

EEHW COMMITTEE MEETING
Thursday, August 18, 2016
5:30 P.M.

MEMBERS PRESENT

Tim Dudley, Chair
Linda Little, Vice Chair
Jerry Potts
Grant Noland
Gary Minich

MEMBERS ABSENT

Matt Brown
Kevin Bird

COUNTY PERSONNEL PRESENT

Jennifer Hoffman, P&Z
Sheree Zalanka, Health Dept
Dianna Heyer, Health Dept
Doug Harlan, U of I Extension
Greg Collins, VA
Sgt Lou Ann Hollon, Animal Control
Kris Horton, Animal Control
Deb Garrett, Env Mgmt
Laurie Rasmus, Env Mgmt
Carol Reed, Auditor
Mike Baggett, State's Attorney's Office
Debra Kraft, County Board member
Jeannie Durham, County Board Office

The meeting was called to order by Chair Dudley at the Macon County Office Building.

MINUTES

Mr. Potts made a motion to approve the July 21, 2016 meeting minutes, seconded by Ms. Little and the motion carried 5-0.

CLAIMS

Ms. Little made a motion to accept the report of the claims as presented, seconded by Mr. Potts and the motion carried 5-0.

ZONING –

Macon County Board Resolution Regarding Case S-01-08-16 A Petition for a Special Use Permit Submitted by Matt Craft

Ms. Hoffman that this is to allow the operation of a construction business in RE-5, single family estate. The property is commonly located at 3415 Nevada Road in Blue Mound Township. The ZBA voted 5-0 to approve with the stipulations as described in the resolution.

Ms. Little asked if Blue Mound Township had any sort of governance over property. Ms. Hoffman said no, Oakley Township is the only one that has that.

Mr. Potts made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Noland.

Chair Dudley asked if there was anyone present that wanted to speak for or against it.

Mr. Wayne Hirst, 2702 Nevada Road:

Mr. Hirst said he wanted to address the committee in regard to safety because he assumed that is what the committee is about. He stated that he respectfully opposed the special use application. The

opposition is simple, but important. Nevada Road is narrow and hilly. It is one land in some areas. Several culvert crossings have no shoulder and are not marked. If you get off the road to pass another vehicle, you would be pulled into a steep ditch, several feet deep in some areas. The intersection of Nevada Road and the Mt. Auburn blacktop, CH28, is on a hilly, curved section of the road. Tall weeds are making the intersection even more dangerous. Locating a business in this area is an egregious idea. It puts the people of Macon County at risk. Approximately 35,000 Americans are killed on our highways every year. You have the opportunity tonight that could affect the lives of people in Macon County. Make the right decision. Thank you.

Ms. Little asked Ms. Hoffman how the special use permit would change traffic. Would it change amounts or types? Ms. Hoffman said not really. It might have a delivery, but that should be it. Chair Dudley asked if there were going to be any semis running up and down the road. Ms. Little said the grain trucks already do. Mr. Dudley agreed, but said the roads are rated for that. Ms. Hoffman said they leave their trucks there and that shed is where they report out of and then they go to the job.

Ms. Little asked if this was for a two year period. Ms. Hoffman confirmed.

Mr. Hirst requested to speak again. He said that when Ms. Hoffman mentioned that it would not affect the traffic, it was incorrect. These guys have trucks with tandem trailers they pull up and down the road. There is a dumpster located on the property that has to be emptied by a large truck. He said his wife and he have had to get off the road to allow their trucks to pass on several occasions. Yes, it would affect the traffic on this road and yes, it is a one lane road. It is a terrible place to locate a business.

Chair Dudley questioned Ms. Hoffman about the recommendation of the ZBA committee. Ms. Hoffman said it was 5-0. Mr. Dudley asked if the semis and / or dump trucks were addressed. Ms. Hoffman said yes. Mr. Dudley asked if they said there were not any that ran through there. Ms. Hoffman said that grain haulers do. Mr. Dudley said he was asking about those pertaining to Craft Trucking. Ms. Hoffman said they talked about deliveries, but not about semis running up or down the road that she could remember. She commented that she did not have the minutes with her.

