

**EEHW COMMITTEE MEETING**  
**January 17, 2013**  
**5:30 P.M.**

**MEMBERS PRESENT**

Chair Tim Dudley  
Kevin Meachum  
Kevin Greenfield  
Jerry Potts  
Patty Cox

**COUNTY PERSONNEL PRESENT**

Jay Dunn, County Board Chairman  
Amy Stockwell, Auditor  
Jennifer Hoffman, P&Z  
Kris Horton, Animal Control  
Deb Garrett, Env Mgmt  
Sheree Zalanka, Health Dept  
Mike Baggett, State's Attorney's Office  
Jeannie Durham, County Board Office

**MEMBERS ABSENT**

Merv Jacobs  
Phil Hogan

This meeting was called to order by Chair Dudley at the Macon County Office Building.

**MINUTES**

Motion to approve the minutes of prior meeting, the special EEHW meeting on 1/7/13, was made by Jerry Potts, seconded by Kevin Meachum and motion carried 5-0.

**CLAIMS**

Motion to approve the claims was made by Patty Cox, seconded by Jerry Potts. Patty Cox questioned the balances on the credit cards explaining she thought they were going to be zero balance each month. Tim Dudley explained that they probably have not been paid yet. She agreed and motion carried 5-0.

**ZONING**

Nothing to report

**SUBDIVISIONS**

*Minor Subdivision: One Lot Minor on Thatcher Farm Second Addition*

Jennifer Hoffman explained that this is located off of N. Meridian Avenue at 3612 N. Meridian Avenue. The property is located in Illini Township and involves a total of 2.15 acres. The zoning is agriculture. In August of 2012, the ZBA granted a variance for this property to be subdivided less than the minimum lot size of 10 acres. That was needed because the house was built in the late 70's. All documents and certifications have been reviewed and signed by all entities involved. The staff recommends approval of the subdivision.

Kevin Meachum questioned whether there was paperwork on the matter and that he did not see a resolution. Jennifer explained that it does not need a resolution because it is a minor subdivision. She pointed out the location on the map, a farmstead northeast of Niantic and northwest of Harristown, and explained they want to separate the house from the bins.

Motion to approve made by Kevin Greenfield, seconded by Jerry Potts, and motion carried 5-0.

## **REPORTS**

### ***Veterans Assistance***

No report

### ***Planning & Zoning***

#### ***Macon County Board Resolution Recognizing the Most Current Published Issues of the National Electrical Code Published by the National Fire Protection Association***

Jennifer Hoffman explained that the resolution was passed by the Electrical Commission on Tuesday and now needs EEHW approval to go on to the Board. P&Z currently works under the 2008 edition of the Electrical Code. We want to adopt the 2011 Electrical Code. The Resolution has been written like the resolution that allows the use of the most current Building Code. Anytime the ICC has an updated version, it is automatically adopted by the county. It has been looked over and approved by Mike Baggett so we don't have to keep coming back to the Board for approval to use the most current code every time a new one is issued.

Kevin Meachum questioned whether anyone that is currently in process would switch to 2011? Jennifer explained that anyone that is in process currently will go by the 2008 code and anyone that applies in the future will follow the 2011 code.

Motion to approve sending to the Board made by Kevin Greenfield, seconded by Patty Cox, and motion carried 5-0.

### ***Health Department***

#### ***Macon County Board Resolution Approving Increase in Appropriations in the FY13 Budget for Health matters for Kids***

Sheree Zalanka explained that this is a new grant that was received from the Illinois Department of Public Health and it is providing funds to host a 3 hour Health Matters for Kids workshop which aims to maximize the health of people with disabilities. It is \$7,500 and we are required to provide additional funds for food at the trainings and funds to cover cost allocations. Expenses are a little over \$9,000.

Motion made to approve moving the resolution on to the Finance Committee made by Kevin Meachum, seconded by Jerry Potts, and motion carried 5-0.

#### ***Macon County Board Resolution Approving Increase in Appropriations I the FY13 Budget for Teen Pregnancy Prevention***

Sheree Zalanka explained that this is a grant that we already have, but have received an increase for \$20,625.

Motion made to approve moving the resolution on to the Finance Committee made by Patty Cox, seconded by Kevin Meachum. Kevin Meachum questioned whether the Health Department was planning to go into the schools with the program. Sheree answered, "yes, they are currently already in the schools", and motion carried 5-0.

*Macon County Board Resolution Approving Increase in Appropriations for Digital X-ray Upgrade & Additional Doctors – Dental Clinic*

Sheree Zalanka explained that they are proposing a digital x-ray upgrade and additional doctors. The Dental clinic would like to upgrade the digital radiography to provide more efficient and higher quality of services to their patients. The system essentially eliminates the wait time associated with developing x-rays, reduces patient wait time and overall appointment waits. When the transition to digital is made, the dental clinic will become completely paperless. We also have hired 2 additional contractual dentists and two part time assistants and we anticipate that each doctor will produce revenue to cover their pay. The Dental equipment is being budgeted around \$80,000 and we plan to pay for that with our dental match funds. In November, we received \$116,000 for FY10. FY11 has also been submitted so we are anticipating a similar amount for that soon.

