

**AGENDA**  
**MACON COUNTY FINANCE COMMITTEE**  
**July 29, 2013 @ 5:15 P.M.**  
**141 SOUTH MAIN, ROOM 514**

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes of Prior Meetings: July 1, 2013
- IV. Claims
- V. Reports
  - A. Audit Sub-Committee
  - B. Auditor
  - C. Board of Review
  - D. Supervisor of Assessments
  - E. GIS
  - F. Treasurer
    - 1. Macon County Board Resolution to Execute Deeds to Convey Property on which Taxes were Delinquent
- VI. Citizen Remarks - Public Comment  
(Limited to a total of 20 minutes, 5 minutes maximum per person)
- VII. Old Business
- VIII. New Business
  - 1. County Clerk  
Macon County Board Resolution Approving an Agreement between the Macon County Clerk and Liberty Systems LLC
  - 2. Recorder  
Macon County Board Resolution Approving Increase in Appropriations in the Recorder Automation Fund FY 2013 Budget
  - 3. Workforce Investment Solutions  
Macon County Board Resolution Approving a Budget Amendment for Workforce Investment Solutions FY'13 Budget - Summer Youth Employment Program
  - 4. Sheriff's Department  
Macon County Board Resolution Approving Payment of Medical Bill Which Received 06-10-2013 from Services Rendered On July 31, 2012 From Decatur Memorial Hospital To Pay For Necessary Medical Treatment of Macon County Jail Detainee
  - 5. Proposed Budgets
    - A. Auditor
    - B. Board of Review
    - C. GIS
    - D. Supervisor of Assessments
    - E. Treasurer
- IX. Closed Session - Personnel Issues/Pending Litigation/Purchase or lease of real property
- X. Next Meeting – September 3, 2013 @ 5:15 p.m.  
August 12, 2013 @ 5:15 p.m. (Budget Hearing #1)  
August 26, 2013 @ 5:15 p.m. (Budget Hearing #2)
- XI. Adjournment

**MACON COUNTY BOARD RESOLUTION  
TO EXECUTE DEEDS TO CONVEY PROPERTY  
ON WHICH TAXES WERE DELINQUENT**

**RESOLUTION NO. G-**

**WHEREAS**, the County of Macon has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases where the taxes on same have not been paid pursuant to 35 ILCS 200/21-90; and

**WHEREAS**, pursuant to this program the County of Macon, as Trustee for the taxing districts involved, has acquired an interest in the real estate described in the attachment to this resolution; and

**WHEREAS**, it appears to the Macon County Board that it would be to the best interest of the taxing districts of Macon County to dispose of this interest in said property.

**NOW, THEREFORE, BE IT RESOLVED** by the Macon County Board that the Chairman of the Macon County Board is hereby authorized to execute a deed of conveyance of the county's interest, authorization, or the cancellation of the appropriate certificate of purchase as the case may be on the following real estate for the sums shown on the attachment and to be disbursed as shown and according to law.

**BE IT FURTHER RESOLVED** by the Macon County Board that this resolution shall become effective upon the adoption thereof.

**PRESENTED, PASSED, APPROVED** 8<sup>th</sup> day of August, 2013

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

MACON COUNTY BOARD  
MACON COUNTY, ILLINOIS

ATTEST:

BY:

\_\_\_\_\_  
Stephen M. Bean, Clerk for the  
County of Macon, State of Illinois

\_\_\_\_\_  
Jay A. Dunn, Chairman  
Macon County Board

**Macon County Monthly Resolution List - August 2013**

RES#	Account	Type	Account Name	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Treasurer
08-13-001	200800365	DEF-REC	SIDNEY FOSTER	839.00	0.00	0.00	0.00	455.79	383.21
08-13-002	0812478S	SAL	ROLLAND A HOWELL	646.00	0.00	6.00	40.00	350.00	250.00
08-13-003	0812374S	SAL	MICHAEL ANTHONY CUNNINGHAM	646.00	0.00	6.00	40.00	350.00	250.00
08-13-004	0812320S	SAL	MICHAEL ANTHONY CUNNINGHAM	646.00	0.00	6.00	40.00	350.00	250.00
Totals				<b>\$2,777.00</b>	<b>\$0.00</b>	<b>\$18.00</b>	<b>\$120.00</b>	<b>\$1,505.79</b>	<b>\$1,133.21</b>

Clerk Fees **\$0.00**  
 Recorder/Sec of State Fees **\$120.00**  
 Total to County **\$1,253.21**