The motion carried 5-0.

Macon County Board Resolution Regarding Case S-03-08-16 a Petition for the Rezoning of Duplexes Only from (A-1) Agricultural Zoning to (R-6) Multi Family Residential Submitted By Betty Potrafka

Ms. Hoffman explained that this property is commonly located at 6249 Boody Road and 5649 – 5635 Church Street in Blue Mound Township. The ZBA voted 5-0 to approve.

Ms. Little made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Potts.

Chair Dudley asked if anyone was present to speak for or against.

Ms. Marcia Potrafka, 6208 S. Boody Road:

Ms. Potrafka said she was present on behalf of her mother-in-law, the petitioner, to answer questions. There were no questions.

The motion carried 5-0.

Macon County Board Resolution Regarding Case S-02-08-16 a Petition for the Renewal of Special Use Permit Submitted by Robert & Deborah Weaver

Ms. Hoffman this is a renewal to allow the placement of a mobile home on the property where a primary residence already exists in A1 Agricultural zoning. The property is commonly located at 4636 Coulters Mill Road in Oakley Township. The ZBA voted 5-0 to approve with the stipulations as described in the resolution.

Ms. Little made a motion to approve forwarding the resolution on to the full board with recommendation to approve, seconded by Mr. Noland. Chair Dudley asked if there was any opposition. Ms. Hoffman said no. The motion carried 5-0.

SUBDIVISIONS – None

REPORTS

Historical Museum – no report

Planning & Zoning – no report

Regional Office of Education – no report

Animal Control

Ms. Horton distributed their monthly report and informed the committee about the Clear the Shelter Event with WAND on September 10th. A special price has not yet been set for the weekend. A special newscast is normally done on the Friday prior about animal adoptions and the shelters in the area. The shelter and the Humane Society are the only ones to be participating so far.

Ms. Horton commented that they have lots of kittens and some barn cats if anyone is looking for one.

Mental Health-no report

Veterans Assistance –no report

Environmental Management - Budget Presentation

Ms. Garrett stated that as requested, \$50,000 was reduced from the Environmental Management budget and moved to the fund balance which has approximately \$300,000 in it. This move will be sustainable for about 3 or 4 years at the current spending rates.

She explained the Community Host Fees saying that they receive \$2.53 per ton of waste that is received at Valley View Landfill. Fees are received quarterly. Last year they amounted to \$483,137. This is reflected as revenue in the 4900 lines. Previously, \$250,000 had been put in there, but this year, the full amount was put in there so it would reflect current totals coming in.

The Director's salary line has been reduced by \$18,000 due to Ms. Garrett's retirement at the end of June. The Executive Director line items were combined in the Enforcement Grant and remained about the same and the Environmental Management Grant which should support that position through FY17. Another change requested of the Auditor was to put a line item in for an administrative position. She explained that she would recommend, upon her retirement, to

replace a vacant position that is created with a non-professional position which should save about \$6,000 moving forward in salaries. The Recycling Specialist position has been moved to the fund balance. The extra help line (5695) supports 4 part time people. Two are drivers that drive the truck and empty the recycling boxes around the county. The other two work at the recycling center exclusively on the paint recycling program. They work about 6 or 7 months a year.

The travel line item has been zeroed out. The training line is used to support conferences and training and most of those are very local.

The sundry line (7200) has a big change in it. This is for contractual services such as the website, parking, H&R, dues and the difference in the cost of copy paper so the county can use recycled paper rather than non-recycled. Costs have been going up. This time it will be \$2,100 for 880 cases of paper that the county will use. This line also supports the electronics recycling. Shortly after this was started in 2008, a law to ban electronics from the landfill was passed. An electronics recycler was contracted @ \$.20 per person based on the county population. That amounted to about \$16,000 annually for the contractor to take all the residents' electronics & TVs. That was done for 3 years. In 2011, the contract was ended because another contractor was found that would do those services at no cost and included those one day collections. Last year, things changed again as the price of commodities changed. Everyone anticipated that the old TVs would start dwindling, but that has not happened. At the beginning, TVs were coming in at about 78% of the total collection. Now they are coming in at 75%. The old desktops used to have a lot of copper, gold, silver and other precious metals that offset the cost. The bottom line is that electronics recycling cost this year was \$15,250. The last collection that was scheduled in October has been cancelled because there are no funds left. Money has been added to the sundry line and an additional \$6,000 has been put in the fund balance. That will bring the total spending in that line item to \$27,000. That will give a modest increase for FY17 allowing for \$20,000 to be spent on electronics recycling and allow that service to maintain for the residents. That still won't be enough, but at least it will be a little more.

