

**APPLICATION FOR
MILITARY DISCHARGE (DD-214) RECORDS
EFFECTIVE: JANUARY 1, 2004**

Pursuant to PA 93-0468 (SB715), effective January 1, 2004, the Counties Code (55 ILCS 5/3-5015) was amended by the addition of the following language:

“A military discharge form (DD-214) or any other certificate of discharge or release from active duty document that was issued by the United States government or any state government in reference to those who served with an active or inactive military reserve unit or National Guard force and that was recorded by a County Clerk or Recorder of Deeds **is not subject to public inspection**, enjoying all the protection covered by the federal Privacy Act of 1974 or any other privacy law. **These documents shall be accessible only to the person named in the document, the named person's dependents, the county veterans' service officer, representatives of the Department of Veterans' Affairs, or any person with written authorization from the named person or the named person's dependents.**”

I, the undersigned, hereby make application for access to the discharge records of:

NAME _____

DOB _____ SSN _____

and do herewith certify that I have authorization for such access as I am one of the following having been granted access by law: (Check the applicable applicant title & insert additional information).

- The Person Named in the Document
- The County Veterans' Service Officer
- A Representative of the Department of Veterans' Affairs
- Other Person with Written Authorization from the Named Person

This area to be used if the last box is checked:-----

I, _____, hereby authorize _____
access to the discharge records of the above named.

(Signature of Authorizing Person)

Signature of Applicant _____

Address of Applicant _____

Phone # of Applicant _____