Committee Members

**Macon County August 2013  
 Monthly Resolution List with Descriptions**

RES#	Account	Type	Account Name	Description
08-13-001	200800365	DEF-REC	SIDNEY FOSTER	410 E. CENTER ST. DECATUR 62526
08-13-002	0812478S	SAL	ROLLAND A HOWELL	750 W. MACON ST. DECATUR, IL  2 STORY FRAME
08-13-003	0812374S	SAL	MICHAEL ANTHONY CUNNINGHAM	1039 E. WILLIAM ST. DECATUR, IL  1 STORY FRAME
08-13-004	0812320S	SAL	MICHAEL ANTHONY CUNNINGHAM	1713 E. WILLIAM ST. DECATUR, IL  1.5 STORY FRAME

**MACON COUNTY BOARD RESOLUTION  
APPROVING AN AGREEMENT BETWEEN THE MACON  
COUNTY CLERK AND LIBERTY SYSTEMS LLC**

**RESOLUTION NO.**

**WHEREAS**, the Macon County Clerk presented an extension to the Liberty Systems LLC agreement to the Operations & Personnel Committee on 7-15-13 and the Finance Committee on 7-29-13; and

**WHEREAS**, it is the desire of the Committee and the County clerk to continue the service agreement with Liberty Systems LLC for election supplies and a voter registration system on a monthly basis.

**NOW, THEREFORE, BE IT RESOLVED** by the Macon County Board that it hereby approves as follows:

1. That the County Clerk enter into an agreement with Liberty Systems LLC and agrees to pay for election supplies and voter registration in the following manner:

County Clerk agrees to pay \$15,950.00/month for a period of 24 months beginning December 1, 2013 as per the attached agreement.

2. That the County will receive credit to the account if the Consolidated Primary is not held in 2015.

**BE IT FURTHER RESOLVED** that this resolution shall become effective upon the adoption thereof.

**PRESENTED, PASSED, APPROVED** this 8<sup>th</sup> day of August, 2013

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

MACON COUNTY BOARD  
MACON COUNTY, ILLINOIS

ATTEST:

BY:

\_\_\_\_\_  
Stephen M. Bean, Clerk for the  
County of Macon, State of Illinois

\_\_\_\_\_  
Jay A. Dunn, Chairman  
Macon County Board



Tuesday, July 16, 2013

Stephen M. Bean  
 Macon County Clerk  
 141 South Main  
 Decatur, Illinois 62523

Re: Election Services Contract

Dear Steve:

Please find below a price quote for Election Services through 2015.

**Services provided in 2014 General Primary, 2014 General Election, 2015 Consolidated Primary, and 2015 Consolidated Election**

<b>Mar14</b>	<b>Nov14</b>	<b>Feb15</b>	<b>Apr15</b>	<b>Supplies</b>
	250000			Ballots
	5220			Samples
72	72	70	72	OS Marked Test Deck
72	72	70	72	TS Test Deck Results
48	48	48	48	VoteSafe Pollbook license and setup
	196			Vote Center Sign Kits
	304			Precinct Kits with canvass bag **reclaimed after each election**
72	72	72	72	Poll Record Binder Sets
	2			<b>Setup and Services</b>
	4 elections			Annual Election Equipment Preparation
	4 elections			VEMACS Coding IT Support
48	48	48	48	Audio file creation
48	48	48	48	Lock & Load OS – includes paper and ribbons
1	1	1	1	Lock & Load TS
1	1	1	1	Ballot on Demand Setup with BallotExpress
				Early Vote Center Setup
				Public Test
				Election Day
				Retab and Provisional
				<b>Results Distribution</b>
				Internet



Payment Terms:

<b>24 MONTHLY PAYMENTS OF For Election Services</b>	<b>\$13,450.00/MONTH</b>
<b>VEMACS Software License</b>	<b>\$2,500.00/MONTH</b>
<b>Total Payment</b>	<b>\$15,950.00/MONTH</b>

\* Shipping and handling are not included in payment and will be billed separately.

\* Agreement can be terminated by either party with 30 days written notice. Payment of services rendered due within 60 days of date of termination notice.

Sincerely,

Ken Gibson  
Liberty Systems, LLC

**ACCEPTED:**

MACON COUNTY

LIBERTY SYSTEMS, LLC

BY \_\_\_\_\_

BY \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**MACON COUNTY BOARD RESOLUTION  
APPROVING INCREASE IN  
APPROPRIATIONS IN THE RECORDER  
AUTOMATION FUND FY 2013 BUDGET**

**RESOLUTION NO. G-**

**WHEREAS**, the Recorder of Macon County collects several fees when property is recorded which includes fees deposited in the Recorder Automation (A085) Special Revenue Fund, and