Chair Dudley asked about line 7717. Ms. Garrett explained it is for other things that have to do with recycling including the boxes.

Line 7580, Promotional, was reduced by \$1,000 and put in the Sundry line.

Another big change was to line 9040, in order to achieve the \$50,000 reduction, was a cut of \$25,000. It was put in the fund balance.

Line 8025 is pretty low now, but nothing is needed currently. In 2018, two computers will need to be replaced and it will have to be changed then.

Ms. Little asked about the 2017 capital expenditures and the purchase of another trailer. Ms. Garrett explained that there is confusion between the trailers and the recycling boxes. The trailer is what the recycling boxes are put on. Ms. Little asked for an explanation saying it is only 4 to 5 years old and wondered if a trailer shouldn't last longer than that. Ms. Garrett explained that it gets a lot of rough wear and tear. Tires are normal, but the 2nd battery was just

replaced. It is operated on a motorized pulley system and it is showing a lot of wear. Ms. Little asked where it was in the budget. Ms. Garrett said it would come out of equipment. Ms. Little strongly encouraged that the trailer be babied for another year because it is POS that we are only getting 5 years use out of or we're abusing it. Ms. Garrett said it is not abused, but is open and sits out in the weather. Ms. Little suggested a tarp. Ms. Garrett said they had looked at buying a metal carport at one point, but the cost and the city's requirements were . . . Ms. Little commented that @ \$4,000 a year, one could almost be rented from Enterprise. Ms. Garrett said it is a specific trailer. Mr. Potts asked if Ms. Garrett had any idea about the cost to repair the trailer. Ms. Garrett did not bring it to the meeting with her. Batteries are just under \$500. Tires are regular maintenance. The hoisting mechanism or the motorized mechanism is giving problems. Mr. Potts asked if those parts could be replaced. Ms. Garrett thought probably so. Chair Dudley asked if the trailer was in the budget. Ms. Garrett said it is in the fund balance.

Ms. Little expressed appreciation for making the cut and said they all know that the fund balance will not be sustainable.

Ms. Little made a motion to forward the budget on to the Finance Committee Budget Hearing, seconded by Mr. Noland. Mr. Potts requested figures for repair to the trailer. Ms. Little asked if the purchase would have to come back to the committee for approval anyway. Ms. Garrett said that since the equipment is very specialized, there are not a lot of producers and once you are committed to a certain line of boxes, you have to get the compatible trailer. Ms. Garrett said she hasn't taken this to committee before unless it has to go out to bid. She went on to say that just because she put money in for the purchase, she wouldn't do it until it became necessary. That is just an ongoing maintenance plan. Chair Dudley asked that an estimate of repairs be brought to the budget hearing. The motion carried 5-0.

U of I Extension – Budget Presentation

Mr. Harlan explained that the budget he submitted after the U of I Extension Board meeting was a budget that will have a level funding tax levy request from the county. A little money was received from the state and the extension administration has been able to increase some of the federal funding to make up some shortfalls. The salary increases for FY18 are contractual. The academic positions, which are Mr. Harlan's and the educator's, will be going into the 3rd year with no pay raise. That is starting to create some issues with staffing.

Ms. Little asked if their FY18 starts July 1. Mr. Harlan confirmed.

Ms. Little made a motion to forward the proposed budget on to the Finance Committee Budget Hearing, seconded by Mr. Minich and the motion carried 5-0.