Sheree explained Dr. Hannah Yasunaga, Dental Clinic Director, is in attendance at tonight's meeting if there are any questions. Tim Dudley explained that Dr. Yasunaga is new, is excellent, and does a great job.

Motion made to approve moving the resolution on to the Finance Committee made by Jerry Potts, seconded by Kevin Meachum, and motion carried 5-0.

*Macon County Board Resolution Approving Increase in Appropriations for Digital health Department – Environmental Health Division*

Sheree Zalanka explained that the Environmental Health Division wants to adopt a digital health department. They have been looking into this for about 8 years and going digital will help protect important files, improve emergency preparedness obligations and help the department run more efficiently. All the records will be housed off site, accessible by computer 24 / 7. This is going to cost approximately \$48,000.

Jerry Potts questioned whether there would be training to help the staff understand the process. Sheree answered yes.

The question was asked about where the funding will be coming from. Sheree said it would be paid for out of the health fund.

Motion made to approve moving the resolution on to the Finance Committee made by Kevin Meachum, seconded by Jerry Potts. Kevin Greenfield questioned whether the Health Board is OK with the proposal? Sheree answered yes, they went through the proposal at the last meeting, but the board meeting for January has been rescheduled to next week so they have not officially approved the resolution, but they have approved the proposal. Two of our board members are here tonight. By the time the motion gets to the Board, it will have been approved by the Health Board and the Finance Committee.

Jay Dunn questioned whether most of the cost was for putting the information into digital form. Sheree explained the breakdown. The initial setup is \$33,750, the annual maintenance cost is \$7,500, the equipment is \$7,000. We will have to pay \$7,500 yearly after this in addition. That price has been negotiated down \$1,000.

Jerry Potts questioned whether there was a legal obligation to keep the written records. Kathy, who was in the audience, explained the timeframes and explained that they will still keep the paper records they currently have.

Kevin Meachum stated he would like to amend his motion to approve pending the Health Board approval. Tim Dudley explained that this proposal went through the board and it was unanimously accepted. Also, this will go to Finance after it is voted on by the Health Department. So, it will have approval from the Health Department before it goes to finance and before it goes before the full board. So, if you still want to amend, that is fine, but I don't really think it is necessary. Kevin replied that, yes, he did want to amend.

Kevin Greenfield asked if he could just make a motion to send to Finance. Tim Dudley said yes, but we have an amendment that we need a second on. There was no second. The amendment failed.

Kevin Greenfield then made a motion, seconded by Patty Cox to send the resolution on to the Finance Committee.

Kevin Meachum stated that there is already a motion on the floor to approve. Tim Dudley explained that Kevin Greenfield just made an amendment to send it on to Finance. Kevin Greenfield restated changing his motion to an amendment to the first motion. Tim Dudley stated that the motion is now for the first motion to be amended and to just send this on to the Finance Committee for approval after it has been through the Health Department Board. It has been seconded by Patty Cox, and motion carried 5-0.

Amy Stockwell took a moment to comment again on what an outstanding job the Health Department is doing with administering an incredibly complicated operation. It is just great. Tim Dudley stated that we are extremely proud of them and thanked Amy for the compliment, Sheree for coming and presenting tonight, and the other members of the Health Department that attended the meeting tonight.

### ***Animal Control***

Kris Horton distributed the animal control reports for December and the year end for 2012. She reported that they did 107 of the Home for the Holidays foster program. By the time it is finalized, they will have about 85 animals adopted as a result of that program.

Jay Dunn questioned about calls for the service and whether the report will be done for the City. Kris replied that she has been working on the year end reports and will be sending it to the City soon. Jay requested that the amounts in each category reflect how much service was provided for the City. Kris agreed.

Amy Stockwell questioned how the 993 adoptions for 2012 compared to previous years. Kris said it was better than last year. The closest was 2 or 3 years ago at approximately 883. This is very, very good. We almost broke a thousand. This does not include the Home for the Holidays. That goes on next year. Last year's Home for the Holidays was not even half of this year's. Each year we promote more and get more out. Our goal for 2013 is to break 1000. It is a lofty goal, but we hope to get there.

***Environmental Management***

Deb Garrett distributed her report and explained that for the second year in a row, the Christmas light recycling program was done. This year was ½ of last year's collection. We still got 1000 pounds or 2 truckloads. We get paid for the tiny bit of copper that is in the wires, but it doesn't amount to much. The real reason we do it is as a community service. Overwhelmingly, the majority of the people who take advantage of the program are senior citizens. They are very appreciative. Most are the little midget lights and I did a little research to find out when they first starting appearing. Kevin Meachum correctly guessed the early 70's. Deb said they came from Japan who was flooding the market with them at that time.

***Regional Office of Education***

No report

**Citizen's Remarks**

none

**OLD BUSINESS**

None

**NEW BUSINESS**

none

**NEXT MEETING**

February 21, 2013

**ADJOURNMENT**

Jerry Potts made a motion to adjourn, seconded by Tim Dudley, motion carried 5-0 and the meeting was adjourned at 6:00 p.m.

Minutes submitted by Jeannie Durham  
Macon County Board Office