**WHEREAS**, budgeted expenses in this fund were exceeded because of the need to order book binders and the large grantor/grantee sheets, that are placed in these such binders, along with the other necessities and supplies that the office uses to maintain our computers, and

**WHEREAS**, the fund balance in the Recorder Automation fund currently stands at \$52,000.00, and

**WHEREAS**, unforeseen circumstances have arisen which give rise to this situation the specified supplies that are needed to continue certain duties within the Recorders Office, and

**WHEREAS**, the Macon County Operations and Personnel Committee met July 15, 2013 and Finance Committee meets July 29, 2013, and considered changes in the FY 2013 budget for the Recorder Automation Fund (Fund 085) for the FY 2013 budget year, and

**NOW, THEREFORE, BE IT RESOLVED** by the Macon County Board that it hereby: approves the following increase in appropriations in the Recorder Automation budget (Fund 085) for the FY 2013 budget year, and

Increase Expenditure A085-050-7200 \$14,000.00

**BE IT FURTHER RESOLVED** by the Macon County Board that this resolution shall become effective upon the adoption thereof.

**PRESENTED, PASSED, APPROVED** this 8<sup>th</sup> day of August, 2013.

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

MACON COUNTY BOARD  
MACON COUNTY, ILLINOIS

ATTEST:

BY:

\_\_\_\_\_  
Stephen M. Bean, Clerk for the  
County of Macon, State of Illinois

\_\_\_\_\_  
Jay A. Dunn, Chairman  
Macon County Board

**MACON COUNTY BOARD RESOLUTION  
 APPROVING A BUDGET AMENDMENT FOR  
 WORKFORCE INVESTMENT SOLUTIONS FY'13 BUDGET  
 Summer Youth Employment Program**

**RESOLUTION NO. G-**

**WHEREAS**, the Operations & Personnel Committee met on July 15, 2013 and Finance Committee met on July 29, 2013 and were presented with a request to amend the Workforce Investment Solutions budget for FY'13; and

**WHEREAS**, Workforce Investment Solutions has a grant from the Department of Commerce and Economic Opportunity for a Summer Youth Employment Program Grant No. 13-071032 in the amount of \$480,000 for the period of July 1, 2013 – December 31, 2013; and

**WHEREAS**, this grant is included in Workforce Investment Solutions Fund 150 and assigned Department 026; and

**WHEREAS**, an emergency exists whereby if the budget is not amended, valuable grant funds will be lost.

**NOW, THEREFORE, BE IT RESOLVED** by the Macon County Board that it hereby approves amending the Workforce Investment Solutions FY13 Budget as follows:

Increased Revenue:	A150-026-4360-13	\$480,000.00
Increased Expenses:	A150-026-5001-13-10-0-000	\$ 11,500.00(Director Wages)
	A150-026-5040-13-10-0-000	\$ 6,000.00(Fiscal Asst.Wages)
	A150-025-7410-13-10-0-000	\$ 15,590.00(Contractual)
	A150-026-5597-13-48-0-000	\$ 6,000.00(Case Mgr. Wages)
	A150-026-7121-13-48-0-000	\$ 500.00 (Travel)
	A150-026-7190-13-45-0-000	\$ 27,425.00 (Training)
	A150-026-7410-13-45-0-000	\$ 71,485.00(Contractual)
	A150-026-7540-13-45-0-000	\$ 3,500.00(Support Svs.)
	A150-026-7550-13-45-0-000	\$336,000.00 (Youth W/F/WC)
	A150-026-8020-13-48-0-000	\$ 2,000.00 (Supplies)

**BE IT FURTHER RESOLVED** by the Macon County Board that this resolution shall become effective upon the adoption thereof.

**PRESENTED, PASSED, APPROVED** this \_\_\_\_ day of \_\_\_\_\_.

AYES \_\_\_\_\_ NAYS \_\_\_\_\_

MACON COUNTY BOARD  
 MACON COUNTY, ILLINOIS

ATTEST:

BY:

\_\_\_\_\_  
 Stephen M. Bean, Clerk for the  
 County of Macon, State of Illinois

\_\_\_\_\_  
 Jay Dunn, Chairman  
 Macon County Board





**Illinois  
Department of Commerce  
& Economic Opportunity**

Pat Quinn, Governor

2013 Summer Youth Employment Program

Grant No. 13-071032

for the

County of Macon

**Illinois Department of Commerce and Economic Opportunity**  
500 E. Monroe St.  
Springfield, IL 62701

**STATE OF ILLINOIS  
DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY**

**Notice of Grant Award No. 13-071032**

This Grant Agreement (hereinafter referred to as the "Agreement") is entered into between the Illinois Department of Commerce and Economic Opportunity (hereinafter referred to as the "Department" or "DCEO") and **County of Macon** (hereinafter referred to as the "Grantee"). Subject to terms and conditions of this Agreement, the Department agrees to provide a Grant in an amount not to exceed **\$480,000.00** to the Grantee.