Health Department- Budget Presentation

Ms. Zalanka explained that the budget had been presented to the Health Department's Finance Committee and full board and was approved.

Total Revenue for FY15 is predicted to be \$6.5 million with total expense at \$6.1 million leaving \$412,000 on the positive side.

Continual efforts are being made to decrease overhead expenses. From FY16 to FY17, the reduction was \$66,770. This budget represents a 16% indirect overhead cost.

Big decreases were made to admin payroll due to the office manager and a part time clerk leaving and not being replaced.

There is an increase in insurance costs.

A new phone system was installed and they switched to CallOne so there is a significant savings there.

There was a significant decrease in the contractual line because last year a commercial was done with the health promotions and none of that advertising expense will be in this budget.

The budget includes an increase in payroll to be given through performance evaluations in the fall. A survey with comparable health departments revealed that the salaries are up to 25% lower than other health departments. Per the directive of the BOH, salaries are being adjusted to be more in line over the next few years. The rehiring of several position that were not filled because of the state budget and uncertainty of receiving grant funds have also been included.

Ms. Heyer commented that last year at budget time, the salary assessment had just been completed. It revealed that salaries are up to 25% lower in many of the positions. It was discussed how salaries could be brought up comparable to other health departments. That is all that is being attempted. It was realized that there was no way it could be done in one year. A 4 year plan where 4% to 6% could be given depending on the position was approved with the starting point being with the positions that are the most difficult to fill. Those are the RNs and Case Managers. Last year there were 13 positions that were vacant due to people leaving because of concerns about salary and budget. Since then, it has risen to 16 positions, mostly RN and Case Managers plus 3 layoffs from last year. There is a number of staff that have been working short handed across the board. Restructuring has been done.

Ms. Little asked if they are suddenly certain on state funding since there were positions that were left unfilled because of the uncertainty with the state. Both Ms. Zalanka & Ms. Heyer responded saying no. Ms. Heyer said that they have decided, per their boards directions, to fill 2 RN positions and 2 Health Educator positions and the Emergency Preparedness Coordinator position was recently filled. Those are the only positions that are being moved forward on. The grants that are not being paid are not being moved forward on. Ms. Zalanka said that the two Health Educators and the Emergency Preparedness are federally funded programs and they have gotten paid for that. Ms. Heyer said they have lost a lot of staff and have done their best to restructure and do their best at working without. She said she fears losing more of the critical staff.

The state budget has made the state grants process challenging. Most FY17 contracts have been received and some of the programs did receive cuts. They are proceeding with caution and may have to make tough decisions when the stop gap funding ends. They are still owed a significant amount of money from FY16.

The Health Fund balance is currently at \$2.1 million. In FY17, they will continue looking into electronic health records, digital signage, and further increasing employee salaries to align with other health departments of similar size and county population. They average \$510,000 in expenses per month which indicates an appropriate working operational fund balance should average between \$1.5 & \$2.1 million to allow for a 3 to 4 month reserve.

Ms. Heyer commented that the development of the agreement with the building commission has been a very good one. They have seen some savings and they do a fantastic job.

Ms. Little asked if the levy request was left the same as last year. Ms. Zalanka confirmed. Ms. Little made a motion to forward the proposed budget on to the Finance Committee Budget Hearing, seconded by Mr. Minich. Chair Dudley thanked them for all they do and said there were some trying times at the Health Department this summer and they've done a fantastic job in keeping the fund balance up. He said a lot of Health Departments around the state were either closed or on the verge of closing. Mr. Potts asked if they still had their emergency fund in place. Ms. Zalanka confirmed that that is the \$2.1 million fund balance spoken about earlier. The motion carried 5-0.

Citizen's Remarks – none

OLD BUSINESS – none

NEW BUSINESS – none

Closed Session – none needed

NEXT MEETING Next regular meeting - Thursday, September 15, 2016

ADJOURNMENT

Mr. Potts made a motion to adjourn, seconded by Mr. Noland, the motion carried, and Chair Dudley adjourned the meeting 6:15 p.m.

Minutes submitted by Jeannie Durham