.72) from County Highway Line Item # 030-000-9007 (FY 20) to cover expenses for the County's share of the costs.

The above costs will benefit a highway facility owned by Macon County, are anticipated to be completely disbursed by November 30, 2020, and will be paid 100% by Macon County with no additional reimbursements.

PRESENTED, PASSED, AND APPROVED this 16th day of April 2020.

AYES _____ NAYS _____

MACON COUNTY BOARD
MACON COUNTY, ILLINOIS

ATTEST:

By:

Josh Tanner, Clerk for the
County of Macon, State of Illinois

Kevin R. Greenfield, Chairman
Macon County Board

H-2214-4-20 Attachment

Hickory Point - Mutual



2700 North Main Street, Moweaqua, IL 62550
 OFFICE (217) 768-4930
 FAX (217) 768-3041
 www.digsassociates.com

Set a manhole on the south side of CH-20 just west of Jack Lane to intercept an existing and proposed field tile from the southwest. Jack and Bore a 30" HDPE pipe with steel casing under the the road to a manhole on the north side of CH-20. Install 30" HDPE and drain into the ditch 1025' to the east. All manholes will have closed lids and be placed inside the ROW. The HDPE pipe will be placed just outside the ROW line to the outlet.

CONSTRUCTION COST ESTIMATE AS-BUILT

Job Name	Location	Timeline
Hickory Point	Illiniwick Rd Corridor	Spring 2019

ITEM	Unit	Quantity	UNIT PRICE	COST
STORM SEW CL B 2 30"	LF	979	\$33.18	\$32,483.22
STORM SEW CL A 2 30"	LF	0	\$44.10	\$0.00
MH TA 5' DIA TY 1 FR CL	EA	2	\$3,235.00	\$6,470.00
ALUMINUM OUTLET PIPE	LF	15	\$77.50	\$1,162.50
STONE DUMP RIPRAP CL A4	TON	0	\$75.00	\$0.00
FILTER FABRIC	SQ YD	0	\$5.50	\$0.00
BORING ILLINIWICK RD	LSUM	1	\$41,000.00	\$41,000.00
			TOTAL	\$81,115.72