Subject to the execution of this Agreement by both parties, the Grantee is hereby authorized to incur costs against this Agreement from the beginning date of **07/01/2013** through the ending date of **12/31/2013**, unless otherwise established within Scope of Work (Part II). The Grantee hereby agrees to use the Grant Funds provided under the Agreement for the purposes set forth herein and agrees to comply with all terms of this Agreement.

This Agreement includes the following sections, all of which are incorporated into and made part of this Agreement:

**Parts:**

- I. Budget**
- II. Scope of Work**
- III. Grant Fund Control Requirements**
- IV. Terms and Conditions**
- V. General Provisions**
- VI. Certifications**

This grant is state funded.

Under penalties of perjury, the undersigned certifies that the name, taxpayer information number and legal status listed below are correct.

Name: County of Macon

Taxpayer Identification Number:  
SSN/FEIN: 376001309

Legal Status:

- Individual (01)
- Sole Proprietor (02)
- Partnership/Legal Corporation (03)
- Corporation (04)
- Not For Profit Corporation (04)
- Medical Corporation (06)
- Governmental (08)

- Estate or Trust (10)
- Pharmacy-Noncoporate (11)
- Nonresident Alien (13)
- Pharmacy/Funeral Home/Cemetery Corp (15)
- Tax Exempt (16)
- Limited Liability Company (select applicable tax classification)
  - C - Corporation
  - P - Partnership

GRANTEE:  
County of Macon

Grantee's execution of this Agreement shall serve as its certification under oath that Grantee has read, understands and agrees to all provisions of this Agreement and that the information contained in the Agreement is true and correct to the best of his/her knowledge, information and belief and that the Grantee shall be bound by the same. Grantee acknowledges that the individual executing this Agreement is authorized to act on the Grantee's behalf. Grantee further acknowledges that the award of Grant Funds under this Agreement is conditioned upon the above certification.

By:   
(Authorized Signator)

7-19-13  
Date

Jay Dunn, County Board Chairman  
Name and Title

STATE OF ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: \_\_\_\_\_  
Adam Pollet, Director

\_\_\_\_\_  
Date

Grantee Address:

Please indicate any address changes below

757 W Pershing Road  
Decatur, IL 62526-1634

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In processing this grant and related documentation, the Department will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed herein. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to the Department, the Authorized Signatory must either send written notice to the Department indicating the name of the designee or provide notice as set forth immediately following this paragraph. Without such notice, the Department will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated below. If an Authorized Designee(s) appears below, please verify the information and indicate any changes as necessary.



**MACON COUNTY BOARD RESOLUTION APPROVING PAYMENT OF MEDICAL BILL WHICH RECEIVED 06-10-2013 FROM SERVICES RENDERD ON JULY 31, 2012 FROM DECATUR MEMORIAL HOSPITAL TO PAY FOR NECESSARY MEDICAL TREATMENT OF MACON COUNTY JAIL DETAINEE**

**RESOLUTION NO.**

**WHEREAS**, the Macon County Sheriff's Office is required by law to provide medical services for detainees housed in the Macon County Jail 730 ILCS 125/17; and

**WHEREAS**, when services that result in qualified medical expenses are required by any person held in custody, the county, private hospital, physician or any public agency provide such services shall be entitled to obtain reimbursement from the county for the cost of such services.

**WHEREAS**, the receipt of the bill amount of \$55,549.63 with the Medicaid adjusted rate of \$19,544.59 was received on 6/10/13 for services which were rendered on 7/31/12 at Decatur Memorial Hospital.

**WHEREAS**, this expense occurred during the 2012 fiscal year and this extra amount to cover this was not budgeted for the 2013 fiscal year.

Dr. Steven Weber	For Thad Mc Gee	\$19,544.59
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**WHEREAS**, unforeseen circumstances have arisen which give rise to an emergency situation because the funds in the 2013 budget is inadequate to cover this previous expense and an amendment is need to and appropriate funds to the following line in the FY 13 budget; and

**WHEREAS**, the following proposed budget amendment was presented to the Finance Committee on 7/29/13 and recommend for approval by the full board:

Increased Expense 002-060-7340	Medical	\$19,544.59
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**NOW, THEREFORE, BE IT RESOLVED** by The Macon County Board that it hereby approves the above amendment of the Macon County Sheriff's Office FY 13 budget.

**BE IT FURTHER RESOLVED** that this resolution shall become effective upon the adoption thereof.